

**PROCEEDINGS OF THE POLICE JURY, PARISH OF OUACHITA,
STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING HELD ON,
MONDAY, NOVEMBER 21, 2011 AT 5:38 P.M.**

The Police Jury of the Parish of Ouachita, State of Louisiana met in a regular session in the Ouachita Parish Police Jury Meeting Room, Courthouse Building, Monroe, Louisiana on Monday, November 21, 2011 at 5:38 p.m., and was duly convened by Mr. Shane Smiley, President.

<u>Members Present</u>	(6)
Charles Jackson	District A
Mack Calhoun	District B
Walt Caldwell	District C
Ollibeth Reddix	District D
Shane Smiley	District E
Pat Moore	District F

<u>Members Absent</u>	(0)
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The invocation was given by Mr. Brad Cammack. The Pledge of Allegiance to the flag was led by Mr. Cammack.

APPROVAL OF AGENDA:

The president asked if there were any additions or amendments to the agenda. Mr. Cammack stated that there was a resolution to add to the agenda regarding the FY 2012-2013 LCDBG applications that are due before the next meeting. A motion to amend the agenda to add the FY 2012-2013 LCDBG items discussed by Mr. Cammack was offered by Ms. Moore, seconded by Mr. Calhoun. Motion passed without opposition.

PUBLIC COMMENT PERIOD:

The president spoke regarding the public comment period. No one came forth at this point in the meeting.

A motion to adopt the minutes of the Regular Police Jury Meeting including the Committee Meetings held on November 7, 2011 was offered by Mr. Jackson, seconded by Mr. Caldwell. Motion passed with without opposition.

A motion to adopt the minutes to the Special Police Jury Meeting held on November 10, 2011 was offered by Mr. Caldwell, seconded by Mr. Calhoun, Motion passed with Dr. Reddix and Mr. Jackson abstaining.

VISITORS:

The president recognized Dr. Reddix. Dr. Reddix presented a proclamation thanking the Swanson Correctional Center for their work in maintaining the J.S. Clark Cemetery. Dr. Reddix also presented a proclamation to Ms. Dorothy DuPree for her efforts in local genealogy and in researching the records of the J.S. Clark Cemetery.

The president recognized Mr. Pat Regan of 119 Gretchen's Walk, West Monroe, Ms. Linda McGhee of 111 Country Club Road, Monroe and Mr. Rusty Wood of 306 Cadeville Cut Off Road, West Monroe. Mr. Regan, Ms. McGhee and Mr. Wood presented information regarding the Ouachita Council on Aging. Ms. McGhee stated that due to cuts in state/federal funding the OCA has had to cut the number of meals they serve to the elderly. Mr. Regan asked the Jury to include \$100,000 for the OCA in the 2012 budget. Discussion ensued. No action was taken on this matter.

The president recognized Mayor Steve Hunter of Richwood. Mayor Hunter thanked the Jury on behalf of the St. James Baptist Church concerning the drainage project.

The president recognized Mr. Joe Holyfield, Ms. Liz Pierre and Mr. Todd Perry with the North Louisiana Economic Partnership regarding their request for funding support. Discussion ensued. Motion offered by Mr. Smiley, seconded by Mr. Calhoun to continue as a member of the NLEP at the same level of funding support for a one year commitment. Motion passed without opposition.

The president recognized Mr. Herbert Wright of 1709 Standifer Ave., Monroe. Mr. Wright thanked the Jury for approving work on the ditch at St. James Baptist Church..

A motion to recess the regular meeting in favor of the Finance Committee meeting was offered by Mr. Jackson, seconded by Dr. Reddix. Motion passed without opposition.

FINANCE COMMITTEE MEETING:

The chairman, Mr. Jackson called the Finance Committee Meeting to order at 6:25 p.m. Mr. Jackson recognized Ms. Toms, Library.

Ms. Toms asked the Jury to approve the purchase of a van to replace the one the library currently uses to run its daily routes. The old van will be kept and used by maintenance personnel. Ms. Toms stated that that the 2011 amended budget included a line item for the purchase of the van for \$25,000. Motion offered by Ms. Moore, seconded by Dr. Reddix to approve the purchase of the van in the amount of \$21,832 plus other expenses. Motion passed without opposition.

