

**PROCEEDINGS OF THE POLICE JURY, PARISH OF OUACHITA,  
STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING  
HELD ON, MONDAY, JANUARY 6, 2014 AT 5:35 P.M.**

The Police Jury of the Parish of Ouachita, State of Louisiana met in a regular session in the Ouachita Parish Police Jury Meeting Room, Courthouse Building, Monroe, Louisiana on Monday, January 6, 2014 at 5:35 p.m., and was duly convened by Mr. Shane Smiley, President.

The invocation was given by Mr. Caldwell. The Pledge of Allegiance to the flag was led by Mr. Caldwell.

<b><u>Members Present</u></b>	<b>(6)</b>
<b>Scotty Robinson</b>	<b>District A</b>
<b>Mack Calhoun</b>	<b>District B</b>
<b>Walt Caldwell</b>	<b>District C</b>
<b>Ollibeth Reddix</b>	<b>District D</b>
<b>Shane Smiley</b>	<b>District E</b>
<b>Pat Moore</b>	<b>District F</b>
<b><u>Members Absent</u></b>	<b>(0)</b>

**APPROVAL OF AGENDA:**

The president asked if there were any additions or amendments to the agenda. Mr. Cammack asked to add two personnel actions for Federal Programs to the Personnel Committee agenda. Mr. Crosby asked to add Charmingdale drainage project quotes to the Public Works Committee agenda. The items were received after the agenda had been published and action was needed before the next meeting of the Jury. Motion offered by Ms. Moore, seconded by Mr. Calhoun to approve the agenda with the amendments. Motion passed without opposition.

**PUBLIC COMMENT PERIOD:**

The president spoke regarding the public comment period. No one appeared or came forth to speak during this time.

**ELECTION OF OFFICERS:**

The president opened up the floor for nominations for president. Mr. Calhoun, seconded by Mr. Robinson nominated Mr. Smiley for president. There were no other nominees. Motion offered by Mr. Caldwell, seconded by Mr. Robinson to the close the nominations. Motion passed without opposition. Mr. Shane Smiley was declared president for the year 2014.

The president opened up the floor for nominations for vice president Mr. Robinson, seconded by Mr. Calhoun nominated Mr. Caldwell for vice president. There were no

other nominees. Motion offered by Mr. Robinson, seconded by Mr. Calhoun to close the nominations. Motion passed without opposition. Mr. Walt Caldwell was declared vice president for the year 2014.

Ms. Moore stated that a minority has not held the office of president or vice-president since Mr. Blade.

### **COMMITTEE ASSIGNMENTS:**

Mr. Smiley appointed the following:

- Mr. Walt Caldwell- Finance Chair
- Mr. Mack Calhoun- Public Works Chair
- Mr. Scotty Robinson- Personnel Chair
- Ms. Pat Moore- Library Board and Workforce Investment Board
- Dr. Ollibeth Reddix- Green Oaks Board and G. B. Cooley Board Liaison

### **APPOINTMENT OF TREASURER:**

Motion offered by Mr. Caldwell, seconded by Ms. Moore to appoint Mr. Brad Cammack as Treasurer. Motion passed without opposition.

A motion to adopt the minutes of the regular police jury meeting including the Committee Meetings held on December 16, 2013, was offered by Mr. Caldwell, seconded by Mr. Robinson. Motion passed with Ms. Moore abstaining.

The president announced the following service award for the month of January.

#### WIA

Deela Woods – 10 Years

### **VISITORS:**

The president recognized Valerie Bowman and Caroline Cascio with the Family Justice Center. Ms. Bowman spoke regarding the renewal of the Arrest Grant from the Department of Justice. Ms. Bowman stated that the grant was in the amount of \$350,000. Ms. Bowman asked for approval of authorization for the president to sign the grant and the Memorandum of Understanding. Mr. Caldwell stated that this matter was on the agenda under Mr. Smiley's name and asked to take it up at this time. Motion offered by Mr. Caldwell, seconded by Mr. Calhoun to approve the application for the grant and to authorize the president to sign the grant and Memorandum of Understanding. Motion passed without opposition.

### **DEPARTMENT HEAD REPORTS**

The following department heads presented monthly reports.

