

A G E N D A

OUACHITA PARISH POLICE JURY SPECIAL CALLED MEETING

MONDAY, JUNE 22, 2015 – 5:30 P.M.

OUACHITA PARISH COURTHOUSE – COURTROOM 3

CALL TO ORDER: Mr. Scotty Robinson, President

INVOCATION:

PLEDGE OF ALLEGIANCE:

ROLL CALL: Ms. Karen Cupit, Recording Secretary

APPROVAL OF AGENDA:

PUBLIC COMMENT PERIOD:

DISCUSSION/ACTION: Motion to adopt the Minutes of the Regular Police Jury Meeting including the Committee Meetings held on June 1, 2015

PUBLIC HEARINGS:

Ordinance No. 9071 – An Ordinance to authorize an Act of Sale by the Parish of Ouachita to sell adjudicated property described as: Eastern 50 feet of Lots 15 and 16 of Flournoy's Third Addition to West Monroe, Louisiana, in accordance with LA R.S. 47: 2202 et seq. and to authorize the Ouachita Parish Police Jury president to sign all necessary documents and to address the matters relative thereto.

Ordinance No. 9072 – An Ordinance revoking the eastern portion of Frank Mims Road, beginning at a point 400 feet west of the east line of the northeast quarter of the southeast quarter of Section 9, Township 17 North, Range 1 East and proceeding southeasterly to its intersection with Lubenia Road; and, further providing with respect thereto.

VISITORS:

- 1) Richard Letlow – LSU Extension Service
- 2) Elisha Brown – District D
- 3) Chrishana Rodgers & Christopher V. Rodgers

ENGINEERING REPORT:

Discussion/Action:

- Change Order No. 7 – Finks Hideaway Road
- Parish Project Updates

FINANCE COMMITTEE MEETING

CALL TO ORDER: Mr. Walt Caldwell, Chairman

- 1) **Mr. Brad Cammack, Treasurer**
Discussion/Action: Claim Statement (5/15/2015-6/18/2015)
- 2) **Mr. Scotty Robinson, President**
Discussion/Action: Approval of FY 2015 EMGP Grant Award
- 3) **Mr. John Tom Murray, Public Works**
Discussion/Action:
 - Various Materials Bid Results
 - Service Contract for GPS Collection & GIS Processing of Drainage & Traffic Control Features

OTHER BUSINESS:

ADJOURN!

RATIFICATION OF COMMITTEE ACTIONS:

MOTIONS * ORDINANCES * RESOLUTIONS:

MR. SCOTTY ROBINSON, DISTRICT A:

- 1) DISCUSSION/ACTION: St. Andrews Drive

2) DISCUSSION/ACTION:

**ORDINANCE NO. 9071
(FINAL)**

AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF OUACHITA TO SELL ADJUDICATED PROPERTY DESCRIBED AS: EASTERN 50 FEET OF LOTS 15 AND 16 OF FLOURNOY'S THIRD ADDITION TO WEST MONROE, LOUISIANA, IN ACCORDANCE WITH LA R.S. 47: 2202 ET SEQ. AND TO AUTHORIZE THE OUACHITA PARISH POLICE JURY PRESIDENT TO SIGN ALL NECESSARY DOCUMENTS AND TO ADDRESS THE MATTERS RELATIVE THERETO.

WHEREAS, the immovable property described below was adjudicated to the Parish of Ouachita on June 9, 2010, for nonpayment of taxes; and

WHEREAS, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed established by Parish Ordinance No: 9037 and the owner of record has failed to redeem the adjudicated property; and

WHEREAS, LA R.S. 47: 2202 et seq. provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

WHEREAS, the Parish of Ouachita has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, et seq.; and

WHEREAS, in accordance with L.A. R.S. 47:2202 the Parish of Ouachita has set a minimum bid for public sale at \$1,304.48; and

WHEREAS, the Parish of Ouachita has received a written offer to purchase said property from Bryant Newton for the consideration of \$5,000 (five thousand dollars and zero cents)cash, at the time of sale and has been accepted by the Ouachita Parish Police Jury; and

WHEREAS, the property described herein below is scheduled for public auction on June 3, 2015 at 10:00 a.m.

NOW BE IT ORDAINED by the Ouachita Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

- 1) This property described as Ouachita Parish Parcel #38123, with municipal address 409 Vernon Street, West Monroe, LA 71291, and more fully described as:

The Eastern 50 feet of Lots 15 and 16 of Square 8 of T. E. Flournoy's Third Addition to West Monroe, Louisiana, of record in Conveyance Book 281, page 123, records of Ouachita Parish, Louisiana

- 2) This property shall be sold in accordance with LS-R.S. 47:2201 et. seq., without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.
- 3) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at the time of the sale.
- 4) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.
- 5) The following shall be completed prior to closing of sale:
 - a. E&P LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Ouachita and that attached to this certification will be a written list of names and last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.
 - b. E&P LLC will provide notice to those persons identified in accordance with LS-R.S. 47:2201 et. seq. Proof of said notice will be filed in the conveyance records of Ouachita Parish immediately after the Act of Sale.
 - c. At the time of closing, the E&P LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 et. seq. has elapsed since the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

BE IT FURTHER ORDAINED, by the Ouachita Parish Policy Jury, that the Police Jury President is hereby authorized to execute a Cash Sale of the above described adjudicated property to the highest acceptable bidder. The Cash Sale shall contain all of the above conditions and requirements and shall be executed within the timelines specified.

The above Ordinance was introduced on the 18th day of May, 2015.

