

A G E N D A

OUACHITA PARISH POLICE JURY REGULAR MEETING

**MONDAY, OCTOBER 5, 2015 – 5:30 P.M.
OUACHITA PARISH COURTHOUSE – COURTROOM 3**

CALL TO ORDER: Mr. Scotty Robinson, President

INVOCATION:

PLEDGE OF ALLEGIANCE:

ROLL CALL: Ms. Karen Cupit, Recording Secretary

APPROVAL OF AGENDA:

PUBLIC COMMENT PERIOD:

DISCUSSION/ACTION: Motion to adopt the Minutes of the Regular Police Jury Meeting including the Committee Meetings held on September 21, 2015

SERVICE AWARDS FOR THE MONTH OF OCTOBER:

FIRE DEPARTMENT

Andre Johnson – 30 Years

TREASURER

Anna Arnold – 5 Years

VISITORS:

- 1) Bill Land – Land 3 Architect

BOARD OF REVIEW:

Motion to Convene as Board of Review to hear any and all protests from taxpayers on their 2015 assessments.

- 1) **Augie J. Bosley**
- 2) **South 2nd Center LLC**
- 3) **AutoZone Store #100142, Assessment # 56733**
- 4) **AutoZone Store #100152, Assessment # 56734**
- 5) **AutoZone Store #100219, Assessment # 56735**
- 6) **Underground Station, Assessment # 146122**
- 7) **Journeys Kidz, Assessment # 184204**
- 8) **Journeys, Assessment # 75584**
- 9) **Crown Castle Towers 05 LLC, Assessment # 147941**
- 10) **Crown Castle South LLC, Assessment # 231526**
- 11) **Pinnacle Towers LLC, Assessment # 82611**
- 12) **Crown Communication, Inc., Assessment #'s 231363-818039, 231363-846448, 231363-846482, 231365-818036, 231365-818038, 231366, 231367-818042, 231367-846458, 231368, 236076**
- 13) **Gas Master Inc., Assessment #'s 219, 172, 306, 520, 971, 1202, 1087, 1802, 65758, 78802, 2204**
- 14) **Shiloh Creek Resources, Assessment #'s 240, 262, 349, 1188, 18934, 56782, 71675, 78705**

DEPARTMENT HEAD REPORTS

ANIMAL CONTROL: **Hack Tull, OPSO, Acting Director**

FEDERAL PROGRAMS: **Ms. Doretha Bennett, Director**
Discussion/Action: Certification of Ouachita Workforce Development Board

FIRE DEPARTMENT: **Chief Patrick Hemphill**
Discussion/Action: Change Order No. 1 – Fire Station expansion projects

GREEN OAKS: **Mr. Lamar Anderson, Director**
Discussion/Action: Fourth Quarter Food & Food Products

HOMELAND SECURITY & EMERGENCY PREPAREDNESS: **Mr. Neal Brown, Director**

LIBRARY: **Ms. Robin Toms, Director**

LSU AG CENTER: **Mr. Richard Letlow**

MOSQUITO CONTROL: **Ms. Shannon Rider, Director**

OCC CORRECTIONS: **Warden Patrick Johnson**
PRE-TRIAL DETAINEES: **Ms. Julia Kirby, Coordinator**
911 OFFICE: **Mr. Craig Lott**

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PERSONNEL COMMITTEE MEETING

CALL TO ORDER: **Mr. Shane Smiley, Chairman**

1) Mr. Shane Smiley, Chairman

Discussion/Action:

- Health Insurance for 2016
- Dental, Vision, & Life Insurances for 2016

2) Chief Pat Hemphill, Fire Department

Discussion/Action:

- Personnel Actions
- Travel Request

3) Ms. Doretha Bennett, Federal Programs

Discussion/Action:

- Request for Promotion – Federal Programs Case Manager
- Request for Promotion – Administrative Assistant
- Request to Hire – Federal Programs Case Worker
- Request to Open and Hire – Administrative Assistant

OTHER BUSINESS:

ADJOURN!

PUBLIC WORKS COMMITTEE MEETING

CALL TO ORDER: **Mr. Mack Calhoun, Chairman**

1) Mr. John Tom Murray, Director

Discussion/Action:

2) Consulting Engineer(s)

Discussion/Action: Parish Project Updates

OTHER BUSINESS:

ADJOURN!

RATIFICATION OF COMMITTEE ACTIONS:

MOTIONS * ORDINANCES * RESOLUTIONS:

MR. SCOTTY ROBINSON, DISTRICT A:

- 1) DISCUSSION/ACTION: Animal Control's Shelter
- 2) DISCUSSION/ACTION: LCDBG Prairie Road Water Project Substantial Completion

MR. MACK CALHOUN, DISTRICT B:

- 1) DISCUSSION/ACTION:

RESOLUTION NO. 15-36

A RESOLUTION PROVIDING FOR ANNUAL CERTIFICATION OF COMPLIANCE WITH THE STATE OF LOUISIANA REGARDING THE OFF-SYSTEM BRIDGE REPLACEMENT PROGRAM.

