

**PROCEEDINGS OF THE POLICE JURY, PARISH OF OUACHITA,
STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING
HELD ON, MONDAY, AUGUST 1, 2011 AT 5:33 P.M.**

The Police Jury of the Parish of Ouachita, State of Louisiana met in a regular session in the Ouachita Parish Police Jury Meeting Room, Courthouse Building, Monroe, Louisiana on Monday, August 1, 2011 at 5:33 p.m., and was duly convened by Mr. Shane Smiley, President, who stated that the Police Jury was ready for the transaction of business.

<u>Members Present</u>	(5)
Charles Jackson	District A
Mack Calhoun	District B
Walt Caldwell	District C
Shane Smiley	District E
Pat Moore	District F

<u>Members Absent</u>	(1)
Ollibeth Reddix	District D

The invocation was given by the president. The Pledge of Allegiance to the flag was led by the president.

APPROVAL OF AGENDA:

The president asked if there were any additions or amendments to the agenda. There were none. Motion offered by Mr. Caldwell, seconded by Mr. Calhoun to approve the agenda as presented. Motion passed without opposition.

PUBLIC COMMENT PERIOD:

The president spoke regarding the public comment period. No one came forth or appeared at this point in the meeting.

A motion to adopt the minutes of the Regular Police Jury Meeting including the Committee Meetings held on July 18, 2011 and the Special Meeting held on July 25, 2011, was offered by Mr. Caldwell, seconded by Ms. Moore. Motion passed without opposition.

PUBLIC HEARING:

The president convened a Public Hearing on Ordinance No. 8990 – An Ordinance Providing for traffic controls on temporary rights of way established to detour traffic from parish roads; providing penalties for the failure to comply with such traffic controls; and further providing with respect thereto. No one appeared to speak in favor of or against said ordinance. Motion to close the public hearing was offered by Mr. Jackson, seconded by Mr. Caldwell. Motion passed without opposition.

VISITORS:

Mr. Cammack asked that Stephanie Smith and Morgan Herring from the Tax Assessor's Office be recognized as visitors. Mr. Cammack stated that there was an item on his agenda that he would like to address at this time. No one objected to taking up the matter at this time. Mr. Cammack spoke regarding the request from the assessor's office to purchase three (3) table computers and docking stations in the amount of \$7450.09. Discussion ensued. After discussion, motion offered by Mr. Caldwell, seconded by Mr. Calhoun to approve the purchase of the computers for the Assessor's Office. Motion passed without opposition.

DEPARTMENT HEAD REPORTS

The following department heads presented reports for the month.

CODE ENFORCEMENT: Deputy Wayne Heckford

Deputy Heckford stated that he had included in the packets information regarding the tire cleanup on Thelma Drive. Ms. Moore asked that the matter be placed on Dr. Reddix's agenda for the next meeting.

HOMELAND SECURITY & EMERGENCY PREPAREDNESS

AGENCY: Mr. Tracy Hilburn, Director

Mr. Hilburn informed the jury that the Hazard Mitigation Plan will be updated and ready for submission before the deadline.

LIBRARY: Ms. Robin Toms, Director

Ms. Toms informed the jury that during the recent parish wide read-a-thon event, 32,096 pages had been read in a 2 hour period. The goal was to read 20,000 pages in two (2) hours.

WORKFORCE INVESTMENT: Ms. Doretha Bennett, Director

Ms. Bennett thanked the jury for their patience and support during the allocation of funding for her office.

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A motion was offered by Mr. Caldwell, seconded by Mr. Smiley to recess the regular meeting in favor of the Personnel Committee meeting. Motion passed without opposition.

PERSONNEL COMMITTEE MEETING

The Personnel Committee Meeting was called to order at 5:45 by chairperson, Pat Moore. Ms. Moore recognized Mr. Cammack, Treasurer.

Mr. Cammack spoke regarding the donation of sick leave and recommended approval. Motion offered by Mr. Jackson, seconded by Mr. Smiley to approve the donation of 47 hours of sick leave from Catherine Newton to Leslie Jones. Motion passed without opposition.

The chair recognized Chief Hemphill, Fire Department. Chief Hemphill recommended the following personnel actions for approval.

SICK LEAVE

Burse, Larry	Termination of Sick Leave	Effective 07/20/2011
Felts, David	Termination of Sick Leave	Effective 08/12/2011
Descant, Steve	Extended Sick Leave	Effective 06/27/2011

Motion offered by Mr. Calhoun, seconded by Mr. Caldwell to approve the sick leave as recommended. Motion passed without opposition.

CONFIRMATION

Barton, Casey	From Prob. Firefighter	To - Firefighter	Effective 07/31/2011
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Motion offered by Mr. Jackson, seconded by Mr. Caldwell to approve the confirmation as recommended. Motion passed without opposition.

TERMINATION

Stephens, Keith	Retirement	Effective 09/06/2011
Felts, David	Retirement	Effective 08/12/2011

Motion offered by Mr. Calhoun, seconded by Mr. Caldwell to approve the retirements as recommended. Motion passed without opposition.

