

**PROCEEDINGS OF THE POLICE JURY, PARISH OF OUACHITA,  
STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING  
HELD ON TUESDAY, JULY 5, 2011 AT 5:35 P.M.**

The Police Jury of the Parish of Ouachita, State of Louisiana met in a regular session in the Ouachita Parish Police Jury Meeting Room, Courthouse Building, Monroe, Louisiana on Tuesday, July 5, 2011 at 5:35 p.m., and was duly convened by Mr. Shane Smiley, President, who stated that the Police Jury was ready for the transaction of business.

<b><u>Members Present</u></b>	<b>(6)</b>
<b>Charles Jackson</b>	<b>District A</b>
<b>Mack Calhoun</b>	<b>District B</b>
<b>Walt Caldwell</b>	<b>District C</b>
<b>Ollibeth Reddix</b>	<b>District D</b>
<b>Shane Smiley</b>	<b>District E</b>
<b>Pat Moore</b>	<b>District F</b>
<b><u>Members Absent</u></b>	<b>(0)</b>

The invocation was given by Dr. Reddix, District D. The Pledge of Allegiance to the flag was led by Dr. Reddix.

**APPROVAL OF AGENDA:**

The president asked if there were any additions or amendments to the agenda. Mr. Caldwell stated that he had an item that needed to be added to Mr. Holtzclaw's agenda regarding Frenchmen's Bend Unit 11. Mr. Caldwell stated that he had been in contact with the developer of the unit, and asked that the matter be placed on the agenda to avoid delays in street construction. Motion offered by Mr. Caldwell, seconded by Mr. Jackson to add the item regarding Frenchmen's Bend Unit 11 to the agenda. Motion passed without opposition.

Mr. Cammack stated that he would like to add an item that addressed the purchase of a vehicle for Homeland Security. Mr. Cammack noted that the Homeland Security Council had voted to purchase a vehicle for Homeland Security. Mr. Cammack asked that the purchase of the vehicle be placed under Mr. Hilburn's name for approval. Motion offered by Mr. Caldwell, seconded by Mr. Calhoun to approve the addition of the vehicle purchase to the agenda. Motion passed without opposition.

A motion was offered by Ms. Moore, seconded by Mr. Caldwell to approve the agenda with the additions. Motion passed without opposition.

## **PUBLIC COMMENT PERIOD:**

The president spoke regarding the public comment period. The president recognized Mayor Steve Hunter, Town of Richwood. The mayor spoke regarding a ditch located on the south end of Richwood Rd #2. The mayor asked that the jury assist in cleaning the ditch out to alleviate the flooding of the St. James Baptist Church's parking lot. Discussion ensued. No action was taken on the matter.

The mayor also spoke regarding the removal of tires located on the south side of the J. S. Clark Cemetery. Mayor Hunter asked that the jury assist with the removal of tires located in and around the property. Discussion ensued. Mr. Mitchell stated that he would work with the Town of Richwood to address the issue with the tires.

The president recognized Mr. Herbert Wright, member of the St. James Baptist Church #2. Mr. Wright spoke regarding the flooding of the church property due to the drainage ditch and the recent construction of junior high school. Mr. Wright asked that the jury assist the church in getting the ditch cleaned out. Discussion ensued. Dr. Reddix asked that Mr. Holtzclaw assess the matter and get back to the jury at its next meeting.

A Motion to adopt the Minutes of the Regular Police Jury Meeting including the Committee Meetings held on June 20, 2011 was offered by Mr. Jackson, seconded by Dr. Reddix. Motion passed with Mr. Caldwell abstaining.

The president announced the following service awards for the month of July 2011.