**CODE ENFORCEMENT:** **Deputy Wayne Heckford**  
Deputy Heckford stated that he did not have any items to add to his written report.

**FEDERAL PROGRAMS:** **Ms. Doretha Bennett, Director**  
Ms. Bennett stated that she did not have any items to add to her written report.

**FIRE DEPARTMENT:** **Chief Patrick Hemphill**  
Chief Hemphill stated that he did not have any items to add to his written report.

**GREEN OAKS:** **Mr. Lamar Anderson, Director**  
Mr. Anderson stated that he did not have any items to add to his written report.

**HOMELAND SECURITY &  
EMERGENCY PREPAREDNESS  
AGENCY:** **Mr. Neal Brown, Director**  
Mr. Brown stated that he did not have any items to add to his written report.

**LIBRARY:** **Ms. Robin Toms, Director**  
Ms. Toms stated that she did not have any items to add to her written report.

**PRE-TRIAL DETAINEES:** **Ms. Julia Kirby, Coordinator**  
Ms. Kirby stated that she did not have any items to add to her written report.

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A motion to recess the regular meeting in favor of the Personnel Committee meeting was offered by Dr. Reddix, seconded by Mr. Calhoun. Motion passed without opposition.

### **PERSONNEL COMMITTEE MEETING**

The chairman, Mr. Robinson, called the Personnel Committee meeting to order at 5:46 p.m. The chairman recognized Chief Hemphill, Fire Department.

Chief Hemphill recommended the following personnel actions for approval.

#### **SICK LEAVE**

Butler, Dinnon	Extended Sick Leave	Effective 12/19/2013
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Motion offered by Mr. Smiley, seconded by Mr. Calhoun to approve the sick leave as recommended by the chief. Motion passed without opposition.

#### **RETIREMENT**

Hatten, Randall	Retired	Effective 01/09/2014
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Motion offered by Mr. Smiley, seconded by Mr. Caldwell to approve the retirement as recommended by the chief. Motion passed without opposition.

The chairman recognized Mr. Murray, Public Works. Mr. Murray spoke regarding the travel request for James Williams and stated that the Annual Convention and Traffic

Expo will be held in San Antonio, Texas on February 21-25, 2014. Motion offered by Mr. Calhoun, seconded by Dr. Reddix to approve the travel request for James Williams. Motion passed without opposition.

The chairman recognized Mr. Anderson, Green Oaks. Mr. Anderson requested to hire Ricky Fuller to the position of Juvenile Detention Supervisor, Drew Powell and Jessie Lawrence to the position of Juvenile Detention Officer II, and Amber Goodjoint, Shameka Ervin, Latonya Tubbs and Danielle Walker to the position of Juvenile Detention Officer II part-time. Motion offered by Ms. Moore, seconded by Mr. Caldwell to approve the new hires. Motion passed without opposition.

The chairman recognized Ms. Bennett, Federal Programs. Ms. Bennett requested to hire Laterica Woods to the position of Youth Counselor and to promote Sharon Jones to the position of Federal Programs Coordinator. Motion offered by Ms. Moore, seconded by Dr. Reddix to approve the promotions. Motion passed without opposition.

There being no other business to come before this committee, a motion to adjourn was offered by Dr. Reddix, seconded by Mr. Smiley. Motion passed without opposition.

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A motion to enter into the Public Works Committee meeting was offered by Mr. Robinson, seconded by Mr. Smiley. Motion passed without opposition.

## **PUBLIC WORKS COMMITTEE MEETING**

The chairman, Mr. Calhoun, called the Public Works Committee meeting to order at 5:52 p.m. The chairman recognized Mr. Kevin Crosby, Engineer.

Mr. Crosby spoke regarding the Charmingdale drainage project and stated that the lowest conforming quote was from R. D. Owens in the amount of \$44,005.30. Motion offered by Ms. Moore, seconded by Mr. Caldwell to accept the quote from R. D. Owens and authorize the president to sign all documents for the project. Mr. Cammack asked for approval to pay the engineering fees from the General Fund. Ms. Moore amended her motion to include the approval of the engineering fees to be paid from the General Fund. Motion passed without opposition.