Mr. Jackson recognized Chief Hemphill with the Fire Department. Chief Hemphill presented the bid tabulation for the maintenance building project. Chief Hemphill recommended the Jury to approve the low conforming bid of Pohlman & Wilbanks for \$134,650. Motion offered by Mr. Caldwell, seconded by Ms. Moore to approve and award the contract to Pohlman & Wilbanks in the amount of \$134,650. Motion passed without opposition.

Mr. Jackson recognized Mr. Cammack, Treasurer. Mr. Cammack presented the claims statement for the period of October 14, 2011 through November 17, 2011 and recommended approval. Motion offered by Dr. Reddix, seconded by Mr. Calhoun to approve the claims for the period stated as recommended by the Treasurer. Motion passed without opposition.

Mr. Jackson asked Mr. Caldwell to speak regarding the Ouachita Correctional Center Staffing Analysis. Mr. Caldwell stated that there was a study done from the National Institute of Corrections regarding operations at OCC and they recommended a private contractor to come do a study on the staffing at OCC. Motion offered by Mr. Caldwell, seconded by Ms. Moore to approve up to \$20,000 for the staffing study from the OCC Fund. Motion passed without opposition.

Mr. Cammack stated that the judges' office is requesting approval for JAVS for courtroom 2. Discussion ensued. Motion offered by Mr. Jackson, seconded by Ms. Moore to approve going through the purchasing department to acquire the JAVS system upon representation by the 4th Judicial District Court that they will reimburse the funds, subject to legal counsel review. Motion passed without opposition.

Mr. Cammack presented the 2012 Insecticide bid tabulation for Mosquito Control.

<p>OUACHITA PARISH POLICE JURY BID TABULATION FORM INSECTICIDES 2012 MOSQUITO ABATEMENT DISTRICT NO. 1 BID # 11-1108037</p>
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Item	ADAPCO	TARGET SPECIALTY PRODUCTS (B & G)	CLARKE MOSQUITO Control	ALL PRO VECTOR GROUP HPI Inc.	UNIVAR USA	MOSQUITO PRODUCTS LLC	Annual Increase (%)
Mineral Oil	\$7.63/gal >3000 \$7.99/gal <3000	\$6.69/gal (2500) \$7.05/gal (2000) \$7.50/gal (1500) \$8.09/gal (1000)	No bid	No bid	\$7.55/gal 50 gal. drum	\$6.24/gal per 2,500 gallons	13.8
Monomolecular Film	\$35.83/gal 53 gal/drum \$38.58/gal 2x2.5 gal/cs	No bid	No bid	No bid	No bid	No bid	5.7
Larvicidal oil	\$13.75/gal	\$13.00/gal 55 gal	No bid	No bid	\$10.71/gal 55 gal	No bid	(1.2)
Temephos Liquid 44.6%	No bid	\$210.00/gal	No bid	\$210.00/gal	\$209.97/gal	No bid	0.0
Temephos Granules 5%	No bid	\$7.65/lb	\$9.00/lb pellets	\$7.95/lb	\$6.80/lb	No bid	3.8

