

**PROCEEDINGS OF THE POLICE JURY, PARISH OF OUACHITA,
STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING
HELD ON, MONDAY, JANUARY 7, 2013 AT 5:35 P.M.**

The Police Jury of the Parish of Ouachita, State of Louisiana met in a regular session in the Ouachita Parish Police Jury Meeting Room, Courthouse Building, Monroe, Louisiana on Monday, January 7, 2013 at 5:35 p.m., and was duly convened by Mr. Shane Smiley, President.

The invocation was given by the president. The Pledge of Allegiance to the flag was led by the president.

<u>Members Present</u>	(4)
Scotty Robinson	District A
Walt Caldwell	District C
Shane Smiley	District E
Pat Moore	District F
<u>Members Absent</u>	(2)
Mack Calhoun	District B
Ollibeth Reddix	District D

APPROVAL OF AGENDA:

The president asked if there were any additions or amendments to the agenda. There were none. Motion offered by Mr. Caldwell, seconded by Ms. Moore to approve the agenda as published. Motion passed without opposition.

PUBLIC COMMENT PERIOD:

The president spoke regarding the public comment period. No one appeared or came forth to speak during this time.

ELECTION OF OFFICERS:

The president opened up the floor for nominations for president. Mr. Caldwell, seconded by Mr. Robinson nominated Mr. Smiley for president. There were no other nominees. Motion offered by Mr. Robinson, seconded by Mr. Caldwell to close the nominations. Motion passed without opposition. Mr. Shane Smiley was declared president for the year 2013.

The president opened up the floor for nominations for vice president Mr. Robinson nominated Mr. Caldwell for vice president. There were no other nominees. Motion offered by Mr. Caldwell, seconded by Mr. Robinson to close the nominations. Motion passed without opposition. Mr. Walt Caldwell was declared vice president for the year 2013.

A motion to adopt the minutes of the regular police jury meeting including the Committee Meetings held on December 17, 2012, was offered by Mr. Caldwell, seconded by Mr. Robinson. Motion passed without opposition.

The president announced the following service awards for the month of January.

911 OFFICE:

Erin Kazmaier- 5 Years

FIRE DEPARTMENT:

Justin Bradley- 5 Years
Eric Clark- 5 Years
Kenneth Gable- 5 Years
Bradley Jowers- 5 Years
James Loftin- 5 Years
Jared Rugg- 5 Years
Omar Turner- 5 Years

DEPARTMENT HEAD REPORTS

The following department heads presented monthly reports.

CODE ENFORCEMENT:

Deputy Wayne Heckford

Deputy Heckford stated that he did not have any items to add to his written report.

FIRE DEPARTMENT:

Chief Patrick Hemphill

Chief Hemphill stated that he did not have any items to add to his written report.

GREEN OAKS:

Mr. Lamar Anderson, Director

Mr. Anderson presented the first quarter food and food products bid results and recommended accepting the low conforming bid from Sysco Food Service. Motion offered by Mr. Caldwell, seconded by Mr. Robinson to approve the low conforming bid from Sysco Food Service in the amount of \$23,936.13. Motion passed without opposition.

**HOMELAND SECURITY &
EMERGENCY PREPAREDNESS**

AGENCY:

Mr. Tracy Hilburn, Director

Mr. Hilburn stated that he did not have any items to add to his written report.

LIBRARY:

Ms. Robin Toms, Director

Ms. Toms stated that she did not have any items to add to her written report.

SECTION 8 HOUSING:

Ms. Doretha Bennett, Interim Director

Ms. Bennett stated that someone from HUD will be in the office on March 22. Ms. Bennett also stated that she passed the certified inspector test.

WORKFORCE INVESTMENT: Ms. Doretha Bennett, Director

Ms. Bennett stated that there would be a regional forum on January 17.

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A motion to recess the regular meeting in favor of the Personnel Committee meeting was offered by Mr. Robinson, seconded by Mr. Caldwell. Motion passed without opposition.

PERSONNEL COMMITTEE MEETING

The president called the Personnel Committee meeting to order at 5:45 p.m. The president recognized Chief Hemphill, Fire Department.

Chief Hemphill recommended the following personnel actions for approval.