### **PUBLIC WORKS**

**KEITH STYRON – 20 yrs**

### **TREASURER**

**LATANYA HARPER – 5 yrs**

## **PUBLIC HEARINGS:**

The president convened a Public Hearing on Ordinance No. 8985 – An Ordinance Amending Certain Provisions of the Compiled Ordinances of Ouachita Parish to Establish a Standard Minimum Elevation for Structures Built in Locations Subject to Flooding Within the Unincorporated Areas of Ouachita Parish, Louisiana; and further providing with respect thereto. Mr. Mitchell stated that he had been contacted by the Homeowners Association regarding the ordinance. Mr. Mitchell stated that the Homeowners Association has asked that the jury defer action on the matter until such time as one provision of the ordinance could be resolved. Motion offered by Ms. Moore, seconded by Mr. Calhoun to close the public hearing. Motion passed without opposition.

The president convened a Public Hearing on Ordinance No. 8986 – An Ordinance Amending Certain Provisions of the Compiled Ordinances of Ouachita Parish to Establish a Uniform Standard for the placement of Fire Hydrants by Developers in the Unincorporated Areas of Ouachita Parish, Louisiana; and further providing with respect

thereto. Mr. Mitchell stated that the Homeowners Association had no problem with this ordinance. Motion offered by Mr. Jackson, seconded by Ms. Moore to close the public hearing. Motion passed without opposition.

### **VISITORS:**

The president recognized visitor Dewey Young of 308 Arrant Rd, West Monroe. Mr. Young stated that he would like to purchase a piece of pie shaped property located on Bawcom and Mack Streets. Mr. Calhoun spoke regarding the matter and asked that Mr. Mitchell investigate the value and title of the property and get back with Mr. Young.

### **DEPARTMENT HEAD REPORTS**

The following departments presented reports for the month.

#### **ANIMAL CONTROL: Hack Tull, OPSO, Acting Director**

Mr. Tull spoke briefly regarding vicious dogs in the parish.

#### **FIRE DEPARTMENT: Chief Patrick Hemphill**

Chief Hemphill presented the monthly statistics for the department and reported on the recent rate change in the retirement contributions for firefighters. Chief Hemphill indicated that the new employee rate is 10% and that the employers' new rate is 23.25%. Both increases go into effect July 1, 2011. Chief Hemphill stated that a report from the Property Insurance Association had indicated that the parish will maintain its current fire rating of Class 5. A brief discussion ensued as to the fire rating. No action was taken on the matter.

#### **HOMELAND SECURITY & EMERGENCY PREPAREDNESS**

##### **AGENCY: Mr. Tracy Hilburn, Director**

Mr. Hilburn asked that the jury ratify the actions of the Homeland Security Council in regards to the purchase of a vehicle. Mr. Cammack stated that the vehicle will be purchased off state contract. Motion offered by Mr. Caldwell, seconded by Ms. Moore to approve the purchase of a vehicle for Homeland Security upon the completion of the purchasing process and procedures.

Mr. Hilburn stated that the Small Business Administration has been in the parish for the past month providing disaster relief loans to flood victims. Mr. Hilburn stated that the SBA has asked to extend their stay until July 15<sup>th</sup> to allow additional applicants to apply for loans for disaster relief.

Ms. Moore asked that the jury allow Mr. Hilburn to speak at this time regarding the matter on her agenda that deals with the Post flood update and Alert System. No one had a problem with addressing the matter at this time. Mr. Hilburn stated that he had contacted several companies to address the feasibility of an Alert System in the parish. Mr. Hilburn explained how the Alert System would work in the parish as well as the potential costs involved the maintenance of such a system. Discussion ensued. No action was taken on this matter.

**911 OFFICE:**

**Mr. Craig Lott, Director**

Mr. Lott noted that the call volume for 911 had increased by 8% in the last month. Mr. Lott stated that the increase was due possibly to the numerous wireless phones being activated and disposed of. Discussion ensued. No action was taken on the matter.

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A motion to recess the regular meeting in favor of the Personnel Committee meeting was offered by Dr. Reddix, seconded by Mr. Caldwell. Motion passed without opposition.

