

**PROCEEDINGS OF THE POLICE JURY, PARISH OF OUACHITA,
STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING HELD ON,
MONDAY, OCTOBER 17, 2011 AT 5:37 P.M.**

The Police Jury of the Parish of Ouachita, State of Louisiana met in a regular session in the Ouachita Parish Police Jury Meeting Room, Courthouse Building, Monroe, Louisiana on Monday, October 17, 2011 at 5:37 p.m., and was duly convened by Mr. Shane Smiley, President.

<u>Members Present</u>	(6)
Charles Jackson	District A
Mack Calhoun	District B
Walt Caldwell	District C
Ollibeth Reddix	District D
Shane Smiley	District E
Pat Moore	District F

<u>Members Absent</u>	(0)
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The invocation was given by Mr. Jackson. The Pledge of Allegiance to the flag was led by Mr. Jackson.

APPROVAL OF AGENDA:

The president asked if there were any additions or amendments to the agenda. Ms. Moore asked that Mr. Kenny Anderson be added as a visitor. Ms. Moore also asked to add the road right-of-way south of Richwood High School to the agenda. Motion offered by Ms. Moore, seconded by Mr. Calhoun to add the items to the agenda. Motion passed without opposition.

The president asked if there were any other additions. There were none. Motion offered by Mr. Caldwell, seconded by Ms. Moore to approve the agenda with the amendments. Motion passed without opposition.

PUBLIC COMMENT PERIOD:

The president spoke regarding the public comment period. No one came forth at this point in the meeting.

A motion to adopt the minutes of the Regular Police Jury Meeting including the Committee Meetings held on October 3, 2011 was offered by Ms. Moore, seconded by Mr. Calhoun. Motion passed with without opposition.

VISITORS:

The president recognized Mr. Ed Johnson of 116 Norfolk Place, Monroe with the Huntington Park Homeowners Association. Mr. Johnson spoke regarding issues with the roads in Huntington Park due to an overlay that was done in 2004. Mr. Johnson also spoke about concerns with the sidewalks and lighting in Huntington Park. Ms. Moore stated that she has been working on addressing issues in Huntington Park but has been unable to move forward due to lack of funding. Discussion ensued. No action was taken on this matter.

The president recognized Mr. Hershel Poole Jr. of 110 Smith Cemetery Road. Mr. Poole asked the Jury to move the entrance to the cemetery from the middle of his property to the side of his property. Mr. Poole also stated that he would be willing to give a 40 foot right-of-way for the road. Discussion ensued. No action was taken on this matter.

The president recognized Mr. Kirk Foreman and Mr. Joe Holyfield with the North Louisiana Economic Partnership at 1900 North 18th Street, Monroe. Mr. Foreman gave an update on projects that the NLEP has going. Mr. Foreman stated that the NLEP is raising money for a five year period for the region and asked for the Jury to continue to support the NLEP. A brief discussion ensued. No action was taken on this matter.

The president recognized Mr. Kenny Anderson of 810 Mansfield Road. Mr. Anderson spoke regarding the status of Charleston Drive on the south side of Richwood High School. Mr. Anderson stated that Charleston Drive needs to be paved and he has received a quote from Amethyst Construction to pave the road. Mr. Anderson also stated that he will be willing to pay for the paving and the purchase of property from Donnie Plunk for additional right-of-way that is needed. Mr. Anderson asked the Jury to approve the improvements to the road. Discussion ensued. A motion was offered by Ms. Moore, seconded by Mr. Caldwell to enter into a cooperative endeavor agreement with Mr. Anderson and others and to agree to accept the road constructed to parish standards into the public road system as Charleston Drive.

