

**PROCEEDINGS OF THE POLICE JURY, PARISH OF OUACHITA,  
STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING  
HELD ON, MONDAY, APRIL 1, 2013 AT 5:40 P.M.**

The Police Jury of the Parish of Ouachita, State of Louisiana met in a regular session in the Ouachita Parish Police Jury Meeting Room, Courthouse Building, Monroe, Louisiana on Monday, April 1, 2013 at 5:40 p.m., and was duly convened by Mr. Shane Smiley, President.

The invocation was given by the president. The Pledge of Allegiance to the flag was led by the president.

<b><u>Members Present</u></b>	<b>(5)</b>
<b>Scotty Robinson</b>	<b>District A</b>
<b>Mack Calhoun</b>	<b>District B</b>
<b>Ollibeth Reddix</b>	<b>District D</b>
<b>Shane Smiley</b>	<b>District E</b>
<b>Pat Moore</b>	<b>District F</b>
<b><u>Members Absent</u></b>	<b>(1)</b>
<b>Walt Caldwell</b>	<b>District C</b>

**APPROVAL OF AGENDA:**

The president asked if there were any additions or amendments to the agenda. Mr. Mitchell asked to amend the agenda for approval of a Hold Harmless Agreement for the Green Springs project. Mr. Mitchell stated that the agreement was received earlier in the day and approval was needed in order for the engineer to get the standards and specifications from DOTD.

Mr. Caldwell entered at this point in the meeting.

Mr. Cammack asked to add Gary Fontana as a visitor.

Motion offered by Dr. Reddix, seconded by Mr. Robinson to approve the agenda as amended. Motion passed without opposition.

**PUBLIC COMMENT PERIOD:**

The president asked for public comments on the agenda as approved. No one appeared or came forth to speak during this time.

A motion to adopt the minutes of the regular Police Jury meeting including the Committee Meetings held on March 18, 2013, was offered by Mr. Caldwell, seconded by Mr. Robinson. Motion passed without opposition.

## **VISITORS:**

The president recognized Jackie Slack with the G. B. Cooley Board. Ms. Slack stated that G. B. Cooley was celebrating their 50<sup>th</sup> anniversary. Ms. Slack presented a plaque and recognized the Police Jury for their support for G. B. Cooley.

The president recognized Herbert Munholland and Henry Schuler with the Prairie Road Water District. Mr. Munholland and Mr. Schuler stated that the Prairie Road Water District needed more capacity and that they would like to submit an application to LCDBG for a new well. Discussion ensued. Ms. Moore asked for this matter to be placed on the April 15 agenda.

The president recognized Gary Fontana with GNF Management. Mr. Fontana stated that the on-going LCDBG project is the Washington Street area project. Mr. Fontana stated that there is another project submitted and is waiting on funding and that he should know by May if it will be funded.

## **DEPARTMENT HEAD REPORTS:**

The following department heads presented monthly reports.

### **CODE ENFORCEMENT:**

**Deputy Wayne Heckford**

Deputy Heckford passed out information on the Household Hazardous Waste event.

### **FIRE DEPARTMENT:**

**Chief Patrick Hemphill**

Chief Hemphill stated that he did not have any items to add to his written report.

### **GREEN OAKS:**

**Mr. Lamar Anderson, Director**

Mr. Anderson stated that he did not have any items to add to his written report.

### **HOMELAND SECURITY & EMERGENCY PREPAREDNESS AGENCY:**

**Mr. Artice Dowdey, Assistant Director**

Mr. Dowdey stated that there will be an Elected Officials Summit on April 18.

### **LIBRARY:**

**Ms. Robin Toms, Director**

Ms. Toms stated that she did not have any items to add to her written report.

### **MOSQUITO:**

**Ms. Shannon Rider, Director**

Ms. Rider stated that the aerial contract was increased by three cents and that the increase was approved by the board.

### **911 OFFICE:**

**Mr. Craig Lott**

Mr. Lott stated the cut over to the new system will take place the next week.