**PERSONNEL COMMITTEE MEETING**

The chair person, Ms. Moore called the Personnel Committee meeting to order at 6:23 p.m. Ms. Moore recognized Mr. Cammack, Treasurer.

Mr. Cammack spoke regarding the forthcoming changes to the Building Maintenance Department due to the retirement of the Building Superintendent. Mr. Cammack recommended that Brian Sorgee be promoted to the position of Building Superintendent at a starting pay of \$30,143.00. Motion offered by Mr. Caldwell, seconded by Dr. Reddix to approve the promotion of Brian Sorgee. Motion passed without opposition.

Mr. Cammack recommended a change in the job description of the Purchasing Manager to include the supervision of Courthouse Maintenance and an increase in pay of 10% for Frances Hunter. Mr. Cammack noted that the Purchasing Manager pay would be \$51,633.00. Motion offered by Dr. Reddix, seconded by Mr. Caldwell to approve the recommendation of the Treasurer. Motion passed without opposition.

The president spoke regarding the two remaining employees in Courthouse Maintenance. The president stated that the two remaining employees should be compensated for the additional work load. Discussion ensued. Motion offered by Mr. Calhoun, seconded by Dr. Reddix to increase the remaining two employees' salaries by 10%. Motion passed without opposition.

The chair recognized Chief Hemphill, Fire Department. Chief Hemphill recommended the following personnel actions for approval.

**SICK LEAVE**

Raney, Jeffery S.	Termination of Extended Sick Leave	Effective 06/10/11
Thomas, Fred	Termination of Extended Sick Leave	Effective 06/01/11
Crawford, Jerry	Extended Sick Leave	Effective 05/23/11
Burse, Larry	Extended Sick Leave	Effective 06/13/11
Lensing, William	Extended Sick Leave	Effective 05/19/11

Motion offered by Mr. Jackson, seconded by Mr. Caldwell to approve the recommendation of the chief in regards to sick leave. Motion passed without opposition.

**MILITARY LEAVE**

Mobley, Jimmy	Military Leave	Effective 06/11/11
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Motion offered by Mr. Smiley, seconded by Mr. Caldwell to approve the military leave as recommendation by the chief. Motion passed without opposition.

**SUBSTITUTE APPOINTMENT**

Johnson, Andre	Substitute Appointment to Deputy Chief	Effective 07/01/11
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Motion offered by Mr. Calhoun, seconded by Dr. Reddix to approve the substitute appointment to Deputy Chief as recommended by Chief Hemphill. Motion passed without opposition.

The chief spoke regarding a correction of a personnel action form submitted last year and recommending approving the correction of the form to be resubmitted. Motion offered by Mr. Jackson, seconded by Dr. Reddix to approve the correction of the personnel action form for Brandon D. Mobley, effective April 19, 2010. Motion passed without opposition.

The chair recognized Craig Lott, 911 Director. Mr. Lott requested permission to attend the ESRI International Users Conference, to be held July 11-15, 2011, in San Diego, California. Motion offered by Dr. Reddix, seconded by Mr. Smiley to approve the travel request of the 911 Director. Motion passed without opposition.

Mr. Lott spoke regarding the promotion of Cristina Garcia from part-time 911 Call Taker to full-time 911 Call Taker and recommended approval. Motion offered by Mr. Jackson, seconded by Mr. Smiley to approve the promotion. Motion passed without opposition.

The chair recognized Tracy Hilburn, Director of Homeland Security. Mr. Hilburn recommended that the jury ratify a cost of living increase for Administrative Secretary Mary Lopez that was recently approved by the Homeland Security Board. Motion offered by Dr. Reddix, seconded by Mr. Caldwell to ratify the action of the board as presented. Motion passed without opposition.

There being no other business to come before this committee, motion offered by Ms. Moore, seconded by Mr. Smiley to adjourn the Personnel Committee Meeting. Motion passed without opposition.