Mr. Jackson, with a unanimous second offered the following resolution for adoption:

RESOLUTION NO. 11-54

A RESOLUTION SUPPORTING THE DEVELOPMENT OF THE CHARLESTON PLANTATION CERTIFIED INDUSTRIAL SITE; AND, FURTHER PROVIDING WITH RESPECT THERETO

WHEREAS, the Charleston Plantation site on U.S. Highway 165 in southeastern Ouachita Parish is the largest “certified” industrial development site in the State of Louisiana;

WHEREAS, the Louisiana Department of Economic Development, the North Louisiana Economic Partnership, and the site owner are all actively involved in seeking economic development prospects for this excellent site; and,

WHEREAS, development of the Charleston Plantation site promises to provide jobs and other benefits to the citizens of Ouachita Parish; and,

NOW, THEREFORE:

BE IT RESOLVED that the Ouachita Parish Police Jury hereby states its support of the ongoing efforts to develop the Charleston Plantation industrial development site and pledges to take such actions it finds to be reasonable and appropriate for the support of such development.

The above Resolution was adopted on the 17th day of October, 2011. No opposition.

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The president recognized Mr. Michael Higgins of Richwood High School. Ms. Moore thanked Mr. Higgins and friends for cleaning up the trash and litter at and around Richwood High School.

The president asked to take up the matters concerning roads and drainage at this time. The president recognized Mr. Tom Holtzclaw, Engineer.

Mr. Holtzclaw stated that there will be a meeting on Friday, October 21, regarding the Green Springs Drainage Project. No action was taken on this matter

Mr. Holtzclaw spoke regarding a potential LCDBG project for Presidential Estates and passed out a handout with some options for the Jury to consider. No action was taken on this matter

Mr. Holtzclaw spoke regarding the Dellwood Drive modification. Mr. Holtzclaw stated that Diamond B is working in south Louisiana and that it would be about two weeks before they would be able to work on Dellwood Drive. No action was taken on this matter.

Mr. Holtzclaw spoke regarding the bid tabulation for the Magnolia Drive and Angela Drive project. The lowest conforming bid was by Amethyst Construction in the amount of \$111,920.00. Mr. Holtzclaw recommended the low bid of Amethyst Construction for the project. Motion offered by Mr. Smiley, seconded by Mr. Caldwell to accept the low bid of Amethyst Construction. Motion passed without opposition.

Mr. Holtzclaw spoke regarding the bid tabulation for the Greenbriar Drive, Lakeland Drive and Teakwood Drive project. The lowest conforming bid was by Amethyst Construction in the amount of \$1,084,220.21. Mr. Holtzclaw recommended the low bid of Amethyst Construction for the project. Motion offered by Mr. Jackson, seconded by Mr. Caldwell to accept the low bid of Amethyst Construction. Motion passed without opposition.

Mr. Holtzclaw spoke regarding the LGAP project for Lakeview Park Subdivision. Mr. Holtzclaw stated that he has completed the analysis and plans and will start advertising next week. No action was taken on this matter.

Mr. Holtzclaw spoke regarding the 2011 Road Striping Program. Mr. Holtzclaw stated that extra striping was done that was not included in the original plans. Mr. Holtzclaw talked to Highway Graphics and they are aware of the extra striping. Mr. Holtzclaw stated that the total amount for the road striping is \$81,772.70 which exceeds the budget. Discussion ensued. Motion offered by Mr. Calhoun, seconded by Mr. Caldwell to approve the cost of the road striping with the changes noted. Motion passed without opposition.

Mr. Jackson asked Mr. Holtzclaw to speak regarding the road projects to be reimbursed by stimulus money. Mr. Holtzclaw stated that he took the information to DOTD and that he would contact them later in the week. No action was taken on this matter.

Dr. Reddix asked Mr. Holtzclaw to speak regarding placing a filter cloth under the crushed rock at J.S. Clark Cemetery. Mr. Holtzclaw stated that he has not gotten a final price but it would be around \$2 per square foot and that it would be less than \$1,000.00 No action was taken on this matter.

Dr. Reddix asked Mr. Holtzclaw to speak regarding the road at Millhaven Estates. Mr. Holtzclaw stated that it will cost more because it is a concrete road. No action was taken on this matter.

A motion to recess the regular meeting in favor of the Finance Committee meeting was offered by Dr. Reddix, seconded by Mr. Calhoun. Motion passed without opposition.

FINANCE COMMITTEE MEETING:

The chairman, Mr. Jackson called the Finance Committee Meeting to order at 6:58 p.m. Mr. Jackson recognized Mr. Cammack, Treasurer.