B. sphaericus wettable powder	No bid	No bid	\$65.99/lb	No bid	No bid	No bid	3.8
B. sphaericus granules	\$6.25/lb	No bid	\$5.75/lb	No bid	No bid	No bid	(8.7)
Bti liquid	\$33.25/gal	No bid	\$30.92/gal	No bid	No bid	No bid	8.6
Bti granules	\$1.99/lb	No bid	\$1.85/lb	No bid	No bid	No bid	14.1
Bti briquets	\$74.49/cs	\$63.07/cs	\$85.00/cs	No bid	\$61.00/cs	No bid	5.0
Methoprene pellets	\$1,102.20/cs	\$1,102.20/cs	\$1,102.20/cs	No bid	\$1,102.20/cs	No bid	0.0
Methoprene briquets	\$657.80/cs	\$657.80/cs	\$666.60/cs	No bid	\$657.80/cs	No bid	1.0
Permethrin with PBO (water based)**	\$207.00/gal AqRes	\$160.00/gal AqLr \$149.38/gal Envion	No bid	No bid \$190.00/galE nvion	\$148.00/gal AquaKntnl \$147.49/gal Envion	\$170.00/gal	0.0
Resmethrin with PBO (oil based)	\$418.60/gal 5 gl pail	No bid	No bid	No bid	No bid	No bid	4.5
Naled liquid	\$166.89/gal >4 30 gl/drums \$168.32/gal < 4 drums	No bid	No bid	No bid	No bid	No bid	4.8
Pyrenone 25-5	No bid	No bid	No bid	No bid	No bid	No bid	N/A
Sumithrin	No bid	No bid	No bid	No bid	No bid	No bid	N/A
Pyronyl	No bid	No bid	No bid	No bid	No bid	No bid	N/A
Duet	No bid	No bid	\$171.87/gal	No bid	No bid	No bid	4.7
Chlorpyrifos	No bid	No bid	No bid	No bid	\$42.00/gal	No bid	11.9
Etofenprox E20	\$323.68/gal 2x2.5 \$320.51/gal 30 gal \$317.33/gal 275 gal	No bid	No bid	No bid	No bid	No bid	N/A

RECOMMENDATION:

Vendors are to be awarded items as highlighted.

Please Note the bid replies for the methoprene pellets and the methoprene briquettes (3) three vendors have the same price which is the low bid. When the same low bid amount occurs we rotate the purchases between vendors (exception will be made on availability).

Motion offered by Mr. Smiley, seconded by Mr. Calhoun to approve the low conforming bids at recommended. Motion passed without opposition.

Mr. Cammack presented the 2012 First Quarter Food and Food Products bid tabulation for Green Oaks. Mr. Cammack recommended the Jury to approve the low conforming bid for Sysco Food Service in the amount of \$21,732.21. Motion offered by Ms. Moore, seconded by Mr. Smiley to award the low conforming bid to Sysco Food Service in the amount of \$21,732.21. Motion passed without opposition.

Mr. Cammack presented the 2012 North Louisiana Criminalistics Lab Budget and asked the Jury for approval. Motion offered by Ms. Moore, seconded by Mr. Caldwell to approve the proposed 2012 North Louisiana Criminalistics Lab Budget. Motion passed without opposition.

Mrs. Cindy Lavespere was recognized to present the 2011 Amended and 2012 Proposed budgets for the District Attorney's budget in the General Fund and the Criminal Court Fund. Discussion ensued. It was noted that the District Attorney's office is operating with one attorney short. This attorney would normally be paid out of the General Fund. Jurors also noted the amount being paid as the employer's portion to the retirement system. At this time, Mrs. Lavespere and Mrs. Sissy Kennedy, also from the DA's office, have not been notified of any increase in the rate. The Jury asked that notification be sent to them as soon as any rate change is approved. The Jury was also reminded that the District Attorney does supplement the Criminal Court fund so that it does break even each year. No action was taken.

Mr. Cammack presented the 2011 Amended and 2012 Proposed budgets for the Judges Office and Court Reporters. Both offices are included in the General Fund budget. Discussion ensued. No action was taken.

Mr. Cammack presented the 2011 Amended and 2012 Proposed budgets for the Criminal Jurors Court Cost Fund and the Law Enforcement Witness Fees Court Costs Fund. Each of these funds is funded through a court cost of \$7.50 each. Discussion ensued. No action was taken.

Mr. Cammack presented the 2011 Amended and 2012 Proposed budgets for Code Enforcement. It was pointed out that the LGAP grant had been completed. Also, the department is looking to replace the software it is using. Discussion ensued. The budget will be brought back before the Jury at the next meeting to discuss the receivables. No action was taken.

Mr. Cammack presented the 2011 Amended and 2012 Proposed budgets for the Public Works department. This version of the budget for 2012 reflected a flat sales tax figure as was requested at the last meeting. Discussion ensued. No action was taken.

Mr. Cammack presented the 2011 Amended and 2012 Proposed budgets for the Economic Development Debt Service Fund. This fund is commonly referred to as the V-Vehicle Fund, and the taxes that were collected for that project are in this fund. Discussion ensued. No action was taken.