### **SECTION 8 HOUSING:**

**Ms. Doretha Bennett, Interim Director**

Ms. Bennett stated that a representative from HUD will be at the office on April 30.

**WORKFORCE INVESTMENT:**                    **Ms. Doretha Bennett, Director**  
Ms. Bennett stated that she did not have any items to add to her written report.

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A motion to recess the regular meeting in favor of the Personnel Committee meeting was offered by Mr. Caldwell, seconded by Mr. Robinson. Motion passed without opposition.

**PERSONNEL COMMITTEE MEETING**

The chair, Dr. Reddix, called the Personnel Committee meeting to order at 6:11 p.m.

Motion offered by Dr. Reddix, seconded by Mr. Smiley to approve the revised Federal Programs Director job description, to open the position and to promote Doretha Bennett to the position. Motion passed without opposition.

The chair recognized Chief Hemphill, Fire Department. Chief Hemphill recommended the following personnel actions for approval.

**SICK LEAVE**

Howard, Kenneth	Extended Sick Leave	Effective 02/18/2013
Howard, Kenneth	Termination of Extended Sick Leave	Effective 04/01/2013

Motion offered by Mr. Caldwell, seconded by Mr. Smiley to approve the sick leave as recommended by the chief. Motion passed without opposition.

**TERMINATIONS**

McMullen, Arthur	Retired	Effective 04/01/2013
Land, Brandon	Resigned	Effective 03/26/2013

Motion offered by Mr. Smiley, seconded by Mr. Caldwell to approve the terminations as recommended by the chief. Motion passed without opposition.

**PROMOTIONS**

Daniels, Roy	From Substitute Deputy Chief	To Probationary Deputy Chief	Effective 04/01/2013
Bennett, Mark	From Captain	To Prob. Dist. Chief	Effective 04/01/2013
Jackson, Mike	From Driver	To Prob. Captain	Effective 04/01/2013

Motion offered by Mr. Caldwell, seconded by Mr. Robinson to approve the promotions as recommended by the chief. Motion passed without opposition.

Chief Hemphill recommended hiring 15 probationary firefighters contingent upon successful completion of their pre-employment physicals. Motion was offered by Mr. Caldwell and seconded by Mr. Calhoun to hire the following probationary firefighters contingent upon completion of their pre-employment physicals: Jonathan Barnes, Michael Bell, Kenyeon Coleman, James Dickens, Randall Garrison, Brandon Henderson, Ben Gibson, Travis Mack, Dylan McGuffee, Joshua Murphy, Christopher Qualls, Jason Robinson, Jacob Sanders, Raymece Savage and Nicholas Turner. Motion passed without opposition.

The chair recognized, Mr. Anderson, Green Oaks. Mr. Anderson spoke regarding the education reimbursement for Jermaine Cooper and stated that he has meet all of the requirements. Motion offered by Mr. Caldwell, seconded by Mr. Calhoun to approve the education reimbursement. Motion passed without opposition.

Mr. Anderson recommended hiring three part-time Juvenile Detention Officer II. Motion offered by Ms. Moore, seconded by Mr. Calhoun to hire Tyrone Conner, Shamar Floyd and Lisa Jones as recommended by Mr. Anderson. Motion passed without opposition.

Mr. Anderson recommended hiring two full-time Juvenile Detention Officer II. Motion offered by Mr. Caldwell, seconded by Mr. Calhoun to hire Britney Johnson and Kelvin Gilmore as recommended by Mr. Anderson. Motion passed without opposition.

The chair recognized Mr. Lott, 911 Office. Mr. Lott requested a merit increase for Shelia Diaz. Motion offered by Mr. Calhoun, seconded by Mr. Robinson to approve the merit increase. Motion passed with Mr. Caldwell abstaining.

