

**PROCEEDINGS OF THE POLICE JURY, PARISH OF OUACHITA,
STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING
HELD ON, MONDAY, JANUARY 24, 2011 AT 5:35 P.M.**

The Police Jury of the Parish of Ouachita, State of Louisiana met in a regular session in the Ouachita Parish Police Jury Meeting Room, Courthouse Building, Monroe, Louisiana on Monday, January 24, 2011 at 5:35 p.m., and was duly convened by Mr. Walt Caldwell, Vice-President, who stated that the Police Jury was ready for the transaction of business. Mr. Caldwell explained that the President had a schedule conflict and would be arriving later in the meeting.

<u>Members Present</u>	(5)
Charles Jackson	District A
Mack Calhoun	District B
Walt Caldwell	District C
Ollibeth Reddix	District D
Pat Moore	District F
<u>Members Absent</u>	(1)
Shane Smiley	District E

The invocation was given by Mr. Jackson. The Pledge of Allegiance to the flag was led by Mr. Jackson.

APPROVAL OF AGENDA:

The vice president asked if there were any additions to the agenda. There were none. A motion to approve the agenda was offered by Ms. Moore, seconded by Mr. Jackson. Motion passed without opposition.

PUBLIC COMMENT PERIOD:

The vice president spoke regarding the public comment period. No one appeared or came forth during this time in the meeting. Motion offered by Dr. Reddix, seconded by Mr. Calhoun to close the public comment period. Motion passed without opposition.

A motion to adopt the Minutes of the Regular Police Jury Meeting including the Committee Meetings held on December 20, 2010 with corrections to page 4 (Ordinance No. 8976), and January 10, 2011 with corrections on page 7 and 9 was offered by Mr. Calhoun, seconded by Dr. Reddix. Motion passed without opposition.

VISITORS:

The vice president recognized visitor Rita W. Tucker. Ms. Tucker presented relevant information regarding a proposed ban on roadside puppy sales. Ms. Tucker asked that

the jury consider an ordinance banning the roadside sale of animals within the parish. A brief discussion ensued. Ms. Tucker asked the jury to allow Grace Starks, a local veterinarian technician to speak. Ms. Starks spoke briefly about weekly activities in her office. Ms. Starks asked that the jury seriously considered the proposed ordinance. Mr. Jackson asked that the consider making their plea/presentation to the municipalities located in the parish to enforce the effort parish wide.

The vice president recognized Ms. Jessie Wilson of 14 Marshall Lane, Monroe. Ms. Wilson spoke regarding the presence of vicious dogs located in the Pine Bayou Subdivision. Ms. Wilson asked that the jury be proactive in enforcing the lease laws in the parish. Ms. Moore commented on the situation in the area. No action was taken on this matter.

Mr. Smiley appeared at this point in the meeting. The president apologized for his tardiness, and noted that Alana Cooper would not be present at tonight's meeting.

Motion offered by Mr. Caldwell, seconded by Dr. Reddix to recess the regular meeting in favor of the Finance Committee meeting. Motion passed without opposition.

FINANCE COMMITTEE MEETING

The chairman, Mr. Jackson called the Finance Committee meeting to order at 6:00 p.m. Mr. Jackson recognized Mr. Cammack, Treasurer.

Mr. Cammack spoke regarding the claims statements for the period of December 17, 2010 through January 20, 2011 (2010 and 2011), and recommended approval. Motion offered by Mr. Caldwell, seconded by Mr. Calhoun to approve the claims as recommended. Motion passed without opposition.

Mr. Cammack spoke regarding the Louisiana Compliance Questionnaire for Audit Engagements of Governmental Agencies. Mr. Cammack noted that this document is required by the Legislative Auditor's Office, and recommended approval. Motion offered by Mr. Calhoun, seconded by Mr. Caldwell to approve the submission of the document with the appropriate signatures. Motion passed without opposition.