WHEREAS, the Code of Federal Regulations as enacted by the United States Congress mandates that all structures defined as bridges located on all public roads shall be inspected, rated for safe load capacity and posted in accordance with the National Bridge Inspection Standards, and that an inventory of these bridges be maintained by each State; and,

WHEREAS, the responsibility to inspect, rate and load post those bridges under the authority of the Ouachita Parish Police Jury in accordance with those Standards is delegated by the Louisiana Department of Transportation and Development to the Ouachita Parish Police Jury;

NOW, THEREFORE:

BE IT RESOLVED by the Ouachita Parish Police Jury in legal and regular session that the Ouachita Parish Police Jury (herein referred to as the Parish) does hereby certify to the Louisiana Department of Transportation and Development (herein referred to as the DOTD) that for the period from January 1, 2015 through December 31, 2015:

1. The Parish has performed all interim inspections on all Parish owned or maintained bridges in accordance with the National Bridge Inspection Standards.
2. All bridges owned or maintained by the Parish have been structurally analyzed and rated by the Parish as to the safe

load capacity in accordance with AASHTO Manual for Maintenance Inspection of Bridges. The load posting information that has been determined by the LADOTD for all bridges where the maximum legal load under Louisiana State Law exceeds the load permitted under the operating rating as determined above has been critically reviewed by the Parish. Load posting information has been updated by the parish to reflect all structural changes, and obsolete structural ratings or any missing structural ratings.

3. All Parish owned or maintained bridges, which require load posting or closing, are load posted or closed in accordance with the table in the DOTD Engineering Directives and Standards Manual Directive No. 1.1.1.8. All DOTD supplied load-posting information concerning a bridge has been critically reviewed by the Parish Engineer prior to load posting.
4. All bridges owned or maintained by the Parish are shown on the attached list in the format specified by the DOTD. Corrections to data supplied to the Parish by the Parish by the LADOTD are noted.

These stipulations are prerequisites to participation by the Parish in the Off-System Bridge Replacement Program.

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MR. WALT CALDWELL, DISTRICT C:

- 1) DISCUSSION/ACTION: North Louisiana Criminalistics Laboratory Operating Fund
- 2) DISCUSSION/ACTION: Old Sterlington Road
- 3) DISCUSSION/ACTION: Status – DOTD Traffic Study 134, Frenchman's Bend
- 4) DISCUSSION/ACTION: FY 2016-2017 LCDBG Application for Bawcomville Area

5) DISCUSSION/ACTION:

RESOLUTION NO. 15-37

A RESOLUTION ADDRESSING ENGINEERING ASPECTS OF THE PROPOSED FY 2016 - FY 2017 LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT.

WHEREAS, the Ouachita Parish Police Jury is desirous of submitting an application to the State of Louisiana, Division of Administration for funding under the FY 2016 - FY 2017 LCDBG program for potable water improvements in the Bawcomville Area; and

WHEREAS, it is necessary to pay all engineering costs associated with the implementation of the LCDBG program to receive one bonus point, should funding become available;

NOW, THEREFORE:

BE IT RESOLVED that the Ouachita Parish Police Jury has hired the engineering firm of Lazenby & Associates, Inc. to provide engineering services relative to the LCDBG program. All engineering fees are established in the LCDBG application and are contingent upon funding of the project by the State of Louisiana, Division of Administration under the FY 2016 or the FY 2017 LCDBG program.

BE IT FURTHER RESOLVED that the Ouachita Parish Police Jury has agreed to utilize local funds to pay all engineering costs associated with the preparation and implementation of the FY 2016 - FY 2017 LCDBG program.

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6) DISCUSSION/ACTION:

RESOLUTION NO. 15-38

A RESOLUTION ADDRESSING ADMINISTRATIVE ASPECTS OF THE PROPOSED FY 2016 - FY 2017 LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT.

WHEREAS, the Ouachita Parish Police Jury is desirous of submitting an application to the State of Louisiana, Division of Administration for funding under the FY 2016 - FY 2017 LCDBG program for potable water improvements in the Bawcomville Area; and

WHEREAS, it is necessary to pay all administrative costs associated with the implementation of the LCDBG program to receive one bonus point, should funding become available;

NOW, THEREFORE:

BE IT RESOLVED that the Ouachita Parish Police Jury has hired the administrative and engineering firms of GNF Management Company, Inc. and Lazenby & Associates, Inc. to assist in the preparation of said application for the fees of \$1,400.00 and \$1,500.00, respectively. An additional fee of \$35,000.00 will be paid to the administrative firm of GNF Management Company, Inc., for subsequent program administration of the LCDBG program. All fees are contingent upon funding of the project by the State of Louisiana, Division of Administration under the FY 2016 or the FY 2017 LCDBG program.