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**PUBLIC WORKS COMMITTEE MEETING**

The chairman, Mr. Calhoun called the Public Works Committee meeting to order at 6:45 pm. The chairman stated that the Public Works Director was on vacation this week.

The chairman recognized Assistant Director David Cobb. Mr. Cobb stated that he had no items. A motion to adjourn the Public Works Committee meeting was offered by Mr. Jackson, seconded by Mr. Caldwell. The committee meeting was adjourned at 6:46 p.m.

**MOTIONS \* ORDINANCES \* RESOLUTIONS:**

The president reconvened the regular meeting and recognized Mr. Jackson.

**MR. CHARLES JACKSON, DISTRICT A:**

Mr. Jackson spoke regarding the roadside sale of animals and introduced the following ordinance.

**ORDINANCE NO. 8989  
(INTRODUCTION)**

**AN ORDINANCE SUPPLEMENTING AND AMENDING CHAPTER 15, OF THE COMPILED ORDINANCES OF OUACHITA PARISH GOVERNING “OFFENSES -- MISCELLANEOUS” TO PROHIBIT THE SALE OR TRANSFER OF ANIMALS IN CERTAIN RESTRICTED PLACES IN THE UNINCORPORATED AREAS OF OUACHITA PARISH, LOUISIANA; AND, FURTHER PROVIDING WITH RESPECT THERETO.**

**WHEREAS**, Acts 2011 No. 306, effective June 28, 2011, enacted La. R.S. 33:1236(66) authorizing the Ouachita Parish Police Jury to enact ordinances prohibiting the sale of certain animals along roadsides, in parking lots, and in other outdoor locations in the unincorporated areas of Ouachita Parish;

**WHEREAS**, the Ouachita Parish Police Jury finds that the sale of animals by peddlers from temporary locations along roadsides and in parking lots is contrary to the public interest because, *inter alia*, the animals sold by such peddlers are sometimes bred and raised in untenable conditions; said animals are sometimes plagued by disease or congenital weaknesses; and, the itinerant nature of some such peddlers leaves buyers with little recourse in the event of latent defects in the animal purchased; and,

**WHEREAS**, ordinances limiting such animal sales are presently in place within incorporated areas of Ouachita Parish, many of which areas are immediately adjacent to and not readily distinguishable from adjacent unincorporated areas of said parish; and,

**NOW, THEREFORE:**

**BE IT ORDAINED** by the Ouachita Parish Police Jury in legal and regular session that Chapter 15 of the Compiled Ordinances of Ouachita Parish, Louisiana governing “Offenses -- Miscellaneous” be, and hereby is, supplemented and amended to add Section 15-21 to provide as follows:

**“Sec. 15-2. Prohibition on the sale or other transfer of animals in certain restricted areas, exceptions, penalty.**

(a) *Prohibition.* No person shall sell, exchange, barter, trade, lease, rent, give away, display or transfer any animal on any roadside, public right-of-way, parkway, median, park, playground, flea market, commercial or retail parking lot, or property adjacent to such locations, that is generally accessible to the public, regardless of whether such access is authorized or not.

(b) *Exception.* This section shall not apply to *bona fide* humane societies, animal welfare groups, animal control agencies, or non-profit organizations sponsoring animal adoption events, animal exhibitions or shows, or animal competitions, or to sales or other transfers from a personal residence.

(c) *Prohibited.* Whoever commits a violation of this section shall be guilty of a misdemeanor and shall be punished by a fine of not less than \$100 nor more than \$500.00 or imprisonment for a term not exceeding six months, or both such fine and imprisonment.”

**BE IT FURTHER ORDAINED** that Notice of the introduction of this Ordinance and of a public hearing to be held on July 18, 2011, at 5:30 p.m. in the Police Jury Meeting Room on the 2<sup>nd</sup> Floor of the Ouachita Parish Courthouse prior to the consideration of this Ordinance for adoption be published in the Official Journal on July 14, 2011.