Mr. Cammack presented the 2011 Amended and 2012 Proposed budgets for the General Fund. Previously, the various components had been presented to the jury individually. Discussion ensued.

Mr. Calhoun moved and Mr. Jackson seconded to add \$10,000.00 to the 2012 Proposed Budget for the Ouachita Council on Aging subject to legal counsel approval. There was no opposition. Motion passed.

It was decided that the Treasurer's Office would set up a new fund to account for the operation of the pump stations. This is currently in the General Fund which will continue to fund the operation thru a transfer to the new fund.

There being no other business to come before this committee, a motion to adjourn the committee meeting and reconvene the regular meeting was offered by Mr. Jackson, seconded by Mr. Smiley. The Finance Committee was adjourned at 7:35 p.m.

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MOTIONS * ORDINANCES * RESOLUTIONS:

The president recognized Mr. Jackson, District A.

MR. CHARLES JACKSON, DISTRICT A:

Mr. Jackson stated that he did not have any additional items.

The president recognized Mr. Calhoun, District B.

MR. MACK CALHOUN, DISTRICT B:

Mr. Calhoun, seconded by Ms. Moore offered the following resolution for adoption:

RESOLUTION NO. 11-65

A RESOLUTION APPOINTING MR. DEWAYNE KELLY TO THE BOARD OF KEEP OUACHITA BEAUTIFUL; AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, a vacancy exists on the Board of Keep Ouachita Beautiful; and

WHEREAS, Dewayne Kelly, 395 Elliot Road, West Monroe, Louisiana 71292 has expressed a desire to serve on said Board;

NOW THEREFORE:

BE IT RESOLVED by the Ouachita Parish Police Jury in legal and regular session that Dwayne Kelly be, and hereby is, appointed to the Board of Keep Ouachita Beautiful.

The above Resolution was adopted on the 21st day of November 2011.

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Mr. Calhoun, seconded by Dr. Reddix offered the following resolution for adoption:

RESOLUTION NO. 11-66

A RESOLUTION APPOINTING MS. ANN DEXTER TO THE BOARD OF KEEP OUACHITA BEAUTIFUL; AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, a vacancy exists on the Board of Keep Ouachita Beautiful; and

WHEREAS, Ann Dexter, 300 Sam Murphy Road, West Monroe, Louisiana 71292 has expressed a desire to serve on said Board;

NOW THEREFORE:

BE IT RESOLVED by the Ouachita Parish Police Jury in legal and regular session that Ann Dexter be, and hereby is, appointed to the Board of Keep Ouachita Beautiful.

The above Resolution was adopted on the 21st day of November 2011.

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The president recognized Mr. Caldwell, District C.

MR. WALT CALDWELL, DISTRICT C:

Mr. Caldwell asked Mr. Holtzclaw for an update on Hannah's Run. Mr. Holtzclaw stated that the previous estimates are correct and he is looking for a funding source. No action was taken on this matter.

Mr. Caldwell asked Mr. Holtzclaw to speak about Keystone Road. Mr. Holtzclaw stated that there are not any sources of funding for the second phase of the project but he is looking for available funds. No action was taken on this matter.

The president recognized Dr. Reddix, District D.

DR. OLLIBETH REDDIX, DISTRICT D:

Dr. Reddix asked Mr. Land to speak regarding the Ouachita Parish Health Unit change order. Mr. Land stated that the original amount for the project was \$52,500 and that Mr. McAdams requested to add chair rails and wall guards to the project. The additional work would be \$13,600 for a total amount of \$66,100 for the project. Motion offered by Dr. Reddix, seconded by Ms. Moore to approve the change order in the amount of \$13,600. Motion passed without opposition.