BE IT FURTHER RESOLVED that the Ouachita Parish Police Jury has agreed to utilize local funds to pay the above contract amount and all other administrative costs associated with the preparation and implementation of the FY 2016 - FY 2017 LCDBG program.

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DR. OLLIBETH REDDIX, DISTRICT D:

- 1) DISCUSSION/ACTION:

MR. SHANE SMILEY, DISTRICT E:

- 1) DISCUSSION/ACTION: Amend CWF Grant From Waterline to Water Well

MS. PAT MOORE, DISTRICT F:

- 1) DISCUSSION/ACTION: FY 2016-2017 LCDBG Application for Tanglewood Area
- 2) DISCUSSION/ACTION:

RESOLUTION NO. 15-39

A RESOLUTION ADDRESSING ENGINEERING ASPECTS OF THE PROPOSED FY 2016 - FY 2017 LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT.

WHEREAS, the Ouachita Parish Police Jury is desirous of submitting an application to the State of Louisiana, Division of Administration for funding under the FY 2016 - FY 2017 LCDBG program for sewer improvements in the Tanglewood Area; and

WHEREAS, it is necessary to pay all engineering costs associated with the implementation of the LCDBG program to receive one bonus point, should funding become available;

NOW, THEREFORE:

BE IT RESOLVED that the Ouachita Parish Police Jury has hired the engineering firm of Lazenby & Associates, Inc. to provide engineering services relative to the LCDBG program. All engineering fees are established in the LCDBG application and are contingent upon funding of the project by the State of Louisiana, Division of Administration under the FY 2016 or the FY 2017 LCDBG program.

BE IT FURTHER RESOLVED that the Ouachita Parish Police Jury has agreed to utilize local funds to pay all engineering costs associated with the preparation and implementation of the FY 2016 - FY 2017 LCDBG program.

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3) DISCUSSION/ACTION:

RESOLUTION NO. 15-40

A RESOLUTION ADDRESSING ADMINISTRATIVE ASPECTS OF THE PROPOSED FY 2016 - FY 2017 LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT.

WHEREAS, the Ouachita Parish Police Jury is desirous of submitting an application to the State of Louisiana, Division of Administration for funding under the FY 2016 - FY 2017 LCDBG program for sewer improvements in the Tanglewood Area; and

WHEREAS, it is necessary to pay all administrative costs associated with the implementation of the LCDBG program to receive one bonus point, should funding become available;

NOW, THEREFORE:

BE IT RESOLVED that the Ouachita Parish Police Jury has hired the administrative and engineering firms of GNF Management Company, Inc. and Lazenby & Associates, Inc., to assist in the preparation of said application for the fees of \$1,400.00 and \$1,500.00, respectively. An additional fee of \$35,000.00 will be paid to the administrative firm of GNF Management Company, Inc., for subsequent program administration of the LCDBG program. All fees are contingent upon funding of the project by the State of Louisiana, Division of Administration under the FY 2016 or the FY 2017 LCDBG program.

BE IT FURTHER RESOLVED that the Ouachita Parish Police Jury has agreed to utilize local funds to pay the above contract amount and all other administrative costs associated with the preparation and implementation of the FY 2016 - FY 2017 LCDBG program.

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ADMINISTRATIVE REPORTS:

- A. FISCAL: Mr. Brad Cammack, Treasurer**
Discussion/Action:
 - Purchase of Vehicle – Maintenance
 - Purchase of Vehicle – Information Systems
- B. FIRE: Chief Pat Hemphill, Fire Department**
Discussion/Action:
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- C. LEGAL: Mr. Jay B. Mitchell, Assist. Dist. Attorney**
Discussion/Action:
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- D. PUBLIC WORKS: Mr. John Tom Murray, Director**
Discussion/Action:
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BEER AND WHISKEY APPLICATIONS:

- 1) SMITH, JASON T. DBA OUTLAW WILLIE’S SALOON, 202 OLD BASTROP RD, MONROE, LA 71203, RETAIL BEER “CLASS A”, RETAIL LIQUOR “CLASS C”, 2015 NEW**
- 2) DUGUAY, TROY T. COTTON PORT BREWING LLC, 5946 HORSESHOE LAKE ROAD, BLDG 3, STERLINGTON, LA 71280, RETAIL BEER “CLASS A”, 2015 NEW**

**OTHER BUSINESS:
DISCUSSION/ACTION:**

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