The chair recognized Mr. Murray, Public Works. Mr. Murray recommended hiring Kenneth Ellis to the position of Equipment Operator I. Motion offered by Mr. Caldwell, seconded by Mr. Robinson to hire Kenneth Ellis. Motion passed without opposition.

Mr. Murray recommended promoting Jimmy Joiner from Equipment Operator I to Equipment Operator II. Motion offered by Mr. Calhoun, seconded by Mr. Caldwell to approve the promotion. Motion passed without opposition.

There being no other business to come before this committee, a motion to adjourn and enter into the Public Works Committee meeting was offered by Mr. Caldwell, seconded by Mr. Robinson. Motion passed without opposition.

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## **PUBLIC WORKS COMMITTEE MEETING**

The chairman, Mr. Calhoun, called the Public Works Committee meeting to order at 6:18 p.m. The chairman recognized Mr. Murray, Director.

Mr. Murray spoke regarding the sponsorship of the Transportation Alternative project for Rifle Range Road to LA 594 and stated that DOTD can no longer be a sponsor for the project and they have requested that the Police Jury become the sponsoring agency. Motion offered by Mr. Caldwell, seconded by Mr. Robinson to sponsor the Transportation Alternative project for Rife Range Road to LA 594. Motion passed with Mr. Caldwell abstaining.

Mr. Murray asked Mr. Mitchell to speak regarding the Hold Harmless Agreement for the Green Springs project. Mr. Mitchell stated that Mr. Spillers with Lazenby & Associates has requested a copy of the standards and specifications from DOTD and that DOTD requires a Hold Harmless Agreement before they release that information. Motion offered

by Mr. Robinson, seconded by Mr. Caldwell to approve the Hold Harmless Agreement. Motion passed without opposition.

The chairman recognized Joey Riggin with Lazenby & Associates. Mr. Riggin spoke regarding the Bayou Desiard Ecosystem Restoration project and stated that Mr. Crosby will be contacting Facility Planning & Control to see if the money can be moved.

Mr. Riggin spoke regarding Keystone Road and stated that plans and specifications are 70% complete and should be finished later in the month. Mr. Riggin stated that they should be able to advertise for the project in May and open bids in June.

Mr. Riggin spoke regarding Moore Road Bridge and stated that they had received the soil report and the recommendations from the geotechnical engineer. Mr. Riggin stated that they have revised the plans and they have resubmitted them to DOTD.

Mr. Riggin spoke regarding the J-1D and J-1E canals and stated that the documents have been prepared and they are working on acquiring signatures on the right-of-way agreements. Mr. Riggin stated that they have received the broker's opinion and have decided to do a temporary right-of-way instead of a permanent right-of-way. Mr. Riggin stated that they are revising the plans and will have extra funds available due to changing to a temporary right-of-way.

Mr. Riggin spoke regarding the grant for Charmingdale Subdivision and stated that Mr. Crosby is working with the Public Works Department to determine the best way to spend the money.

Mr. Riggin spoke regarding the Richwood Disaster Recovery project and stated that the project is complete and that all punch list items have been addressed. Mr. Riggin stated that the 45 day lien period has ended.

Mr. Riggin spoke regarding the Sterlington Disaster Recovery project and stated that the project is complete and that all punch list items have been addressed. Mr. Riggin stated that the 45 day lien period will end May 2.

Mr. Riggin spoke regarding the H-1 Canal Disaster Recovery project and stated that the project is currently under construction. Mr. Riggin stated that they have completed one cross drain.

Mr. Riggin spoke regarding the T-1A Canal Disaster Recovery project and stated that the documents have been prepared and they are working on acquiring signatures on the right-of-way agreements. Mr. Riggin stated that they have decided to do a temporary right-of-way instead of a permanent right-of-way. Mr. Riggin stated that they are revising the plans and will have extra funds available for construction due to changing to a temporary right-of-way.

Mr. Riggin spoke regarding the Green Springs project and stated that they had an

inspection the previous week and they have received some minor comments on the project. Mr. Riggin stated they will submit advance check prints to DOTD later in the week.