The above Ordinance was introduced on the 5th day of June, 2011.

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The president recognized Mr. Calhoun, District B.

**MR. MACK CALHOUN, DISTRICT B:**

Mr. Calhoun asked Mr. Holtzclaw to speak regarding the T1-A Canal. Mr. Holtzclaw stated that he had spoken with Ryan Spillers, Project Engineer. Mr. Holtzclaw stated that nothing had been completed on the project, but progress has been made. Discussion ensued. Mr. Mitchell and Mr. Cammack stated that it’s a slow process involving all the entities. No action was taken on this matter.

Mr. Calhoun asked that Ordinance No. 8985 be deferred to the next meeting of the jury.

Mr. Calhoun, seconded by Dr. Reddix offered the following ordinance for final adoption:

**ORDINANCE NO. 8986**

**(FINAL)**

**AN ORDINANCE AMENDING CERTAIN PROVISIONS OF THE COMPILED ORDINANCES OF OUACHITA PARISH TO ESTABLISH A UNIFORM STANDARD FOR THE PLACEMENT OF FIRE HYDRANTS BY DEVELOPERS IN THE UNINCORPORATED AREAS OF OUACHITA PARISH, LOUISIANA; AND FURTHER PROVIDING WITH RESPECT THERETO.**

**WHEREAS**, the presence of water for fire-control purposes is important to the protection of life and property;

**WHEREAS**, the presence of water for fire-control purposes in the area of buildings and structures is also a key component of the fire-rating for Ouachita Parish Fire Protection District No. 1, and thereby affects the insurance rates of all property owners within said district;

**WHEREAS**, the development of property for the erection of buildings and structures creates an increased need to have water available for fire-control at or near said properties; and,

**WHEREAS**, the Ouachita Parish Police Jury finds that establishing a uniform standard for the installation of fire hydrants by developers will serve the public interest by facilitating both compliance and enforcement with such standards, thereby furthering the improvement of public safety and the applicable fire-rating;

**NOW, THEREFORE:**

**BE IT ORDAINED** by the Ouachita Parish Police Jury in legal and regular session that the following provisions of the Compiled Ordinances of Ouachita Parish, Louisiana be, and hereby are, supplemented and amended as set forth below:

Section I.

**“Sec. 21.5-130. Fire protection.**

- (1) *Fire hydrants*: Fire hydrants shall be installed by the developer of all proposed subdivisions with six-inch lines or larger water mains available. All fire hydrants installed shall have a maximum spacing of six hundred (600) feet with no building or structure within the subdivision exceeding three hundred (300) feet from a fire hydrant location. ...”

Section II.

**“ Sec. 19 ½-157. Fire protection.**

- (1) *Fire hydrants*: Fire hydrants shall be installed by the developer of all proposed projects with six-inch lines or larger water mains available. All fire hydrants installed shall have a maximum spacing of six hundred feet (600) feet with no building or structure within the development exceeding three hundred (300) feet from a fire hydrant location. ...”



Section III.

The provisions of this Ordinance shall become effective July 1, 2011.

The above Ordinance was introduced on the 6th day of June 2011.

The Ordinance was submitted to a roll call vote and the vote thereon was as follows:

YEAS	(6)
NAYS	(0)
ABSTAIN	(0)
ABSENT	(0)

The Ordinance was adopted this 5<sup>th</sup> day of July 2011.

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The president recognized Mr. Caldwell, District C.

**MR. WALT CALDWELL, DISTRICT C:**

Mr. Caldwell asked Mr. Holtzclaw to speak regarding the Hannah's Run Control Structure. Mr. Holtzclaw presented in depth drainage improvement plans for the Fortune Drive Area. Mr. Holtzclaw stated that the preliminary estimated cost of the project would be \$242,720.50. Discussion ensued. Mr. Caldwell asked that the matter be placed back on the agenda for the next meeting after Mr. Holtzclaw meets with Mr. Hilburn and representatives from GOSEP.

