

**PROCEEDINGS OF THE POLICE JURY, PARISH OF OUACHITA,  
STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING HELD ON,  
TUESDAY, JANUARY 22, 2013 AT 5:40 P.M.**

The Police Jury of the Parish of Ouachita, State of Louisiana met in a regular session in the Ouachita Parish Police Jury Meeting Room, Courthouse Building, Monroe, Louisiana on Tuesday, January 22, 2013 at 5:40 p.m., and was duly convened by Mr. Walt Caldwell, Vice President.

The invocation was given by Mr. Caldwell. The Pledge of Allegiance to the flag was led by Mr. Caldwell.

<b><u>Members Present</u></b>	<b>(5)</b>
<b>Scotty Robinson</b>	<b>District A</b>
<b>Mack Calhoun</b>	<b>District B</b>
<b>Walt Caldwell</b>	<b>District C</b>
<b>Ollibeth Reddix</b>	<b>District D</b>
<b>Pat Moore</b>	<b>District F</b>
<b><u>Members Absent</u></b>	<b>(1)</b>
<b>Shane Smiley</b>	<b>District E</b>

**APPROVAL OF AGENDA:**

The vice president asked if there were any additions or amendments to the agenda. There were none. Motion offered by Mr. Robinson, seconded by Dr. Reddix to approve the agenda as published. Motion passed without opposition.

**PUBLIC COMMENT PERIOD:**

The vice president asked for public comments on the agenda as approved. No one came forth at this point in the meeting.

**ADOPTION OF MINUTES:**

A motion to adopt the minutes of the regular police jury meeting including the committee meetings held on January 7, 2013 was offered by Ms. Moore seconded by Mr. Robinson. Motion passed with Dr. Reddix and Mr. Calhoun abstaining.

**VISITORS:**

The vice president recognized Bill Land with Land 3 Architect Inc. Mr. Land asked the Jury to accept substantial completion for the Public Works storage building and the Homeland Security storage building located at the Fire Department contingent of receiving the final certificate of approval from the fire marshal and the IBC inspector. Motion offered by Mr. Calhoun, seconded by Dr. Reddix to accept the substantial completion contingent of receiving the final certificate of approval from the fire marshal and the IBC inspector. Motion passed without opposition.

Mr. Cammack asked to take up the matter under Mr. Robinson's name concerning the courthouse, annex and Health Unit roofs. Mr. Cammack stated that the Health Unit roof would be above the bid limit of the Public Bid Law and asked the Jury to contract with Mr. Land to serve as architect for the replacement of the Health Unit roof. Motion offered by Mr. Robinson, seconded by Mr. Calhoun to approve the contract with Mr. Land. Motion passed without opposition.

The vice president recognized Kelvin Horne of 35 Melanie Drive, Monroe. Mr. Horne distributed a handout to the Jury and spoke regarding the condition of the road near his home. Mr. Horne stated that there are large potholes in front of his house. Mr. Murray stated that the potholes appear to be located on a private drive past the end of parish maintenance. Discussion ensued. Mr. Mitchell stated that he would research the plats of the subdivision.

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Motion offered by Dr. Reddix, seconded by Mr. Calhoun to recess the regular meeting in favor of the finance committee meeting. Motion passed without opposition.

### **FINANCE COMMITTEE MEETING**

The chairman, Mr. Caldwell, called the finance committee meeting to order at 6:02 p.m. The chairman recognized Mr. Cammack, Treasurer.

Mr. Cammack presented the claim statement for the period of December 14, 2012 through January 17, 2013 and recommended approval. Motion offered by Mr. Calhoun, seconded by Mr. Robinson to approve the claims for the period stated as recommended by the Treasurer. Motion passed without opposition.

Mr. Cammack spoke regarding the Moore Road Bridge invoices and stated that engineering for Moore Road Bridge was not included in the budget. Mr. Cammack recommended approving up to \$84,000 for engineering out of the parish transportation fund. Motion offered by Ms. Moore, seconded by Dr. Reddix to approve the invoices for engineering up to \$84,000 to come from the parish transportation fund. Motion passed without opposition.

Mr. Cammack presented various bid results for 2013 and recommended accepting the lowest conforming bids as follows: Office Depot for paper office supplies, Office Depot for computer office supplies, Office Depot for office supplies, North Atlantic Security for security guard service at the library, Progressive Waste Solutions/IESI for waste – receiving and transporting and Redd Pest Control for pest control. Motion offered by Ms. Moore, seconded by Mr. Calhoun to accept the lowest conforming bids. Motion passed without opposition.

The chairman recognized Chief Hemphill, Fire Department. Chief Hemphill recommended ordering four vehicles. Chief Hemphill stated that three are on the state contract and one is on the City of Alexandria's contract. Chief Hemphill stated that the purchase of vehicles was included in the budget. Motion offered by Mr. Calhoun, seconded by Mr. Robinson to approve the purchase. Motion passed without opposition.

Mr. Caldwell asked to table the item regarding the coroner office relocation.