Mr. Cammack spoke regarding the hiring of an Engineer and Administrative Consultant for the Louisiana Recovery Act-Disaster Recovery Projects. Mr. Cammack stated that he was recommending hiring GNF Management as the Administrative Consultant for the project and Lazenby & Associates as the Engineers for the grant. Motion offered by Ms. Moore, seconded by Dr. Reddix to approve the recommendation as submitted. A brief discussion ensued. After discussion the motion passed without opposition. Mr. Cammack stated that he would bring the contracts back to the next meeting of the jury.

Mr. Cammack stated that the contractor for the courthouse - Byrnes Mechanical was on site last week and today. Mr. Cammack indicated that the work will begin over the

weekend to replace the heating and air conditioning units at the courthouse and courthouse annex.

The chairman recognized Warden Newcomer. Warden Newcomer spoke regarding the need to purchase a front end loader for the correctional center. Warden Newcomer stated that he wanted to purchase a used machine at a cost of \$17,000 from a local construction company. Discussion ensued. Warden Newcomer stated that he was willing to move the money from the acquisition of vehicle budget line item to accommodate the purchase. Discussion ensued again. Motion offered by Mr. Caldwell, seconded by Dr. Reddix to approve the purchase subject to counsel's review of the purchase process for Bid Law Compliance. Discussion ensued again. After discussion, the motion passed without opposition.

There being no other business to come before this committee, a motion to adjourn was offered by Mr. Jackson, seconded by Mr. Caldwell. The meeting was adjourned at 6:20 p.m.

MOTIONS * ORDINANCES * RESOLUTIONS:

The president reconvened the regular meeting at 6:21 p.m. The president recognized Mr. Charles Jackson, District A.

MR. CHARLES JACKSON, DISTRICT A:

Mr. Jackson spoke regarding the proposed renewal of the OCC Millage. Mr. Jackson updated the jury stating that he had met with members of the Chambers of Commerce. A lengthy discussion ensued. Mr. Jackson informed the jury that they must act at the next meeting to accommodate the bond commission schedule for the April 30th election. Mr. Jackson asked that the matter be placed back on the agenda for the next meeting.

The president recognized Mr. Mack Calhoun, District B.

MR. MACK CALHOUN, DISTRICT B:

Mr. Calhoun stated that he had no items.

The president recognized Mr. Walt Caldwell, District C.

MR. WALT CALDWELL, DISTRICT C:

Mr. Caldwell stated that he had no items.

The president recognized Dr. Ollibeth Reddix, District D.

DR. OLLIBETH REDDIX, DISTRICT D:

Dr. Reddix asked Mr. Holtzclaw to speak regarding J. S. Clark Cemetery. Mr. Holtzclaw reported the findings of the survey of the cemetery recently completed by Ground Penetrating Radar, Inc. Mr. Holtzclaw reported to the jury that over 230 unmarked graves were located. Mr. Holtzclaw presented photos of the markings. Mr. Holtzclaw stated that there were some sites that may be in the right-of way and would have to be addressed before any drainage work could be done. Discussion ensued. No action was taken on the matter.

Dr. Reddix asked Mr. Mitchell to speak regarding the Hadley Street Bridge Project. Mr. Mitchell stated that he was working with Ricky Dunn of Public Works to acquire the needed right of ways. Mr. Mitchell indicated that this process should be completed in the near future if the attorney for one of the families involved completed succession work as anticipated. Dr. Reddix asked that this matter be placed back on the agenda for the next meeting.

MR. SHANE SMILEY, DISTRICT E:

The president spoke regarding the position of Director of Homeland Security. The president stated that the position was vacant due to the resignation of Butch Beckham late last year. Mr. Smiley, seconded by Mr. Caldwell requested that the position be opened. Motion passed without opposition.

Mr. Smiley spoke regarding the 2010-2011 LGAP-Community Water Enrichment Fund Grant Application. The president asked Mr. Holtzclaw to speak regarding the matter. Mr. Holtzclaw stated that the requested amount is \$100,331.33, but the city of West Monroe was applying for funding too and that the amount requested could be reduced. Mr. Smiley, seconded by Mr. Calhoun offered the following resolution for adoption.

