

**Ouachita Parish Police Jury
Finance Committee/Budget Meeting**

**Monday, November 6, 2017
Police Jury Conference Room**

The Finance Committee of the Ouachita Parish Police Jury met on November 6, 2017 in the Police Jury Conference Room. The meeting was called to order at 7:01 p.m. by Mr. Shane Smiley, Chairman.

Jurors attending:

Scotty Robinson
Jack Clampit
Shane Smiley
Pat Moore

The 2017 Amended and 2018 Proposed budgets for the Registrar of Voters Office were presented by Registrar Christa Medaries and Brad Cammack. The Registrar of Voters budget is part of the General Fund. The department looks to purchase a copier and a postage machine during 2017. An additional \$2,500 was added to line item 6016 Purchase of Office Equipment.

Mr. Robinson moved and Mrs. Moore seconded a motion to approve the 2017 Amended and 2018 Proposed budgets for the Registrar of Voters Office including the \$2,500 increase. Motion passed without opposition.

The 2017 Amended and 2018 Proposed budgets for the Ouachita Parish Coroner's Office and the Coroner's Revenue fund were presented by Dr. Terri O'Neal. The Coroner's Office budget appears in the General Fund. A purchase of a new vehicle is anticipated in 2018. The Coroner is still looking for an appropriate building to purchase to house the office.

Mr. Clampit moved and Mrs. Moore seconded a motion to approve the 2017 Amended and 2018 Proposed budgets for the Ouachita Parish Coroner's Office and the Coroner's Revenue fund. Motion passed without opposition.

The 2017 Amended and 2018 Proposed budgets for Ouachita Parish Animal Control and the Shelter Improvement funds were presented by Stephanie Mullins and Brad Cammack. There are currently six employees working in the department.

Mr. Clampit moved and Mr. Robinson seconded a motion to approve the 2017 Amended and 2018 Proposed budgets for Ouachita Parish Animal Control and Shelter Improvement funds. Motion passed without opposition.

The 2017 Amended and 2018 Proposed budgets for WIOA's Adult, Youth, Dislocated Worker, STEP, One Stop, LaJet and PHOCAS grant funds were presented by Doretha Bennett. The STEP program has ended in 2017.

Mrs. Moore moved and Mr. Robinson seconded a motion to approve the 2017 Amended and 2018 Proposed budgets for WIOA's Adult, Youth, Dislocated Worker, STEP, One Stop, LaJet and PHOCAS grant funds. Motion passed without opposition.

The 2017 Amended and 2018 Proposed budgets for Section 8 Housing's Administration, Program, and Outside HAP funds were presented by Doretha Bennett. The offices will be moving to the state building.

Mr. Clampit moved and Mr. Robinson seconded a motion to approve the 2017 Amended and 2018 Proposed budgets for Section 8 Housing's Administration, Program, and Outside HAP funds. Motion passed without opposition.

The 2017 Amended and 2018 Proposed budgets for Cheniere Lake Park were presented by Jeremy Clack. The department plans to add one HVAC unit to the lower floor of the lodge and replace one of the existing A/C units if needed during 2018. There are also planned repairs to buildings including replacing a wall in the bathhouse. The department is using a part-time Public Works employee on alternating weekends.

Mr. Clampit moved and Mr. Robinson seconded a motion to approve the 2017 Amended and 2018 Proposed budgets for Cheniere Lake Park. Motion passed without opposition.

The 2017 Amended and 2018 Proposed budgets for the Permit Office were presented by Jeremy Clack. The department continues to utilize fund balance to operate. This is mainly due to the cost of Professional Services and Engineering Services. Public Works Director John Tom Murray and Parish Engineer Kevin Crosby will review the current ordinances and fee schedules and give a report to the Police Jury.

Mr. Clampit moved and Mr. Robinson seconded a motion to approve the 2017 Amended and 2018 Proposed budgets for the Permit Office. Motion passed without opposition.

The 2017 Amended and 2018 Proposed budgets for the Ouachita Parish Office of Homeland Security & Emergency Preparedness and the FEMA Grants funds were presented by Neal Brown. The department plans to purchase a vehicle and a trailer to house cots for use during a disaster and to upgrade equipment to get real-time data from the new weather station in 2018. In the FEMA grant fund, there is an anticipated purchase of radios.

Mr. Clampit moved and Mr. Robinson seconded a motion to approve the 2017 Amended and 2018 Proposed budgets for the Ouachita Parish Office of Homeland Security & Emergency Preparedness and the FEMA Grants funds. Motion passed without opposition.

Mr. Robinson moved and Mrs. Moore seconded a motion to adjourn the meeting. Motion passed without opposition. The meeting was adjourned at 8:19 p.m.

Shane Smiley, Chairman

Karen Cupit, Recording Secretary