SUBSTITUTE APPOINTMENTS

Daniels, LeRoy	Substitute Deputy Chief	Effective 12/24/2012
Barfield, Jay	Substitute District Chief	Effective 12/24/2012

Motion offered by Mr. Robinson, seconded by Mr. Caldwell to approve the substitute appointments as recommended by the chief. Motion passed without opposition.

CONFIRMATIONS

Presley, Calvin	From Prob. Fire Driver	To Perm. Fire Driver	Effective 12/26/2012
Ford, Anthony	From Prob. Fire Driver	To Perm. Fire Driver	Effective 01/09/2013

Motion offered by Mr. Caldwell, seconded by Mr. Robinson to approve the confirmations as recommended by the chief. Motion passed without opposition.

The president recognized Mr. Murray, Public Works. Mr. Murray spoke regarding the travel request for James Williams and stated that the Annual Convention and Traffic Expo will be held in San Diego, California on February 22-26, 2013. Motion offered by Mr. Caldwell, seconded by Mr. Robinson to approve the travel request for James Williams. Motion passed without opposition.

The president recognized Ms. Harper, Human Resources. Ms. Harper stated that Mr. Leonard Tims, an employee at Green Oaks Juvenile Detention Center, filed a grievance and that the grievance committee met on December 13 and their determination was to uphold the departmental decision. Mr. Tims appealed the decision to the personnel committee as per policy. Mr. Tims then spoke and presented his appeal. Discussion ensued. After discussion, motion offered by Mr. Smiley, seconded Mr. Caldwell to uphold the decision of the grievance committee. Motion passed without opposition.

There being no other business to come before this committee, a motion to adjourn and enter into the Public Works Committee Meeting was offered by Mr. Caldwell, seconded by Mr. Robinson. Motion passed without opposition.

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PUBLIC WORKS COMMITTEE MEETING

The president called the Public Works Committee meeting to order at 6:00 p.m. The president recognized Mr. Kevin Crosby, Engineer.

Mr. Crosby presented the bid results for the H-1 Canal Drainage Improvements OCD – DRU project. Mr. Crosby stated that the low bidder was Camo Construction Company Inc. Mr. Crosby also stated approval was need for Mr. Smiley to sign all documents for the project. Motion offered by Mr. Robinson, seconded by Mr. Caldwell to accept the low bid from R. D. Owens in the amount of \$183,504.90 and authorize Mr. Smiley to sign all documents for the project. Motion passed without opposition.

Mr. Crosby spoke regarding the T1-A and J1-D Canals and stated that the right-of-way maps and descriptions are almost complete. Mr. Crosby stated that Mr. Fontana wants to set up meeting with the jurors regarding the projects. No action was taken on this matter.

Mr. Crosby stated that Mr. Mitchell had sent a letter to Fred Borne asking DOTD to advertise for construction, engineering and inspection services for Finks Hideaway Road.

Mr. Crosby stated that he met with one of the owners on the Lonewa drainage ditch and he is currently waiting on information from the gas company on the right-of-way widths.

Mr. Crosby stated that he met with Laura Hemphill with the Ouachita Parish School Board on the Safe Routes to School grant applications and that Riser Elementary would be a good candidate.

Mr. Crosby stated that the survey is complete on Moore Road Bridge and the advance check prints would be turned in by the end of January. Ms. Moore stated that there would be a community meeting on Thursday and asked Mr. Murray and Mr. Crosby to attend.

Ms. Moore asked Mr. Crosby for an update on Harmon Johnson Road. Mr. Crosby stated that they are working on getting the soil borings and the survey is complete.

Ms. Moore asked Mr. Murray for an update on Hadley Street Bridge. Mr. Murray said everything is on schedule.

Ms. Moore asked for an update on Raccoon Bayou. Mr. Crosby stated that he received the information from Mr. Harrison's office and he will start going through the files.

There being no other business to come before this committee, a motion to adjourn and reconvene the regular meeting was offered by Mr. Robinson, seconded by Mr. Caldwell. Motion passed without opposition. The meeting was adjourned at 6:14 p.m.

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MOTIONS * ORDINANCES * RESOLUTIONS:

The president recognized Mr. Robinson, District A.

MR. SCOTTY ROBINSON, DISTRICT A:

Mr. Robinson asked Mr. Cammack for an update on the courthouse and annex roofs. Mr. Cammack stated that no one else has looked at the roofs.