Mr. Riggin spoke regarding the Oak Circle project and stated that the engineering contract had been submitted to GOHSEP. Mr. Riggin stated that they met with GOHSEP and that they will have to resubmit a revised application.

Mr. Riggin spoke regarding the OCC Sewer project and stated that the 45 day lien period ends Friday.

There being no other business to come before this committee, a motion to adjourn and reconvene the regular meeting was offered by Mr. Caldwell, seconded by Mr. Robinson. Motion passed without opposition. The meeting was adjourned at 6:30 p.m.

## **MOTIONS \* ORDINANCES \* RESOLUTIONS:**

The president recognized Mr. Robinson, District A.

### **MR. SCOTTY ROBINSON, DISTRICT A:**

Mr. Robinson asked Mr. Cammack for an update on the OCC and Health Unit roofs. Mr. Cammack stated that there will be a bid opening for the Health Unit roof on April 24 and that there will be a pre-bid meeting on April 12. Mr. Cammack stated that they are not ready to advertise for the OCC roof. No action was taken on this matter.

The president recognized Mr. Calhoun, District B.

### **MR. MACK CALHOUN, DISTRICT B:**

Mr. Calhoun stated that he did not have any items.

The president recognized Mr. Caldwell, District C.

### **MR. WALT CALDWELL, DISTRICT C:**

Mr. Caldwell asked for an update on the bridge at Bartholomew Woods Subdivision. Mr. Mitchell stated the subdivision is located in Morehouse Parish but that the bridge is in Ouachita Parish. Mr. Mitchell stated that the bridge is in need of repair and that Mr. Murray recommended conveying an offer to Morehouse Parish of a cooperative endeavor to repair the bridge with the Morehouse Parish Police Jury paying for the materials and the Ouachita Parish Police Jury providing the labor and equipment. Motion offered by Mr. Caldwell, seconded by Mr. Calhoun to allow Mr. Mitchell to send such offer to Morehouse Parish to repair the bridge. Motion passed without opposition.

Mr. Caldwell, seconded by Mr. Robison offered the following resolution for adoption.

**RESOLUTION NO. 13-10**

**A RESOLUTION STATING THE INTEREST OF THE OUACHITA PARISH POLICE JURY IN THE ENDORSEMENT OF GEORGIA-PACIFIC CORRUGATED, LLC AND THEIR PROJECT #20130083 TO PARTICIPATE IN THE BENEFITS OF THE LOUISIANA ENTERPRISE ZONE PROGRAM; AND FURTHER PROVIDING WITH RESPECT THERETO.**

**WHEREAS**, the Louisiana Enterprise Zone Act of 1981, Act 901 was enacted by the Louisiana State Legislature, and Act 337 was enacted by the 1982 Legislature, Act 433 was enacted by the 1987 Legislature, and Act 581 was enacted by the 1995 Legislature and,

**WHEREAS**, the Louisiana Enterprise Zone Program offers significant incentives for economic development to some of the most distressed areas in Ouachita Parish, and

**WHEREAS**, the business is located within former Census Tract 111 Block Group 1, which, at the time of the above legislation, was **NOT** a designated Enterprise Zone or within the boundaries of an Economic Development Zone, and

**WHEREAS**, the Ouachita Parish Police Jury states this endorsement is in agreement with the Overall Economic Development Plan for Ouachita Parish, and

**WHEREAS**, in accordance with the Louisiana Enterprise Zone Program requirements Ouachita Parish agrees:

1. To participate in the enterprise zone program.
2. To assist the Department in evaluating progress made in any enterprise zone within its jurisdiction.
3. To REFUND all applicable local sales taxes on the purchase of the material used in the construction of a building, or any addition or improvement thereon, for housing any legitimate business enterprise, and machinery and equipment used in that enterprise. This tax refund would be on materials, construction and equipment purchased for a project and used by a business **permanently on that site.**

**NOW, THEREFORE,**

**BE IT RESOLVED** by the Ouachita Parish Police Jury of Ouachita Parish, Louisiana, in regular and legal session convened, that Georgia-Pacific Corrugated LLC, Project #20130083 is endorsed to participate in the Louisiana Enterprise Zone Program.