There being no other business to come before this committee, a motion to adjourn was offered by Ms. Moore, seconded by Mr. Caldwell. Motion passed without opposition.

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PUBLIC WORKS COMMITTEE MEETING

A motion to convene as the Public Works Committee was offered by Mr. Caldwell, seconded by Ms. Moore. Motion passed without opposition.

The chairman, Mr. Calhoun called the committee meeting to order at 6:49 p.m. Mr. Calhoun recognized Mr. Murray, Public Works Director.

Mr. Murray spoke regarding the request for a variance in Bethel Heights Subdivision (District B) and recommended approval. Discussion ensued. Motion offered by Mr. Caldwell, seconded by Mr. Jackson to approve the variance as recommended. Motion passed without opposition.

There being no other business to come before this committee, a motion to adjourn was

offered by Mr. Calhoun, seconded by Mr. Caldwell. The committee meeting was adjourned at 6:51 p.m.

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MOTIONS * ORDINANCES * RESOLUTIONS:

The president recognized Mr. Jackson, District A.

MR. CHARLES JACKSON, DISTRICT A:

Mr. Jackson, seconded by Mr. Calhoun offered the following ordinance for final adoption.

**ORDINANCE NO. 8990
(FINAL)**

AN ORDINANCE PROVIDING FOR TRAFFIC CONTROLS ON TEMPORARY RIGHTS OF WAY ESTABLISHED TO DETOUR TRAFFIC FROM PARISH ROADS; PROVIDING PENALTIES FOR THE FAILURE TO COMPLY WITH SUCH TRAFFIC CONTROLS; AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, circumstances such as construction, flooding, and accidents sometimes require the establishment of temporary routes detouring traffic from parish roads through and across private property over which the Ouachita Parish Police Jury has acquired temporary permission to establish such detour; and,

WHEREAS, in such events the interest of public safety and the reduction of the impact of on the private property affected by the public detour sometimes calls for the establishment of certain traffic controls along the detour route;

NOW, THEREFORE:

BE IT ORDAINED by the Ouachita Parish Police Jury in legal and regular session that:

- 1) The Director of Public Works be, and hereby is, authorized to establish such traffic controls as necessary along temporary routes used to detour traffic from parish roads and to erect appropriate signage or other devises along such routes to implement said traffic controls;

- 2) That motorists and others using temporary routes established to detour traffic from parish roads shall obey all road signs or other traffic control devices erected along such routes; and.
- 3) That persons failing to obey signs or other traffic control devices erected along temporary routes used to detour traffic from parish roads shall be guilty of a misdemeanor and shall be punished by a fine of not more than \$500.00, imprisonment of not more than 30 days, or both.

The above Ordinance was introduced on the 5th day of July 2011.

The Ordinance was submitted to a roll call vote and the vote thereon was as follows:

YEAS	(5) Jackson, Calhoun, Caldwell, Smiley, and Moore
NAYS	(0)
ABSTAIN	(0)
ABSENT	(1) Reddix

The Ordinance was adopted the 1st day of August 2011.

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Mr. Jackson asked Mr. Holtzclaw to update the jury on the Green Spring Drainage Project. Mr. Holtzclaw presented an in-depth report on the status of the proposed project. Mr. Holtzclaw stated that the information will be submitted for review to the state for comments. No action was taken on the matter.

The president recognized Mr. Calhoun, District B.

MR. MACK CALHOUN, DISTRICT B:

Mr. Calhoun asked Mr. Mitchell to speak regarding the T-1 A Canal. Mr. Mitchell stated that he had nothing new to report. Mr. Mitchell stated that the state has established a timeline for the project, and that the project was moving along as planned. No action was taken on this matter.

Mr. Calhoun asked Mr. Holtzclaw to update the jury on the Slocum Road Improvement Project. Mr. Holtzclaw stated that the project was 95% complete. Mr. Holtzclaw stated that this road was included in the 2010 Road Striping Program and would be striped once the construction is completed. No other action was taken on this matter.

Mr. Calhoun asked Mr. Holtzclaw to speak regarding the repairs to the roads damage by the pipeline construction. Mr. Holtzclaw stated that he would be meeting with public works in the next week to determine how to best use the monies, and would report back to the jury at its next meeting.

The president recognized Mr. Caldwell, District C.

MR. WALT CALDWELL, DISTRICT C:

Mr. Caldwell asked Mr. Holtzclaw to speak regarding Keystone Road. Mr. Holtzclaw stated that the road was high on the list of roads to be repaired. Discussion ensued. Mr. Holtzclaw indicated that he would look into getting the road into the urban systems and possibly include it in the 2012 Road Program. No other action was taken on the matter.

DR. OLLIBETH REDDIX, DISTRICT D:

Dr. Reddix was not present at the meeting.