The president recognized Mr. Calhoun, District B.

MR. MACK CALHOUN, DISTRICT B:

Mr. Smiley stated that Mr. Calhoun was not present at the meeting and asked Mr. Smiley to take up his matters. Mr. Smiley asked Mr. Mitchell to speak regarding the Cooperative Endeavor Agreement for a BMX track. Mr. Mitchell stated that the Cooperative Endeavor Agreement would give Rebel BMX a right of use of the former landfill property off of Trade Street to build a BMX track. Mr. Mitchell stated that the term would be for 10 years. Motion offered by Mr. Caldwell, seconded by Mr. Robinson to approve the Cooperative Endeavor Agreement with Rebel BMX. Motion passed without opposition.

Mr. Robinson, seconded by Mr. Caldwell offered the following resolution for adoption.

RESOLUTION NO. 13-01

A RESOLUTION APPROVING THE USE OF PROPERTY IN THE WEST OUACHITA INDUSTRIAL PARK BEARING THE ADDRESS OF 281 HUEY LENARD LOOP FOR THE SALE OF RETAIL MERCHANDISE AND SERVICES IN CONNECTION WITH THE ESTABLISHMENT OF AN INDOOR SHOOTING RANGE AND ARCHERY FACILITY; AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, land located in the West Ouachita Industrial Park is subject to certain restrictive covenants, including a restriction providing that property within said Industrial Park shall not be used for the retail sale of merchandise or services “except for that merchandise or those services which may be authorized by the West Ouachita Industrial District.”;

WHEREAS, the Ouachita Parish Police Jury, in its capacity as the Board of Commissioners of the West Ouachita Industrial District, has received a request that the property at 281 Huey Lenard Loop (known formerly as the “Dualite” facility) be approved for the sale of retail merchandise and services related to the establishment of an indoor shooting range and archery facility in the building located on said property;

WHEREAS, the operators of the proposed facility have represented that said facility will not only provide safe recreation and training to local citizens, but will also

offer the opportunity to host regional and national competitions thereby attracting visitors to Ouachita Parish ; and,

WHEREAS, the owners of property within the West Ouachita Industrial Pak have been provided with notice of this request and an opportunity to comment;

NOW, THEREFORE:

BE IT RESOLVED by the Ouachita Parish Police Jury in legal and regular session that the property at 281 Huey Lenard Loop (known formerly as the “Dualite” facility) be, and is hereby, approved for the sale of retail merchandise and services related to the establishment of an indoor shooting range and archery facility in the building located on said property;

The above resolution was adopted on the 7th day of January 2013.

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The president recognized Mr. Caldwell, District C.

MR. WALT CALDWELL, DISTRICT C:

Mr. Caldwell stated that he did not have any items.

The president recognized Dr. Reddix, District D.

DR. OLLIBETH REDDIX, DISTRICT D:

Dr. Reddix was not present at the meeting.

MR. SHANE SMILEY, DISTRICT E:

Mr. Smiley stated that he did not have any items.

The president recognized Ms. Moore, District F.

MS. PAT MOORE, DISTRICT F:

Ms. Moore stated that January 19 is a national day of service to honor the life of Dr. Martin Luther King Jr.

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ADMINISTRATIVE REPORTS:

The president recognized Mr. Cammack, Treasurer.

FISCAL: Mr. Brad Cammack, Treasurer

Mr. Cammack reminded the jurors that the Police Jury Convention would be held in Lake Charles on February 21-23, 2013.

The president recognized Mr. Mitchell, Assistant District Attorney.

LEGAL: Mr. Jay B. Mitchell, Assist. Dist. Attorney
Mr. Mitchell stated that he did not have any items.

The president recognized Mr. John Tom Murray, Public Works Director.

PUBLIC WORKS: Mr. John Tom Murray, Director
Mr. Murray stated that he did not have any additional items.

BEER AND WHISKEY APPLICATIONS:
There were none.

OTHER BUSINESS:

There being no other business to come before the Jury, a motion to adjourn was offered by Mr. Robinson, seconded by Mr. Caldwell. The meeting was adjourned at 6:24 p.m.

A D J O U R N !

Shane Smiley, President

Karen Cupit, Recording Secretary