

**OUACHITA PARISH POLICE JURY
FINANCE COMMITTEE MEETING**

**TUESDAY, SEPTEMBER 3, 2013
POLICE JURY CONFERENCE ROOM**

Jurors attending: Scotty Robinson, Mack Calhoun, Walt Caldwell, Ollibeth Reddix, Shane Smiley, and Pat Moore.

Others attending: Brad Cammack, Karen Cupit, John Tom Murray, David Cobb, Kevin Crosby, Wayne Heckford, and Jay Mitchell.

Mr. Walt Caldwell, chair, called the meeting to order at 6:55 PM.

Mr. Brad Cammack was recognized.

Mr. Cammack presented the 2013 Amended and 2014 Proposed budgets for the Capital Outlay Road Program. The fund will receive \$970,000.00 in parish transportation funding in 2014. The Finks Hideaway project is budgeted to receive \$500,000.00 of these funds leaving \$470,000.00 for the road program.

Mr. Cammack presented the 2013 Amended and 2014 Proposed Capital Outlay Urban Systems budgets.

Mr. Kevin Crosby offered discussion on the Finks Hideaway project. He will check with the Louisiana Department of Transportation Development (DOTD) regarding the time line. The rights of way are being cleared and audited at this time.

Mr. Crosby will also find out from DOTD more about the local funds that have been paid on the project.

Mr. Mack Calhoun discussed the need for work to be done on Red Cut Road.

Mr. Cammack presented the 2013 Amended and 2014 Proposed Capital Outlay Drainage budgets. Two on-going projects are in Tanglewood and East Town & Country. Mr. Cammack discussed using state funds or using federal funds on these projects.

Mr. Caldwell led a discussion on moving forward with the Tanglewood project first and following it with the East Town & Country project. Mr. Jay Mitchell stated that two or three rights of way needed to be obtained in Tanglewood. Mr. Shane Smiley stated that all of the rights of way had been obtained in East Town & Country.

Mr. Crosby stated that he is not able to stamp the existing plans. Additional engineering work would be required.

Mr. Caldwell moved and Ms. Moore seconded a motion to authorize Lazenby and Associates to determine an estimate for engineering and surveying costs for the East Town & Country and Tanglewood projects. Motion passed without opposition.

Mr. Caldwell moved and Ms. Moore seconded a motion to not approve the Capital Outlay Road Program, Urban Systems, and Drainage budgets at this time, and to request staff and Mr. Crosby to obtain the additional needed information for the Urban Systems and Road Program budgets, and for Mr. Crosby to bring back the requested estimates for the Drainage budgets. Motion passed without opposition.

Mr. John Tom Murray and Mr. David Cobb were recognized.

Mr. Murray and Mr. Cobb presented the 2013 Amended and 2014 Proposed budgets for the Public Works Department. The personnel count for the department is lower at the present time than was budgeted. The department intends to make capital outlay purchases in 2014 of half-ton trucks, a motor grader, tractors with side mount mowers, and a pothole patching truck. There are plans to complete GPS mapping of road information in 2014.

Mr. Murray stated that the fees for subdivision developments need to be reviewed.

Mr. Calhoun moved and Mr. Smiley seconded a motion to approve the 2013 Amended and 2014 Proposed budgets for the Public Works department. Motion passed without opposition.

Mr. Cammack was recognized.

Mr. Cammack presented the 2010 LCDBG Grant budgets for 2013 Amended and 2014 Proposed. The projects on Gary and Lilac streets have been completed. The remaining funds have been transferred back to their source, the Capital Outlay Road Program fund.

Mr. Smiley moved and Ms. Moore seconded a motion to approve the 2013 Amended and 2014 Proposed budgets for the 2010 LCDBG Grant program. Motion passed without opposition.

Mr. Cammack presented the 2013 Amended and 2014 Proposed budgets for the 2012 LCDBG Grant program. The Washington Street project bids came in lower than originally budgeted, but the budget will not be adjusted in case there are change orders or other costs.

Mr. Calhoun moved and Ms. Moore seconded a motion to approve the 2013 Amended and 2014 Proposed budgets for the 2012 LCDBG Grant program. Motion passed without opposition.

Mr. Cammack presented the 2013 Amended and 2014 Proposed budgets for the West Ouachita Industrial District. There is no new activity to include in the budget.

Mr. Calhoun moved and Mr. Smiley seconded a motion to approve the 2013 Amended and 2014 Proposed budgets for the West Ouachita Industrial District. Motion passed without opposition.

Mr. Cammack presented the 2013 Amended and 2014 Proposed budgets for the Administrative Fund. Mr. Cammack noted the cost savings the department has had since cross-training and reassigning duties after a retired employee was not replaced. The fund will need to purchase a new IBM computer and servers to replace current models.

Mr. Caldwell moved and Mr. Robinson seconded a motion to approve the 2013 Amended and 2014 Proposed budgets for the Administrative Fund. Motion passed without opposition.

Mr. Caldwell requested that Mr. Cammack research the current cost of living adjustment.

Mr. Cammack presented the 2013 Amended and 2014 Proposed budgets for the Business Development Fund. There are no new plans for the fund at this time.

Mr. Smiley moved and Mr. Robinson seconded a motion to approve the 2013 Amended and 2014 Proposed budgets for the Business Development Fund. Motion passed without opposition.

Mr. Cammack presented the 2013 Amended and 2014 Proposed budgets for the FEMA Property Maintenance fund. The General Fund has to supplement the fund as rentals do not meet the costs of maintaining the lots.

Mr. Smiley moved and Dr. Ollibeth Reddix seconded a motion to approve the 2013 Amended and 2014 Proposed budgets for the FEMA Property Maintenance fund. Motion passed without opposition.

Mr. Cammack presented the 2013 Amended and 2014 Proposed budgets for Southeast Sewer District No. 3. Depreciation is all that is budgeted in this fund.

Mr. Robinson moved and Dr. Reddix seconded a motion to approve the 2013 Amended and 2014 Proposed budgets for Southeast Sewer District No. 3. Motion passed without opposition.

Mr. Cammack presented the 2013 Amended and 2014 Proposed budgets for the Humphries/Garrett Road Sewer District. The Jury collects and holds some fees for the district to use on a future project.

Ms. Moore moved and Dr. Reddix seconded a motion to approve the 2013 Amended and 2014 Proposed budgets for Humphries/Garrett Road Sewer District. Motion passed without opposition.

Mr. Cammack presented the 2013 Amended and 2014 Proposed budgets for Eagle Lake Subdivision Road Improvements Fund. The Jury is currently holding previously collecting funds until a new project is determined.

Mr. Robinson moved and Mr. Smiley seconded a motion to approve the 2013 Amended and 2014 Proposed budgets for the Eagle Lake Subdivision Road Improvements fund. Motion passed without opposition.

Mr. Cammack presented the 2013 Amended and 2014 Proposed budgets for Eastern Forest Sewer District. Depreciation is the majority of the budget.

Mr. Calhoun moved and Mr. Smiley seconded a motion to approve the 2013 Amended and 2014 Proposed budgets for Eastern Forest Sewer District. Motion passed without opposition.

There was no more business to come before the committee. The meeting was adjourned at 8:50 PM.

A D J O U R N !

Walt Caldwell, Chairman

Karen Cupit, Recording Secretary