MR. SHANE SMILEY, DISTRICT E:

Mr. Smiley, seconded by Mr. Calhoun offered the following resolution for adoption.

RESOLUTION NO. 11-42

A RESOLUTION AUTHORIZING THE ACQUISITION RIGHT-OF-WAY PARCEL NO. 7-2 FOR THE FINKS HIDEAWAY ROAD PROJECT; AND, FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, by Resolution No. 10-39 adopted August 16, 2010, the Ouachita Parish Police Jury has authorized the acquisition of the necessary Rights-of-Way for the Finks Hideaway Road Project (State Project No. 742-06-0101)(F.A.P. No. 3706(512));

WHEREAS, the Ouachita Parish Police Jury's consultant(s) and appraiser(s) have completed the evaluation of a parcel of commercial property needed as Right-of-Way for this project and identified as Parcel No. 7-2 in the project's plans and specifications;

WHEREAS, the just compensation has been determined by the Ouachita Parish Police Jury's consultants to be \$775,000.00; and

WHEREAS, the acquisition of Parcel No. 7-2 is necessary for the completion of this important public project.

NOW THEREFORE:

BE IT RESOLVED that the Ouachita Parish Police Jury does hereby authorize the acquisition of Parcel No. 7-2 as identified in the plans and specifications for the Finks Hideaway Project;

BE IT FURTHER RESOLVED that the Ouachita Parish Police Jury authorizes its President to execute such documents as are required for the acquisition of the Right-

of-Way parcel described above and authorizes its Treasurer to pay the owner thereof the just compensation set forth hereinabove.

The above resolution was adopted the 1st day of August, 2011. No opposition.

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The president recognized Ms. Moore, District F.

MS. PAT MOORE, DISTRICT F:

Ms. Moore spoke regarding the Comprehensive Drainage Plan. Mr. Holtzclaw stated to update the plan would require a 1-2-3 process which includes an evaluation of the projects that are in process, incorporating new projects, and evaluating all the projects and addressing available funding for them. Discussion ensued. After discussion, Ms. Moore asked that the matter be placed back on the agenda for the next meeting.

Ms. Moore spoke regarding the Harmon Johnson Road. Discussion ensued. Mr. Caldwell suggested that Mr. Holtzclaw would ask if Caples Rd, Keystone Rd, and Harmon Johnson Rd could be incorporated into the Urban Systems or Transportation Fund. Mr. Holtzclaw stated that he would report back to the jury at its next meeting.

Ms. Moore spoke regarding the driveway modification on Dellwood Drive. Mr. Holtzclaw asked that Public Works be allowed to look at it and get back to the jury at its next meeting.

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ADMINISTRATIVE REPORTS:

The president recognized Mr. Cammack, Treasurer.

FISCAL: Mr. Brad Cammack, Treasurer

Mr. Cammack spoke regarding the bid tabulation for uniforms. Mr. Cammack recommended Guidry's Uniform for the Fire Department and KMS Uniforms for the other departments. Motion offered by Mr. Jackson, seconded by Mr. Caldwell to accept Guidry's Uniforms and KMS Uniforms as the lowest conforming bids subject to review by legal counsel. Motion passed without opposition.

The president recognized Chief Hemphill, Fire Department.

FIRE: Chief Pat Hemphill, Fire Department

Chief Hemphill stated that he had no additional items.

The president recognized Mr. Mitchell, Assistant District Attorney.

LEGAL: Mr. Jay B. Mitchell, Assist. Dist. Attorney

Mr. Mitchell spoke regarding a cooperative endeavor agreement for the transfer of

computer equipment from OPFD to OPPJ, and recommended approval. Motion offered by Mr. Jackson, seconded by Mr. Caldwell to approve the cooperative endeavor agreement as presented. Motion passed without opposition.

The president recognized Mr. Murray, Director of Public Works.

PUBLIC WORKS: Mr. John Tom Murray, Director

Mr. Murray stated that he had no additional items.

The president recognized Mr. Holtzclaw, Parish Engineer.

ROADS & DRAINAGE: Mr. Tom Holtzclaw, Engineer

Mr. Holtzclaw provided an update to the jury on the OCC Sanitary Sewer Improvement Project. Mr. Holtzclaw stated that the project should be completed within the next month or so. A brief discussion ensued. No action was taken on this matter.

BEER AND WHISKEY APPLICATIONS:

Mr. Mitchell spoke regarding the beer and whiskey application and recommended approval. Motion offered by Mr. Calhoun, seconded by Mr. Caldwell to approve the application as presented. Motion passed without opposition.

Parker, Katie

dba Action Billiards, LLC., 1406 Thomas Rd, West Monroe, LA 71292 Retail Beer "Class A", Retail Liquor "Class C", 2011 New Owner

There being no other business to come before the jury, motion to adjourn was offered by Mr. Caldwell, seconded by Mr. Calhoun. The meeting was adjourned at 6:30 p.m.

A D J O U R N !

Shane Smiley, President

Deborah H. Sewell, Recording Secretary