RESOLUTION 11-05

A RESOLUTION AUTHORIZING AND SUPPORTING APPLICATIONS FOR ASSISTANCE UNDER THE FY 2010-2011 COMMUNITY WATER ENRICHMENT FUND ADMINISTERED BY THE LOUISIANA DIVISION OF ADMINISTRATION, OFFICE OF COMMUNITY DEVELOPMENT; AND FURTHER PROVIDING WITH RESPECT THERETO:

WHEREAS, the Ouachita Parish Police Jury is desirous of submitting applications to the Louisiana Division of Administration, Office of Community Development, for funding assistance under the FY 2010-2011 Community Water Enrichment Fund;

NOW, THEREFORE:

BE IT RESOLVED by the Ouachita Parish police Jury in legal and regular session convened on the 24th day of January 2011, that the Ouachita Parish Police Jury hereby authorizes and supports applications for assistance under the FY 2010-2011 Community Water Enrichment Fund administered by the Louisiana Division of Administration, Office of Community Development, for the following projects located in Ouachita Parish, Louisiana:

- 1) Replacement of water main in Casa Linda Subdivision
- 2) Replacement of water main Oliece Drive
- 3) Replacement of water main on Standifer Avenue
- 4) Extension of water main on 80th Street

The above resolution was adopted the 24th day of January 2011.

* * *

Mr. Jackson asked that this information be supplied to the local legislators to show that the projects are parish wide and to solicit their support.

The president recognized Ms. Pat Moore, District F.

MS. PAT MOORE, DISTRICT F:

Ms. Moore asked that the matter regarding the Comprehensive Drainage Plan/LRA Resiliency Program be deferred to the next meeting of the jury.

Ms. Moore spoke regarding the enforcement of the Small Sign Ordinance. Ms. Moore stated that the city of Monroe has made a long term commitment to enforce their similar ordinance. Ms. Moore stated the city has set aside February 9, 2011 as a start date for the removal of small signs. Ms. Moore asked that Code Enforcement be involved in coordinating the enforcement of the parish's ordinance.

ADMINISTRATIVE REPORTS:

The president recognized Mr. Cammack, Treasurer.

FISCAL: Mr. Brad Cammack, Treasurer

Mr. Cammack stated that he had no additional items.

The president recognized Chief Hemphill, Fire Department.

FIRE: Chief Pat Hemphill, Fire Department

Chief Hemphill stated that he had received information regarding the Firefighter's Retirement Fund. Chief stated that the employer's contribution would be 25.25% effective July 1, 2011, which would be a 3.75% increase for the last six months of the year. Discussion ensued. Mr. Mitchell informed the jury that this item was not on the agenda and that the jury would need to amend the agenda to take the matter up further.

The president recognized Mike Rhodes, Green Oaks Director

GREEN OAKS: Mr. Mike Rhodes, Green Oaks

Mr. Rhodes spoke and recommended the following personnel actions to the jury, promotion of Joseph Byrd to Juvenile Detention Supervisor, hiring of Ortencia Murphy in the position of Juvenile Detention Officer II-Female, and the opening of the position of Juvenile Detention Officer II-Male. Motion offered by Mr. Calhoun, seconded by Dr. Reddix to approve the personnel actions as presented. Motion passed without opposition.

The president recognized Mr. Mitchell, Assistant District Attorney.

LEGAL: Mr. Jay B. Mitchell, Assist. Dist. Attorney

Mr. Mitchell informed the jury that the recovery zone facility bonds allocated to Vantage Health Care, Tower Storage and M.W. Hotels have all been closed, and that the total allocation to the parish had been used.

The president recognized Mr. Murray, Public Works Director.