Mr. Caldwell asked that the matters concerning Power/Solvent Avenue and Hwy 143 Drainage be deferred to the next meeting of the jury.

The president recognized Dr. Reddix, District D.

**DR. OLLIBETH REDDIX, DISTRICT D:**

Dr. Reddix asked that Mr. Mitchell speak to the request by the Mayor of the Town of Richwood to assist in getting rid of the tires located in and around the cemetery. Mr. Mitchell stated that he would get with Deputy Heckford to evaluate the situation and report back to the jury.

Dr. Reddix asked Mr. Holtzclaw to speak regarding the drainage project at the cemetery. Mr. Holtzclaw stated that he had the contracts and that work should began later in the week.

The president stated that he had no items for District E.

The president recognized Ms. Moore, District F.

**MS. PAT MOORE, DISTRICT F:**

Ms. Moore asked Mr. Holtzclaw to speak regarding the Comprehensive Drainage Plan. Mr. Holtzclaw presented a recap of a 2005 Drainage Plan compiled by the former parish engineer. Mr. Holtzclaw noted that the overview provided valuable information that included drainage projects that are currently funded, and a number of projects that are not funded. A lengthy discussion ensued. Ms. Moore asked that the item be placed back on the agenda for the first meeting in August.

Ms. Moore spoke regarding the condition of Harmon Johnson Road. Mr. Holtzclaw spoke regarding the matter and stated that possible repairs to the road could be done if the road was segmented for the repairs. Discussion ensued. After discussion, Ms. Moore stated that she would bring the matter back to the jury at a later date.

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### **ADMINISTRATIVE REPORTS:**

The president recognized Mr. Cammack, Treasurer.

#### **FISCAL: Mr. Brad Cammack, Treasurer**

Mr. Cammack presented the bid tabulations for various materials and supplies, 3<sup>rd</sup> Quarter Food and Food Products, and Janitorial Supplies. Mr. Cammack stated that all bid laws had been adhered to and recommended approval of the lowest conforming bid in each category.

<b>Aggregates-2011</b>	Contract A – Limestone	Group A, B, & C Terral Riverside, Inc.
<b>Aggregates 2011</b>	Contract B – Granite	Group A – Century Ready Mix
<b>Aggregates</b>	Contract B – Granite	Group B – R. E. Bentz, Inc.
<b>Aggregates</b>	Contract C– Granite	Group C – R. E. Bentz, Inc.
<b>Aggregates</b>	Contract D – Granite	Group D – Big River Industries
<b>Antifreeze/Coolant</b>		Central Oil & Supply
<b>Asphalt</b>	Group A & B	Davison Petroleum Supply, LLC
<b>Asphaltic Concrete</b>	Contract A	D & J Construction
<b>Asphaltic Concrete</b>	Contract B	Diamond B Construction
<b>Batteries</b>		Napa Auto Parts
<b>Culverts</b>	Group A	Rinker Materials
<b>Culverts</b>	Group B	Contech Construction Products
<b>Culverts</b>	Group C	Chism Supply

<b>Culverts</b>	Group D	Contech Construction Products
<b>Filters</b>		Hydra Tech Systems, Inc.
<b>Lubrication Oil</b>		Lott Oil
<b>Signs &amp; Sign Posts</b>	Group A	Vulcan Aluminum
<b>Sign &amp; Sign Posts</b>	Group B	Custom Products Corporation
<b>Food &amp; Food Products (Green Oaks)</b>		Sysco Food Service
<b>Janitorial Supplies</b>		Parker Wholesale Paper

Motion offered by Mr. Caldwell, seconded by Ms. Moore to approve the recommendation of the Treasurer to accept the lowest conforming bid in all bid tabulations. Motion passed without opposition.