Dr. Reddix, seconded by Ms. Moore offered the following resolution for adoption:

RESOLUTION NO. 11-67

A RESOLUTION AMENDING RESOLUTION NOS. 11-59 AND 11-60 RELATIVE TO THE OUACHITA PARISH POLICE JURY'S FY 2012-2013 LCDBG APPLICATIONS; AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, on November 7, 2011, the Ouachita Parish Police Jury adopted Resolution No. 11-59 addressing engineering aspects of the Ouachita Parish Police Jury's FY 2012-2013 LCDBG "Application A";

WHEREAS, on November 7, 2011, the Ouachita Parish Police Jury adopted Resolution No. 11-60 addressing administrative aspects of the Ouachita Parish Police Jury's FY 2012-2013 LCDBG "Application A"

WHEREAS, the Ouachita Parish Police Jury now finds that certain amendments and/or revisions to the language of the Resolutions identified above are necessary in order to effectively carry out the intent and purpose of such Resolutions;

NOW THEREFORE:

BE IT RESOLVED by the Ouachita Parish Police Jury that its Resolution Nos. 11-59 and 11-60 adopted on November 7, 2011, relative to the Ouachita Parish Police Jury's FY 2012 - 2013 LCDBG "Application A" be, and hereby are, amended and restated to set forth that the S.E. Huey Engineering firm of Monroe will be providing the engineering and administrative services for the Ouachita Parish Police Jury's FY 2012-2013 LCDBG "Application A";

BE IT FURTHER RESOLVED that Ouachita Parish Police Jury hereby clarifies its prior actions concerning its FY 2012-2013 LCDBG Applications to specify that "Application A" shall be for a project of street improvements in the Millhaven Estates area and its FY 2012-2013 LCDBG "Application C" shall be for a project of street improvements in the Washington Street area of western Ouachita Parish.

The above Resolution was adopted on the 21st day of November 2011.

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Dr. Reddix stated that she had talked to Mr. Holtzclaw and Mr. Murray regarding using recycled asphalt material at the J.S. Clark Cemetery. Mr. Holtzclaw stated they would look at the cost and would bring it back to the Jury. No action was taken on this matter.

Dr. Reddix asked Mr. Mitchell to speak regarding the school based health clinics. Mr. Mitchell stated that the Police Jury and the Living Well Foundation have been setting aside funds every

year for school based health clinics from the Glenwood settlement funds. The clinics have not yet been established and the deadline is December 31, 2011. The amendment to the Coordination Agreement with the Living Well Foundation would extend the deadline for another year in an effort to achieve the school based health clinics. Discussion ensued. Motion offered by Dr. Reddix, seconded by Ms. Moore to allow the president to sign the Amendment of Coordination Agreement with the Living Well Foundation to extend the deadline for use of monies for school based health clinics for one year. Motion passed without opposition.

MR. SHANE SMILEY, DISTRICT E:

Mr. Smiley spoke regarding the Highway 139 Sewer Project change order. Mr. Smiley stated that the change order was in the amount of \$39,712.70. Motion offered by Mr. Smiley, seconded by Dr. Reddix to accept the change order for the amount of \$39,712.70. Motion passed without opposition.

Mr. Smiley, seconded by Mr. Jackson motioned to accept the substantial completion for the Highway 139 Sewer project and allow the president to sign all necessary documents. Motion passed without opposition.

Mr. Smiley spoke regarding the invoice from the Northeast Louisiana Economic Alliance. Mr. Smiley stated that the Jury has paid the organization \$3,000 each year. Motion offered by Mr. Jackson, seconded by Ms. Moore to pay the NELEA invoice for 2011. Motion passed without opposition.

The president recognized Ms. Moore, District F.

MS. PAT MOORE, DISTRICT F:

Ms. Moore asked that the matter concerning Harmon Johnson Road be deferred.

Ms. Moore asked Mr. Holtzclaw for an update on the Tanglewood Raccoon Bayou flood project. Mr. Holtzclaw distributed a handout and stated that the project was continuing to move forward. No action was taken on this matter.

Ms. Moore asked for an update on the Auto Shred/Mush Water Canal. Mr. Mitchell stated that the City of Monroe has agreed to enter into a Cooperative Endeavor Agreement with the Parish and that the City of Monroe would do the work on the canals. The OPPJ is working on getting the rights-of-way necessary for work on the canals. No action was taken on this matter.

Ms. Moore asked for an update on Dellwood Drive. Mr. Holtzclaw stated that Amethyst Construction will be in the area in January and that he would talk with them about the project later in the week. No action was taken on this matter.