Mr. Crosby spoke regarding Minnifield Road Extension and stated that the Capital Outlay application has been submitted to the state.

Mr. Crosby spoke regarding the Moore Road Bridge project and stated that they are currently working on utility relocations and that the project will be advertised for bids in February.

Mr. Crosby spoke regarding the T-1A Canal project and stated that the project is on the school board agenda for acquisition of a large right-of-way parcel later this month.

Mr. Crosby spoke regarding the J1-D and J-1E Canal project and stated that they are waiting on state authorization to advertise the project.

Mr. Crosby spoke regarding the Finks Hideaway Road project and stated that the project is currently being advertised for bids and that the bid opening will be January 15.

There being no other business to come before this committee, a motion to adjourn and reconvene the regular meeting was offered by Mr. Smiley, seconded by Mr. Robinson. Motion passed without opposition. The meeting was adjourned at 5:58 p.m.

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**MOTIONS \* ORDINANCES \* RESOLUTIONS:**

The president recognized Mr. Robinson, District A.

**MR. SCOTTY ROBINSON, DISTRICT A:**

Mr. Robinson stated that he did not have any items.

The president recognized Mr. Calhoun, District B.

**MR. MACK CALHOUN, DISTRICT B:**

Mr. Calhoun stated that he did not have any items.

The president recognized Mr. Caldwell, District C.

**MR. WALT CALDWELL, DISTRICT C:**

Mr. Caldwell, seconded by Mr. Calhoun offered the following resolution for adoption.

**RESOLUTION NO. 14-01**

**RESOLUTION SUPPORTING THE COMPLIANCE QUESTIONNAIRE REQUIRED BY THE STATE OF LOUISIANA LEGISLATIVE AUDITOR AND THE AUDITING FIRM OF LUFFEY, HUFFMAN, RAGSDALE & SOIGNIER APAC; AND FURTHER PROVIDING WITH RESPECT THERETO.**

**WHEREAS**, the Ouachita Parish Police Jury has engaged the auditing firm of Luffey, Huffman, Ragsdale & Soignier APAC, Certified Public Accountants, to perform the annual audit of the financial records, practices, and systems of the Ouachita Parish Police Jury for the year ended December 31, 2013; and

**WHEREAS**, the Ouachita Parish Police Jury members recognize the role of the annual audit in contributing to the development of sound and efficient financial and managerial practices; and

**WHEREAS**, the Ouachita Parish Police Jury members and staff agree to provide all financial records, board minutes and documents required by the auditing firm, and their pledge not to knowingly withhold any financial records or related data that in its judgment would be relevant to the audit;

**WHEREAS**, in conjunction with the annual audit, the Legislative Auditor requires the auditing firm to obtain a completed Compliance Questionnaire, indicating financial and legal compliance with the laws of the state of Louisiana and pertinent accounting regulatory bodies;

**NOW THEREFORE:**

**BE IT RESOLVED** that the Ouachita Parish Police Jury confirms cooperation with the audit process and its report on status of observance of the laws of the state of Louisiana through its completion of the Louisiana Legislative Auditor Compliance Questionnaire attached herein as part of the Board proceedings.

The above resolution was adopted on the 6<sup>th</sup> day of January, 2014.

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The president recognized Dr. Reddix, District D.

**DR. OLLIBETH REDDIX, DISTRICT D:**

Dr. Reddix, seconded by Ms. Moore offered the following resolution for adoption.

**RESOLUTION NO. 14-02**

**A RESOLUTION REQUESTING THE UNITED STATES AND/OR THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT TO CONSTRUCT A SAFE PEDESTRIAN CROSSING OVER U.S. HWY 165 BY-PASS SOUTH; AND, FURTHER PROVIDING WITH RESPECT THERETO**

**WHEREAS**, in recent years a public high school, a public middle school and a public library branch have been constructed on the east side of U.S. Hwy. 165 By-Pass South in the area of Richwood Road No. 2;

**WHEREAS**, residential growth in this area has occurred along the west side of U.S. Hwy. 165 By-Pass South;

**WHEREAS**, pedestrians from these growing residential areas are required to cross U.S. Hwy. 165 By-Pass South, a divided, multi-lane, highway in order to access the public schools and public library on the east side of the highway;