Mr. Cammack spoke regarding the need to re-wire the courthouse. Mr. Cammack recommended the lowest quote of Martin Communications, in the amount of \$36,929 for this project. Discussion ensued. After discussion, a motion was offered by Mr. Caldwell, seconded by Mr. Jackson to approve the quote of Martin Communications as recommended by the Treasurer and Parish Attorney, and subject to the need of and availability of the fiber optic cable to accept the additional estimate of \$1887.50 as well. Motion passed without opposition.

The president recognized Chief Hemphill, Fire Department.

**FIRE: Chief Pat Hemphill, Fire Department**

Chief Hemphill left the meeting early.

The president recognized Mr. Mitchell, Assistant District Attorney.

**LEGAL: Mr. Jay B. Mitchell, Assist. Dist. Attorney**

Mr. Mitchell spoke regarding a proposed 40 unit apartment complex located on Venable Lane. Mr. Mitchell stated that the developer's bank has requested a letter of support from the jury for the project, such letters have been provided by neighboring landowners. Mr. Mitchell recommended that the jury authorize a letter of no opposition. Discussion ensued. Motion offered by Mr. Caldwell, seconded by Dr. Reddix to provide a letter of no opposition in regards to the proposed project. Motion passed without opposition.

The president recognized David Cobb, Assistant Director of Public Works.

**PUBLIC WORKS: Mr. John Tom Murray, Director**

Mr. Cobb stated that he had no additional items.

The president recognized Mr. Holtzclaw, Parish Engineer.

**ROADS & DRAINAGE: Mr. Tom Holtzclaw, Engineer**

Mr. Holtzclaw spoke regarding the Preliminary Subdivision approval of Frenchmen’s Bend Unit No. 11 and recommended approval. Motion offered by Mr. Caldwell, seconded by Mr. Jackson to approve the request as recommended subject to comments from the parish engineer and public works. Motion passed without opposition.

Mr. Holtzclaw presented the drainage plans for the Oak Circle Improvement Project. Mr. Holtzclaw stated that he would be submitting the plans to Hazard Mitigation for review. No other action was taken on the matter.

Mr. Holtzclaw spoke regarding the drainage problem located at the Ouachita RV Park. Mr. Holtzclaw indicated that he had spoken with representatives from the college as well as the state. Mr. Holtzclaw submitted his written evaluation of the situation. Discussion ensued. Mr. Mitchell stated that he would talk to the landowner and the college to facilitate a solution. No other action was taken on the matter.

Mr. Holtzclaw spoke regarding the culvert on Vernon Street. Mr. Holtzclaw stated that after further review and evaluation, his recommendation would be to replace the existing culvert with one the same size. Discussion ensued. After discussion, no other action was taken on the matter.

**BEER AND WHISKEY APPLICATIONS:**

Mr. Mitchell presented the following beer and whiskey applications for approval. Motion offered by Mr. Caldwell, seconded by Mr. Smiley to approve the applications as presented. Motion passed without opposition.

- 1) **Hansen, Adam**                      **dba Chauvin Grocery & Gourmet Deli, Inc., dba The River Grille at Chauvin, 2538 River Landing, Monroe, LA 71201, Retail Restaurant “Class R”, 2011 NEW**
  
- 2) **Albritton, Winston**                **dba Frenchmen’s Bend Golf & Health Club, LLC., 1484 Frenchmen Bend, Monroe, LA 71203, Retail Restaurant “Class R”, 2011 New Owner**
  
- 3) **Roy, Haroon**                         **dba Epithumia LLC., dba Hart Food Mart, 4268 Hwy 139, Monroe, LA 71203, Retail Beer “Class B”, Retail Liquor “Class D”, 2011 NEW**

There being no other business to come before the jury, a motion to adjourn was offered by Mr. Jackson, seconded by Dr. Reddix. The meeting was adjourned at 8:25 p.m.

**A D J O U R N !**