Mr. Cammack discussed his recommendation of Coventry Health Insurance for health insurance in 2012. He referenced Coventry Plan #1 as it appeared in a spreadsheet that was distributed. Discussion ensued.

The Jury offered the companies in attendance to speak regarding their company and plans.

Representatives of Coventry presented information regarding their company and its proposal.

Mr. Billy Justice with Vantage presented information regarding his company.

Mr. Smiley offered a motion to accept the recommendation of Coventry Insurance Plan #1 for the health insurance coverage in 2012. The motion was seconded by Mr. Calhoun. The motion passed with Mr. Jackson abstaining and Mr. Caldwell voting against the motion.

Mr. Cammack presented his recommendation of Guardian for dental insurance in 2012. Discussion ensued.

Mr. Jackson moved to accept the recommendation of Guardian Insurance for dental insurance in 2012. Ms. Moore seconded the motion. The motion passed with Dr. Reddix and Mr. Caldwell abstaining.

Mr. Cammack recommended Broker's Insurance for the 2012 vision insurance carrier and Met Life as the 2012 carrier for life insurance.

Mr. Jackson moved to accept Broker's Insurance for the vision insurance carrier and MetLife for the life insurance carrier in 2012. Mr. Smiley seconded the motion. The motion passed with Mr. Caldwell abstaining.

It was announced that health insurance pre-enrollment meetings will be held on October 21, 22, and 24. Open enrollment will begin on October 25. A schedule will be distributed to all departments.

Mr. Jackson opened discussion regarding various 2011 amended and 2012 proposed budgets. No action was taken on any of the budgets.

Mr. Richard Letlow, parish chair with the LSU Extension Center, presented information regarding his budget. LSU AgCenter is asking for an increased appropriation to help cover costs of running the Extension Service. Discussion ensued. No action was taken.

Mrs. Judy Bell, director of The WellSpring, presented information regarding the budgets for the Arrest Grant and the Safe Haven Grant. These are grants obtained from the U.S. Department of Justice. Discussion ensued. No action was taken.

Dr. Terri O'Neil, coroner, presented the budgets for the Ouachita Parish Coroner's Office. The statistics are showing increased activity for the coroner's office in 2011. Discussion ensued. No action was taken.

Mr. Steve McAdams with the Ouachita Parish Health Unit presented the budgets. There is a need for security camera replacement and continued use of temporary staff employment. There has also been a suggestion to get televisions for the waiting rooms. Mr. McAdams also spoke of a need to purchase replacement printers and computers. Discussion ensued.

Mr. Jackson moved that the Health Unit be allowed to purchase printers from line item 3002 – computer supplies and to purchase computers in line item 6021 – purchase of computer equipment although there are not monies budgeted at this time in those line items. The amended budget will include these amounts. Ms. Moore seconded the motion. The motion carried.

Mr. McAdams also discussed the Health Unit Capital Outlay fund. There are no requests to spend funds during 2012.

Mr. Craig Lott, director of the 9-1-1 Communications District, presented the budgets for his department. The department is moving towards a new generation of 9-1-1 telephone system this year. A new GIS system should be in place during 2012. Discussion ensued. No action was taken.

Ms. Doretha Bennett, director of the Workforce Investment Board, discussed the various budgets that fall under WIA. Discussion ensued. No action was taken.

Mr. Cammack discussed the budgets for the West Ouachita Sewerage District #9. The board voted to approve the budgets the week before. Monthly fees have been increased. Greater Ouachita is in negotiations with an operator for the system. Discussion ensued. No action was taken.

Mr. Cammack presented the claims statement for the period of September 16, 2011 through October 13, 2011 and recommended approval. Motion offered by Mr. Caldwell, seconded by Mr. Smiley to approve the claims for the period stated as recommended by the Treasurer. Motion passed without opposition.

Mr. Jackson reported that meetings are continuing with him, Mr. Cammack and the Ouachita Parish Sheriff's Department regarding OCC. He noted that the Judge's Office had made a change in their schedule and a judge would be taking pleas on Wednesdays in an effort to reduce pre-trial detainees. There will also be some one-time monies available for the current OCC budget. These are from the pipeline settlement of taxes and the general liability insurance rates going down.

