

**OUACHITA PARISH BUILDING PERMIT REQUIREMENTS
COMMERCIAL STRUCTURES**

1. **COMPLETE LEGAL DESCRIPTION** May be a property deed, tax receipt from the parish tax assessor's office, or a survey of property by a licensed surveyor.
2. **STATEMENT OF ADEQUATE SEWER FACILITIES** May be approval from the Ouachita Parish Sanitarian (361-7260) or a community sewer company.
3. **CERTIFICATE OF ELEVATION** A preliminary elevation certificate from a licensed surveyor or civil engineer must be obtained before construction begins if the property is determined to be in a designated flood zone.
4. **SITE DEVELOPMENT PERMIT** Required for all development of 1 acre or larger
5. **MUNICIPAL ADDRESS** Obtained from the Ouachita Parish 911 Coordinator. (387-2593)
6. **STATE CONTRACTOR'S LICENSE** Must have a state licensed contractor.
7. **STATE FIRE MARSHAL APPROVAL** (318)676-7145.
8. **ONE SET OF BUILDING PLANS**
9. **DRIVEWAY PERMIT** Required if there is access to the building from a state highway

TO ESTABLISH POWER, CONTACT ENTERGY AT 1(800)368-3749. SERVICE WILL NORMALLY BE CONNECTED THREE BUSINESS DAYS AFTER THE PERMIT IS RECEIVED.