There being no further business to come before this committee, a motion to adjourn the finance committee meeting and reconvene the regular meeting was offered by Mr. Robinson, seconded by Dr. Reddix. The finance committee meeting was adjourned at 6:10 p.m.

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**MOTIONS \* ORDINANCES \* RESOLUTIONS:**

The vice president recognized Mr. Robinson, District A.

**MR. SCOTTY ROBINSON, DISTRICT A:**

Mr. Robinson asked to carry the item regarding quotes for courthouse and annex roofs to the next meeting.

Mr. Robinson offered the following ordinance for introduction.

**ORDINANCE NO. 9009**

**AN ORDINANCE AMENDING SECTION 14-1 OF THE COMPILED ORDINANCES OF THE OUACHITA PARISH POLICE JURY, TO ESTABLISH A SPEED LIMIT OF FIFTEEN (15) MILES PER HOUR FOR BARR LANE; PROVIDING FOR A PUBLIC HEARING; AND FURTHER PROVIDING WITH RESPECT THERETO.**

**WHEREAS**, a decrease of the speed limit for Barr Lane to fifteen (15) miles per hour is in the public interest;

**NOW, THEREFORE:**

**BE IT ORDAINED** by the Ouachita Parish Police Jury in legal and regular session that Section 14-1 of the Compiled Ordinances of the Ouachita Parish Police Jury, be, and is hereby, supplemented and amended to establish and provide for a specific speed limit of fifteen (15) miles per hour for Barr Lane.

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The vice president recognized Mr. Calhoun, District B.

**MR. MACK CALHOUN, DISTRICT B:**

Mr. Calhoun stated that they are slowly working on plans and rights-of-way for Vernon Street Canal and the T-1A Canal and asked that the items be carried to the next meeting of the Jury.

Motion offered by Mr. Calhoun, seconded by Mr. Robinson to accept the FY 2012 LCDBG Washington Street Area project. Mr. Cammack stated that this item was not included in the budget as approval of the project was not expected and that funding would come from the parish transportation fund. Motion passed without opposition.

Mr. Calhoun, seconded by Mr. Robinson, offered the following resolution for adoption.

**RESOLUTION NO. 13-02**

**A RESOLUTION ADOPTING PLANS, POLICIES, AND APPOINTING INDIVIDUALS FOR THE FY 2012 LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM; AND FURTHER PROVIDING WITH RESPECT THERETO.**

**WHEREAS**, the Ouachita Parish Police Jury has been awarded a Louisiana Community Development Block Grant (LCDBG) for street improvements; and

**WHEREAS**, the LCDBG Program requires the adoption of plans and policies, appointments and authorization of individuals for compliance with the LCDBG regulations;

**WHEREAS**, it is necessary under the regulations of the LCDBG Program to authorize certain individuals to sign for Requests for Payment for LCDBG funds and to authorize one individual to certify to the correctness of each signature, designate an official depository to hold LCDBG funds and authorize certain individuals to sign checks on the official depository;

**NOW THEREFORE:**

**BE IT RESOLVED** by the Ouachita Parish Police Jury in regular session convened that the following plans and policies be adopted; (1) Procurement Policy, (2) Residential Antidisplacement and Relocation Assistance Plan; (3) Policy Statement for Communicating Information to Persons with Sensory Impairments and (4) Grievance Procedure;

**BE IT FURTHER RESOLVED** that the following appointments and authorization of individuals are made; (1) Handicapped/Section 504 Compliance/Coordinator – Bradley N. Cammack (2) Antidisplacement Coordinator – Bradley N. Cammack, (3) Equal Employment Officer – Bradley N. Cammack, (4) Citizen Complaint Officer – Bradley N. Cammack, (5) Labor Compliance Officer - LCDBG Administrator, and (6) Authorize the President to sign all documents pertaining to the LCDBG Program;

**BE IT FURTHER RESOLVED** that Bradley N. Cammack and Karen Cupit are hereby authorized to sign for Requests for Payment; Shane Smiley shall certify to the correctness of each signature and that Community Trust Bank is hereby designated as the official depository of all LCDBG funds and that Bradley N. Cammack is authorized to sign checks on the official depository, which is required for each check.

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The vice president recognized Mr. Caldwell, District C.

**MR. WALT CALDWELL, DISTRICT C:**

Mr. Caldwell stated that he has talked with Mr. Crosby regarding Hannah's Run and Lonewa Drainage. No action was taken on these items.

Mr. Caldwell asked Mr. Cammack for an update on the use of video by the 4<sup>th</sup> District Bar for jail contact. Mr. Cammack stated that Mr. Morris is working with the warden. No action was taken on this item.

Mr. Caldwell, seconded by Dr. Reddix, offered the following resolution for adoption.