ADMINISTRATIVE REPORTS:

The president recognized Mr. Cammack, Treasurer.

FISCAL: Mr. Brad Cammack, Treasurer

Mr. Cammack presented the proposed 2012 calendar and asked for approval. Discussion ensued. Motion offered by Mr. Caldwell, seconded by Ms. Moore to approve the 2012 calendar with the meeting on January 9 to start at 5:00 p.m. and all other meetings to start at 5:30 p.m. Motion passed without opposition.

Mr. Cammack stated that he would be out of the office on Tuesday.

The president recognized Mr. Mitchell, Assistant District Attorney.

LEGAL: Mr. Jay B. Mitchell, Assist. Dist. Attorney

Mr. Mitchell stated that he did not have any additional items.

The president recognized Mr. Murray, Public Works Director.

PUBLIC WORKS: Mr. John Tom Murray, Director

Mr. Murray asked the Jury to approve the termination of Mr. Randall Stamey. Motion offered by Mr. Jackson, seconded by Mr. Caldwell to affirm Mr. Murray's recommendation. Motion passed without opposition.

The president recognized Mr. Holtzclaw, Parish Engineer.

ROADS & DRAINAGE: Mr. Tom Holtzclaw, Engineer

Mr. Holtzclaw stated that the road striping is complete on Slocum Road and that the 2010 Road Striping Program is complete. No action was taken on this matter.

Mr. Holtzclaw spoke regarding the 2011 Road Striping Program. Mr. Holtzclaw stated that the Lakeshore School area is complete and that Rogers Road will be addressed in December. No action was taken on this matter.

Mr. Holtzclaw stated that the construction on Lilac Street and Gary Street is underway and should be completed in January. No action was taken on this matter.

Mr. Holtzclaw distributed a handout regarding Huntington Park. Mr. Holtzclaw stated that the intersections need to be improved in order to improve the drainage issues in the subdivision. No action was taken on this matter.

Mr. Holtzclaw distributed a handout regarding the Thatcher Pointe Subdivision drainage issues. Discussion ensued. No action was taken on this matter.

- 8) SARAI, BALJIT S. VICKY INC., DBA CONN'S GROCERY, 2655 ARKANSAS RD, WEST MONROE, LA 71292, RETAIL BEER "CLASS B", RETAIL LIQUOR "CLASS D", 2012 RENEWAL
- 9) SARAI, BALJIT S. WISHY, LLC., DBA S MART, 7998 CYPRESS STREET, WEST MONROE, LA 71291, RETAIL BEER "CLASS B", RETAIL LIQUOR "CLASS D", 2012 RENEWAL
- 10) SARAI, BALJIT S. SUNNY & BROTHER LLC., DBA LIONS STOP, 1490 HWY 594, MONROE, LA 71203, RETAIL BEER "CLASS B", RETAIL LIQUOR "CLASS D", 2012 RENEWAL
- 11) WAGNON, MICHAEL LOUISIANA DISCOUNT TOBACCO INC. DBA DISCOUNT TOBACCO OUTLET #27, 106 SMITH STREET, WEST MONROE, LA 71292, RETAIL BEER CLASS "B" BEER, RETAIL LIQUOR CLASS "D", 2012 RENEWAL
- 12) JACKSON, JOHN D. JD ENTERPRISES INC. DBA U-PAK-IT #429, 2005 MARTIN LUTHER KING JR., DRIVE, MONROE, LA 71202 RETAIL BEER "CLASS B", RETAIL LIQUOR "CLASS D", 2012 RENEWAL
- 13) DUPREE, MARTHA THE ARENA BILLIARDS BAR & GRILL LLC DBA THE ARENA, 1411 THOMAS RD, WEST MONROE, LA 71292, RETAIL BEER "CLASS A", RETAIL LIQUOR "CLASS C", 2012 RENEWAL

OTHER BUSINESS:

There being no other business to come before the jury, a motion to adjourn was offered by Mr. Caldwell, seconded by Mr. Calhoun. The meeting was adjourned at 8:30 p.m.

A D J O U R N !

Shane Smiley, President

Karen Cupit, Recording Secretary