**BE IT FURTHER RESOLVED** by the Ouachita Parish Police Jury of Ouachita Parish, Louisiana, in regular and legal session convened, that if any provision or item of

this resolution of the application thereof is held invalid, such invalidly shall not affect other provisions, items or applications of this resolution which can be given effect without the invalid provisions, items or applications and to this end the provisions of this resolution are hereby declared severable.

**BE IT FURTHER RESOLVED** that all resolutions or parts thereof in conflict herewith are hereby repealed.

The above resolution was adopted the 1<sup>st</sup> day of April 2013. No opposition.

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Mr. Caldwell, seconded by Mr. Robison offered the following resolution for adoption.

**RESOLUTION NO. 13-11**

**A RESOLUTION STATING THE INTEREST OF THE OUACHITA PARISH POLICE JURY IN THE ENDORSEMENT OF ROBERTSON PRODUCE, INC. AND THEIR PROJECT #20130261 TO PARTICIPATE IN THE BENEFITS OF THE LOUISIANA ENTERPRISE ZONE PROGRAM; AND FURTHER PROVIDING WITH RESPECT THERETO.**

**WHEREAS**, the Louisiana Enterprise Zone Act of 1981, Act 901 was enacted by the Louisiana State Legislature, and Act 337 was enacted by the 1982 Legislature, Act 433 was enacted by the 1987 Legislature, and Act 581 was enacted by the 1995 Legislature and,

**WHEREAS**, the Louisiana Enterprise Zone Program offers significant incentives for economic development to some of the most distressed areas in Ouachita Parish, and

**WHEREAS**, the business is located within former Census Tract 103.02 Block Group 2, which, at the time of the above legislation, was **NOT** a designated Enterprise Zone or within the boundaries of an Economic Development Zone, and

**WHEREAS**, the Ouachita Parish Police Jury states this endorsement is in agreement with the Overall Economic Development Plan for Ouachita Parish, and

**WHEREAS**, in accordance with the Louisiana Enterprise Zone Program requirements Ouachita Parish agrees:

1. To participate in the enterprise zone program.
2. To assist the Department in evaluating progress made in any enterprise zone within its jurisdiction.

3. To REFUND all applicable local sales taxes on the purchase of the material used in the construction of a building, or any addition or improvement thereon, for housing any legitimate business enterprise, and machinery and equipment used in that enterprise. This tax refund would be on materials, construction and equipment purchased for a project and used by a business **permanently on that site.**

**NOW, THEREFORE,**

**BE IT RESOLVED** by the Ouachita Parish Police Jury of Ouachita Parish, Louisiana, in regular and legal session convened, that Robertson Produce, Inc., Project #20130261 is endorsed to participate in the Louisiana Enterprise Zone Program.

**BE IT FURTHER RESOLVED** by the Ouachita Parish Police Jury of Ouachita Parish, Louisiana, in regular and legal session convened, that if any provision or item of this resolution of the application thereof is held invalid, such invalidly shall not affect other provisions, items or applications of this resolution which can be given effect without the invalid provisions, items or applications and to this end the provisions of this resolution are hereby declared severable.

**BE IT FURTHER RESOLVED** that all resolutions or parts thereof in conflict herewith are hereby repealed.

The above resolution was adopted the 1<sup>st</sup> day of April 2013. No opposition.

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The president recognized Dr. Reddix, District D.

**DR. OLLIBETH REDDIX, DISTRICT D:**

Dr. Reddix stated that she did not have any items.

**MR. SHANE SMILEY, DISTRICT E:**

Mr. Smiley, seconded by Mr. Robinson offered a motion to adopt a Citizen Participation Plan/Citizen Complaint Procedure and to appoint Mr. Brad Cammack as the Citizen Complaint Officer for compliance with the LCDBG program. Motion passed without opposition.