**WHEREAS**, a safe pedestrian crossing, such as an elevated walkway, would be of significant benefit to pedestrians and motorists in this area; and,

**WHEREAS**, U.S. Hwy. 165 By-Pass South in this area is a United States Highway maintained by the Louisiana Department of Transportation and Development;

**NOW, THEREFORE:**

**BE IT RESOLVED** that the Ouachita Parish Police Jury does hereby respectfully request that the United States and/or LA DOTD establish a safe pedestrian crossing over U.S. Hwy. 165 By-Pass South in the area of Richwood Road No. 2;

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to Governor Bobby Jindal; to Secretary Sherri LeBas of LA DOTD; to the delegation representing Ouachita Parish in the Louisiana Legislature; to U.S. Representative Vance McAllister; and, to U.S. Senators Mary Landrieu and David Vitter.

The above resolution was adopted on the 6<sup>th</sup> day of January, 2014.

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**MR. SHANE SMILEY, DISTRICT E:**

Mr. Smiley stated that he did not have any additional items.

The president recognized Ms. Moore, District F.

**MS. PAT MOORE, DISTRICT F:**

Ms. Moore stated that she did not have any items.

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**ADMINISTRATIVE REPORTS:**

The president recognized Mr. Cammack, Treasurer.

**FISCAL: Mr. Brad Cammack, Treasurer**

Mr. Caldwell, seconded by Mr. Robinson offered the following resolution for adoption, subject to Mr. Mitchell reviewing the agreement.

**RESOLUTION NO. 14-03**

**RESOLUTION REGARDING A LEASE PURCHASE AGREEMENT FOR THE PURPOSE OF FINANCING VIDEO VISITATION EQUIPMENT AT OUACHITA CORRECTIONAL CENTER; AND FURTHER PROVIDING WITH RESPECT THERETO.**

**WHEREAS**, the Ouachita Parish Police Jury desires to enter into that certain Lease Purchase Agreement by and between the Ouachita Parish Police Jury and

Government Capital Organization, for the purpose of financing Ouachita Parish Correctional Center's video visitation equipment. The Parish desires to designate Shane Smiley, President, as an authorized signer of the Agreement.

**NOW THEREFORE:**

**BE IT RESOLVED** by the Ouachita Parish Police Jury:

Section 1. That the Ouachita Parish Police Jury enters into a Lease Purchase Agreement with Government Capital Organization for the purpose of financing Ouachita Parish Correctional Center's video visitation equipment.

Section 2. That the Parish designates Shane Smiley, President, as an authorized signer of the Lease Purchase Agreement, by and between the Ouachita Parish Police Jury and Government Capital Organization

The above resolution was adopted on the 6<sup>th</sup> day of January, 2014.

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The president recognized Mr. Mitchell, Assistant District Attorney.

**LEGAL: Mr. Jay B. Mitchell, Assist. Dist. Attorney**  
Mr. Mitchell stated that he did not have any items.

The president recognized Mr. John Tom Murray, Public Works Director.

**PUBLIC WORKS: Mr. John Tom Murray, Director**  
Mr. Murray requested to purchase two half-ton two-wheel-drive trucks at \$25,866 each. Motion offered by Mr. Calhoun, seconded by Mr. Caldwell to approve the purchase. Motion passed without opposition.

**BEER AND WHISKEY APPLICATIONS:**  
Mr. Mitchell spoke regarding the following beer and whiskey application and recommended approval. Motion offered by Mr. Smiley, seconded by Mr. Robinson to approve the application as recommended. Motion passed without opposition.

**NEITZ, JOEY DBA JOEY'S, 231 MOON LAKE RD, MONROE, LA 71203, RETAIL BEER "CLASS A", RETAIL LIQUOR "CLASS C", RETAIL RESTAURANT "CLASS R", 2014 RENEWAL**



**OTHER BUSINESS:**

There being no other business to come before the Jury, a motion to adjourn was offered by Mr. Caldwell, seconded by Mr. Robinson. The meeting was adjourned at 6:10 p.m.

**A D J O U R N !**

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Shane Smiley, President

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Karen Cupit, Recording Secretary