**RESOLUTION NO. 13-03**

**RESOLUTION SUPPORTING THE COMPLIANCE QUESTIONNAIRE REQUIRED BY THE STATE OF LOUISIANA LEGISLATIVE AUDITOR AND THE AUDITING FIRM OF LUFFEY, HUFFMAN, RAGSDALE & SOIGNIER APAC; AND FURTHER PROVIDING WITH RESPECT THERETO.**

**WHEREAS**, the Ouachita Parish Police Jury has engaged the auditing firm of Luffey, Huffman, Ragsdale & Soignier APAC, Certified Public Accountants, to perform the annual audit of the financial records, practices, and systems of the Ouachita Parish Police Jury for the year ended December 31, 2012; and

**WHEREAS**, the Ouachita Parish Police Jury members recognize the role of the annual audit in contributing to the development of sound and efficient financial and managerial practices; and

**WHEREAS**, the Ouachita Parish Police Jury members and staff agree to provide all financial records, board minutes and documents required by the auditing firm, and their pledge not to knowingly withhold any financial records or related data that in its judgment would be relevant to the audit;

**WHEREAS**, in conjunction with the annual audit, the Legislative Auditor requires the auditing firm to obtain a completed Compliance Questionnaire, indicating financial and legal compliance with the laws of the state of Louisiana and pertinent accounting regulatory bodies;

**NOW THEREFORE:**

**BE IT RESOLVED** that the Ouachita Parish Police Jury confirms cooperation with the audit process and its report on status of observance of the laws of the state of Louisiana through its completion of the Louisiana Legislative Auditor Compliance Questionnaire attached herein as part of the Board proceedings.

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The vice president recognized Dr. Reddix, District D.

**DR. OLLIBETH REDDIX, DISTRICT D:**

Dr. Reddix stated that she did not have any items.

**MR. SHANE SMILEY, DISTRICT E:**

Mr. Caldwell asked Mr. Cammack to speak regarding the Community Water Enrichment Fund applications. Mr. Cammack stated that Robbie George with S. E. Huey was requesting approval for three projects. Motion offered by Ms. Moore, seconded by Dr. Reddix to approve the Community Water Enrichment Fund applications. Motion passed without opposition.

The vice president recognized Ms. Moore, District F.

**MS. PAT MOORE, DISTRICT F:**

Ms. Moore asked that the item concerning Moore Road Bridge be deferred until the next meeting of the Jury.

Ms. Moore asked Mr. Murray for an update on Hadley Street Bridge. Mr. Murray stated that he spoke with DOTD and that the bridge should be open in 30-45 days weather permitting.

Ms. Moore asked for an update on Raccoon Bayou Canal. Mr. Murray stated that he spoke with Mr. Crosby and that Mr. Crosby is concentrating on Green Springs and Oak Circle since they are so far along. Mr. Cammack stated that funding is not in jeopardy for the project.

Ms. Moore asked for an update on the J-1D and J1-E Canals. Mr. Murray stated that the right-of-way maps and legals are complete and they are waiting on broker opinions.

Ms. Moore asked for an update on Harmon Johnson Road. Mr. Murray stated that the topographic map is complete the design process has been started.

**ADMINISTRATIVE REPORTS:**

The vice president recognized Mr. Cammack, Treasurer.

**FISCAL: Mr. Brad Cammack, Treasurer**

Mr. Cammack requested approval for Mr. Lee Morris to travel to San Francisco, CA on February 10-16, 2013 for virtualization training. Motion offered by Dr. Reddix, seconded by Mr. Calhoun to approve the travel request. Motion passed without opposition.

Mr. Cammack spoke regarding the Green Oaks education reimbursement for Jermaine Cooper and recommended approval. Motion offered by Ms. Moore, seconded by Dr. Reddix to approve the education reimbursement subject to police jury policy. Motion passed without opposition.

The vice president recognized Mr. Mitchell, Assistant District Attorney.

**LEGAL: Mr. Jay B. Mitchell, Assist. Dist. Attorney**  
Mr. Mitchell stated that he did not have any items.

The vice president recognized Mr. Murray, Public Works Director.

**PUBLIC WORKS: Mr. John Tom Murray, Director**

Mr. Murray spoke regarding the final subdivision approval for River Styx Subdivision, Unit 1 located in District C and recommended approval subject to comments from the Public Works Department and the parish engineer. Discussion ensued. Motion offered by Mr. Caldwell to deny final subdivision approval. Motion died for lack of second. Motion offered by Mr. Robinson, seconded by Mr. Calhoun to grant final subdivision approval subject to comments from the Public Works Department and parish engineer. Motion passed with Mr. Caldwell opposing.

**BEER AND WHISKEY APPLICATIONS:**

Mr. Mitchell spoke regarding the beer and whiskey application and recommended approval. Motion offered by Mr. Calhoun, seconded by Mr. Robinson to approve the special event permit for the Ouachita Council on Aging as follows. Motion passed without opposition.

**MCGEHEE, LYND A**

**DBA SPECIAL EVENT PERMIT FOR OUACHITA  
COUNCIL ON AGING INC., LOCATION 228  
CAREY NELSON RD ON MARCH 21-23, 2013 -  
CLASS A BEER PERMIT & CLASS C LIQUOR  
PERMIT**

**OTHER BUSINESS:**

There being no other business to come before the jury, a motion to adjourn was offered by Mr. Robinson, seconded by Mr. Calhoun. The meeting was adjourned at 6:41 p.m.

**A D J O U R N !**

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Shane Smiley, President

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Karen Cupit, Recording Secretary