Mr. Smiley, seconded by Mr. Robinson offered a motion to authorizing the Chief Elected Official to proceed with the procurement and selection of professional services for the purpose of assisting in the development of the LCDBG application(s) and implementation of the project(s). Motion passed without opposition.

Mr. Smiley, seconded by Dr. Reddix offered a motion to adopt a Procurement Policy for compliance with the LCDBG program. Motion passed without opposition.

Mr. Smiley spoke regarding the status of the sales tax agreement with the Town of Sterlington and stated that an offer was made in September 2012 to the Town of Sterlington because the previous agreement had expired but that the town had not accepted the offer. Motion offered by Mr. Smiley, seconded by Mr. Robinson to withdraw the offer from the Town of Sterlington and move forward with addressing equipment purchased by the Town under the original agreement. Motion passed with Mr. Caldwell opposing.

Mr. Smiley, seconded by Dr. Reddix offered the following resolution for adoption.

**RESOLUTION NO. 13-09**

**A RESOLUTION PROCLAIMING THE MONTH OF APRIL AS FAIR HOUSING MONTH IN OUACHITA PARISH; AND FURTHER PROVIDING WITH RESPECT THERETO:**

**WHEREAS**, the strength of our nation flows from the promise of individual equality an freedom of choice; and

**WHEREAS**, the 45<sup>th</sup> Anniversary of the National Fair Housing Law, Title VIII of the Civil Rights Act of 1968, during the month of April, is an occasion for all Americans – individually and collectively – to rededicate themselves to the principle of freedom from housing discrimination whenever it exists. This law guarantees for each citizen that critical, personal element of freedom of choice – selection of the home; and

**WHEREAS**, a fair housing law has been passed by the state of Louisiana, and implementation of the law requires the positive commitment, involvement, and support of each of our citizens; and

**WHEREAS**, the departments and agencies of the state of Louisiana are to provide leadership in the effort to make fair housing not just an idea, but an ideal for all our citizens; and

**WHEREAS**, barriers that diminish the rights and limit the options of any citizen will ultimately diminish the rights and limit the options of all

**NOW, THEREFORE**, we the Ouachita Parish Police Jury do hereby proclaim the month of April 2013, as Fair Housing Month in the Parish of Ouachita.

The above resolution was adopted the 1<sup>st</sup> day of April 2013. No opposition.

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The president recognized Ms. Moore, District F.

**MS. PAT MOORE, DISTRICT F:**

Ms. Moore spoke regarding Hadley Bridge and stated that the bridge was finished.

Mr. Calhoun, with a unanimous second offered the following resolution for adoption.

**RESOLUTION NO. 13-12**

**A RESOLUTION HONORING THE MEMORY OF “COACH” DORTH BLADE BY NAMING THE NEW HADLEY STREET BRIDGE OVER YOUNG’S BAYOU THE “COACH DORTH BLADE BRIDGE”; AND, FURTHER PROVIDING WITH RESPECT THERETO.**

**WHEREAS**, after a long and successful career as an educator that included leading the Carroll Bulldogs to multiple district and state football championships, “Coach” Dorth Blade was elected in 2003 to represent Ouachita Parish Police Jury District “D” and subsequently re-elected to a second term in 2007;

**WHEREAS**, throughout his time on the Ouachita Parish Police Jury Coach Blade worked tirelessly to secure the replacement of the Hadley Street Bridge across Young’s Bayou. Coach Blade recognized that Hadley Street was an important route for his constituents in Southeast Ouachita Parish and that the condition of the existing bridge was no longer suitable for the traffic using it;

**WHEREAS**, through the efforts of Coach Blade the State of Louisiana’s Department of Transportation and Development a recognized the need and agreed to fund and undertake the replacement of the said bridge. Unfortunately, Coach Blade unexpectedly passed away before the construction of the new bridge was commenced;