PUBLIC WORKS: Mr. John Tom Murray, Director

Mr. Murray requested to purchase the following two vehicles off state contract. A brief discussion ensued.

- One (1) ½ ton 4 WD pickup truck @ \$27,841
- One (1) ½ ton 2 WD pickup truck @ \$23,005

Motion offered by Mr. Calhoun, seconded by Mr. Caldwell to approve the purchase of the two vehicles. Motion passed without opposition.

Mr. Murray spoke regarding the preliminary subdivision approval of Caples Ridge Subdivision located in District B. Mr. Murray recommended approval subject to the comments of the parish engineer. Motion offered by Mr. Calhoun, seconded by Mr. Jackson to approve the preliminary subdivision approval of Caples Ridge Subdivision subject to the comments of Public Works and the Parish Engineer. Motion passed without opposition.

The president recognized Mr. Holtzclaw, Parish Engineer.

ROADS & DRAINAGE: Mr. Tom Holtzclaw, Engineer

Mr. Holtzclaw asked Ms. Pam Barton of the Ouachita Parish School Board to speak regarding the 2011 Application for Safe Routes to School. Ms. Barton asked that the jury join with the school board in applying for funds for Safe Routes to School. Ms. Barton stated that the schools being considered are Jack Hayes Elementary and Shady Grove Elementary Schools. A lengthy discussion ensued. After discussion, the jury asked Ms. Barton to provide the assessment

criteria to them by the next meeting of the jury. Ms. Moore asked that the matter be placed back on the agenda for the next meeting.

Mr. Holtzclaw spoke regarding the 2011 LCDBG Projects (Gary & Lilac Streets). Mr. Holtzclaw stated that an additional \$140,000 is needed to complete the project. Mr. Holtzclaw suggested including this amount in the 2011 Road Program. A motion was offered by Mr. Calhoun, seconded by Mr. Jackson to include the balance of the monies needed for the project in the 2011 Road Program. A lengthy discussion ensued. Mr. Mr. Calhoun left the meeting during the discussion. After the discussion, the motion passed without opposition. Mr. Calhoun was not present for the vote.

Mr. Holtzclaw spoke regarding the Finks Hideaway Road Project and the approval of a proposal with Daryl V. Burckel, CPA, CVA, for business valuation services needed in connection with right-of-way acquisitions. Mr. Holtzclaw stated that the purpose was to evaluate the business located on the road. Discussion ensued. Motion offered by Mr. Smiley, seconded by Mr. Caldwell to approve the proposal as submitted by Dr. Daryl V. Burckel in the amount of \$7,500. Motion passed without opposition. Mr. Calhoun was not present for the vote.

Mr. Holtzclaw briefly updated the jury on various drainage projects. Mr. Holtzclaw noted that all projects were on target and going well.

Mr. Holtzclaw updated the jury on the Bayou Desiard EcoSystem Restoration Project. Mr. Holtzclaw stated that the jury needed to act by the next meeting to respond to the Corps of Engineers letter. Discussion ensued. Mr. Caldwell asked that the matter be placed on the next meeting of the jury.

BEER AND WHISKEY APPLICATIONS:

Mr. Mitchell spoke regarding the special event permit for the Ouachita Council on Aging and recommended approval. Motion offered by Mr. Smiley, seconded by Dr. Reddix to approve the Special Event Permit for Beer and Whiskey for the Ouachita Council on Aging. Motion passed without opposition.

MCGEHEE, LYNDA

**DBA OUACHITA COUNCIL ON
AGING, INC., 2407 FERRAND,
MONROE, LA 71201 SPECIAL EVENT
PERMIT, RETAIL BEER "CLASS A",
RETAIL LIQUOR "CLASS C"- 2011.**

There being no other business to come before the jury, a motion to adjourn was offered by Ms. Moore, seconded by Mr. Jackson. The meeting was adjourned at 7:52 p.m.

A D J O U R N !

Shane Smiley, President

Deborah H. Sewell, Recording Secretary

Adopted 2/11/2011