There being no other business to come before this committee, a motion to adjourn the committee meeting and reconvene the regular meeting was offered by Mr. Jackson, seconded by Mr. Caldwell. The Finance Committee was adjourned at 8:41 p.m.

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The president recognized visitor Herbert Wright. Mr. Wright spoke regarding the ditch in front of St. James Missionary Church and asked it to be cleaned out so that the water will be able to flow through the ditch. Ms. Moore stated that the Tanglewood Raccoon Bayou flood project should help with the problem. Mr. Mitchell stated that the rights-of-way are almost complete on the Tanglewood Raccoon Bayou and Auto Shred/Mush Water Canal projects. Mr. Murray stated that the public works department has looked at the ditch and it is overgrown with trees and shrubs but there is no erosion in the ditch. A cost estimate to clean out the ditch was done several years ago, and it will be updated. Discussion ensued. No action was taken on this matter.

MOTIONS * ORDINANCES * RESOLUTIONS:

The president recognized Mr. Jackson, District A.

MR. CHARLES JACKSON, DISTRICT A:

Mr. Jackson stated that his matters had been taken up with Mr. Holtzclaw's items.

The president recognized Mr. Calhoun, District B.

MR. MACK CALHOUN, DISTRICT B:

Mr. Calhoun asked for an update on the T-1A Canal. Mr. Cammack stated that the project is moving forward. No action was taken on this matter.

Mr. Calhoun asked for an update on the parish road traffic counts. Mr. Murray stated that the equipment is at the public works office but that the counts were normally performed by the parish engineer. A brief discussion ensued. No action was taken on this matter.

Mr. Calhoun asked that the matter concerning the extension of Hilltop Acres Road be deferred.

The president recognized Mr. Caldwell, District C.

MR. WALT CALDWELL, DISTRICT C:

Mr. Caldwell asked that the matters concerning Frenchmen's Bend traffic controls, Hannah's Run and Keystone Road be deferred until the next meeting of the Jury.

The president recognized Dr. Reddix, District D.

DR. OLLIBETH REDDIX, DISTRICT D:

Dr. Reddix stated that the J.S. Clark Cemetery grant project has been completed. Mr. Cammack stated that the paperwork has been sent in and we are awaiting payment. No action was taken on this matter.

Dr. Reddix spoke regarding school based health clinics and asked the Jury to explore options regarding this matter. No action was taken on this matter.

MR. SHANE SMILEY, DISTRICT E:

Mr. Smiley asked that the matters concerning Northeast Louisiana Economic Alliance and North Louisiana Economic Partnership be deferred.

The president recognized Ms. Moore, District F.

MS. PAT MOORE, DISTRICT F:

Ms. Moore asked the matters concerning Harmon Johnson Road, Dellwood Drive modification, Tanglewood Raccoon Bayou flood project and Auto Shred/Mush Water Canal be deferred until the next meeting of the Jury.

Mr. Calhoun left the meeting at this point

ADMINISTRATIVE REPORTS:

The president recognized Mr. Cammack, Treasurer.

FISCAL: Mr. Brad Cammack, Treasurer

Mr. Cammack asked that the matter concerning the surplus vehicle be deferred until the next meeting of the Jury.

The president recognized Mr. Mitchell, Assistant District Attorney.

LEGAL: Mr. Jay B. Mitchell, Assist. Dist. Attorney

Mr. Mitchell stated that he did not have any additional items.

The president recognized Mr. Murray, Public Works Director.

PUBLIC WORKS: Mr. John Tom Murray, Director

Mr. Murray stated that he did not have any additional items.

Mr. Calhoun reappeared at the meeting at this point.

BEER AND WHISKEY APPLICATIONS:

There were none.

OTHER BUSINESS:

There being no other business to come before the jury, a motion to adjourn was offered by Mr. Smiley, seconded by Mr. Caldwell. The meeting was adjourned at 9:04 p.m.

A D J O U R N !

Shane Smiley, President

Karen Cupit, Recording Secretary