**WHEREAS**, construction of the new bridge has been completed and said bridge is proving to be a great asset to the public, particularly to the residents of Southeast Ouachita Parish;” and,

**WHEREAS**, the Ouachita Parish Police Jury wishes to honor the memory of Coach Dorth Blade, a great man, and memorialize the fact that the much-needed new Hadley Street bridge over Young’s Bayou came about through his efforts;

**NOW, THEREFORE:**

**BE IT RESOLVED** by the Ouachita Parish Police Jury in legal and regular session that the recently-completed Hadley Street bridge over Young’s Bayou be, and is hereby, named “The ‘Coach’ Dorth Blade Bridge” ; and,

**BE IT FURTHER RESOLVED** that appropriate signs be placed and maintained to so identify this bridge to the citizens of Ouachita Parish in order that they will be reminded of the many contributions Coach Blade made to the community of Ouachita Parish.

Ms. Moore, seconded by Mr. Robinson offered a motion to ratify confirmation of the indirect cost allocation letter for the Blue Cross/Blue Shield Grant. Motion passed without opposition.

## **ADMINISTRATIVE REPORTS:**

The president recognized Mr. Cammack, Treasurer.

### **FISCAL: Mr. Brad Cammack, Treasurer**

Mr. Cammack presented the bid results for the food and food products for Green Oaks and stated that the lowest conforming bid was from Sysco Food Service. Motion offered by Mr. Robinson, seconded by Dr. Reddix to accept the low bid from Sysco Food Service. Motion passed without opposition.

Mr. Cammack presented the quotes for the courthouse annex dual duct VAV boxes and stated that Byrnes Mechanical Contractors, Inc was the only vendor to reply. Mr. Cammack stated that their quote was for \$49,362. Motion offered by Mr. Robinson, seconded by Mr. Calhoun to approve the contract with Byrnes Mechanical Contractors, Inc. Motion passed without opposition.

The president recognized Mr. Mitchell, Assistant District Attorney.

### **LEGAL: Mr. Jay B. Mitchell, Assist. Dist. Attorney**

Mr. Mitchell spoke regarding the Shady Grove Elementary School sidewalk improvements project and stated that he had received a request from the project engineer for an extension of contract time. Motion offered by Ms. Moore, seconded by Dr. Reddix to grant the extension. Motion passed without opposition.

Mr. Mitchell spoke regarding the lease for the Department of Health and Hospitals regional office and stated that DHH leases office space in the Health Unit building. Mr. Mitchell stated that the current lease will expire in May and that due to budget cuts DHH would like to renew the lease, but with less square footage included. Motion offered by Mr. Caldwell, seconded by Mr. Robinson to approve the lease of the smaller total space with the Department of Health and Hospitals for their regional office. Motion passed without opposition.

The president recognized Mr. John Tom Murray, Public Works Director.

### **PUBLIC WORKS: Mr. John Tom Murray, Director**

Mr. Murray stated that he did not have any additional items.

## **BEER AND WHISKEY APPLICATIONS:**

Mr. Mitchell spoke regarding the beer and whiskey application and recommended approval contingent upon receipt of complete documentation. Motion offered by Mr. Caldwell, seconded by Mr. Robinson to approve the following application contingent upon receipt of complete documentation. Motion passed without opposition.

**1) BELTON, ALANA & JOHN**

**ROYAL RESTAURANT LLC DBA  
WINGSTOP #16 WEST MONROE, 4920  
CYPRESS STREET, WEST MONROE, LA  
71291, RETAIL BEER "CLASS A", RETAIL  
RESTAURANT "CLASS R", 2013 NEW**

**OTHER BUSINESS:**

There being no other business to come before the Jury, a motion to adjourn was offered by Mr. Robinson, seconded by Mr. Calhoun. The meeting was adjourned at 6:53 p.m.

**A D J O U R N !**

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Shane Smiley, President

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Karen Cupit, Recording Secretary