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3) DISCUSSION/ACTION:

RESOLUTION NO. 15-23

A RESOLUTION ADOPTING PLANS, POLICIES, AND APPOINTING INDIVIDUALS FOR THE FY 2015 LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM; AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, the Ouachita Parish Police Jury has been awarded a Louisiana Community Development Block Grant (LCDBG) for water improvements; and

WHEREAS, the LCDBG Program requires the adoption of plans and policies, appointments and authorization of individuals for compliance with the LCDBG regulations;

WHEREAS, it is necessary under the regulations of the LCDBG Program to authorize certain individuals to sign for Requests for Payment for LCDBG funds and to authorize one individual to certify to the correctness of each signature, designate an official depository to hold LCDBG funds and authorize certain individuals to sign checks on the official depository;

NOW THEREFORE:

BE IT RESOLVED by the Ouachita Parish Police Jury in regular session convened that the following plans and policies be adopted; (1) Procurement Policy, (2) Residential Antidisplacement and Relocation Assistance Plan and (3) Policy Statement for Communicating Information to Persons with Sensory Impairments and (4) Grievance Procedure;

BE IT FURTHER RESOLVED that the following appointments and authorization of individuals are made; (1) Handicapped/Section 504 Compliance/Coordinator – Bradley N. Cammack (2) Antidisplacement Coordinator – Bradley N. Cammack, (3) Equal Employment Officer – Bradley N. Cammack, (4) Citizen Complaint Officer – Bradley N. Cammack, (5) Labor Compliance Officer - LCDBG Administrator, and (6) Authorize the President to sign all documents pertaining to the LCDBG Program;

BE IT FURTHER RESOLVED that Bradley N. Cammack and Karen Cupit are hereby authorized to sign for Requests for Payment; Scotty Robinson shall certify to the correctness of each signature, that Community Trust Bank is hereby designated as the official depository of all LCDBG funds and that Bradley N. Cammack is authorized to sign checks on the official depository, which is required for each check.

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4) DISCUSSION/ACTION: Ratification of Initial Local Workforce Area Designation & Local Workforce Board Certification under the Workforce Innovation & Opportunity Act of 2014

5) DISCUSSION/ACTION:

RESOLUTION NO. 15-24

A RESOLUTION SUPPORTING THE INITIAL DESIGNATION OF A NEW LOCAL WORKFORCE DEVELOPMENT AREA, WHICH SHALL INCLUDE OUACHITA PARISH; AND, FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, under the Workforce Investment Act, in order for the State to receive funding, the Governor must designate local Workforce Investment Areas,

WHEREAS, the Workforce Innovation and Opportunity Act (WIOA) was signed into law on July 22, 2014 by President Obama and with broad bipartisan support from Congress, and

WHEREAS, WIOA amends the Workforce Investment Act of 1998 (WIA), and

WHEREAS, WIOA strengthens the United States workforce development system through innovation in, and alignment and improvement of employment, training, and education programs, and

WHEREAS, WIOA is designed to be business led to ensure public, private and philanthropic investments resulting in an effective, coordinated, and accountable workforce service delivery system that is responsive to the local labor market demands by preparing, Ouachita Parish young adults and adults with the necessary skills to fill high demand careers, and

WHEREAS, Chief Local Elected Official have fiduciary and administrative responsibilities under WIA and WIOA, and

WHEREAS, WIOA must go into effect July 1, 2015, and requiring full compliance, and

WHEREAS, the absence of rules and guidance from USDOL and the state WIA and WIOA administrative entities creates administrative, programmatic, and fiscal uncertainties, and

WHEREAS, Ouachita Workforce Development Board must proceed to ensure an orderly and seamless transition from WIA to WIOA, ensure services to customers continue without undue interruption, and ensure full compliance with WIOA, and

WHEREAS, the WIA designated consortium of One Stop partners have met performance expectations,

NOW THEREFORE:

BE IT RESOLVED by the Ouachita Parish Police Jury that it approves the Initial Local Workforce Area Designation of Ouachita Workforce Development Board under the Workforce Innovation and Opportunity Act (WIOA) of 2014.

BE IT FURTHER RESOLVED that the provisions of this ordinance shall become effective on June 22, 2015

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6) DISCUSSION/ACTION:

**ORDINANCE NO. 9074
(INTRODUCTION ONLY)**

AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF OUACHITA TO SELL ADJUDICATED PROPERTY DESCRIBED AS: PARCEL NO. 25430 IN ACCORDANCE WITH LA R.S. 47: 2202 T SEQ. AND TO AUTHORIZE THE OUACHITA PARISH POLICE JURY PRESIDENT TO SIGN ALL NECESSARY DOCUMENTS AND TO ADDRESS THE MATTERS RELATIVE THERETO

WHEREAS, the immovable property described below was adjudicated to the Parish of Ouachita on June 9, 2010, for nonpayment of taxes; and

WHEREAS, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed, established by Parish Ordinance No: 9016 and the owner of record has failed to redeem the adjudicated property; and

WHEREAS, LA R.S. 47: 2202 et seq. provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

WHEREAS, the Parish of Ouachita has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, et seq.; and

WHEREAS, in accordance with L.A. R.S. 47:2202 the Parish of Ouachita has set a minimum bid in the amount of \$2,287.97; and

WHEREAS, the Parish of Ouachita has received a written offer to purchase said property from The Advisory Board of the Louisiana District of the Church of Nazarene, for the consideration of \$2,287.97 (two thousand, two hundred eighty seven dollars and ninety seven cents) cash, at the time of sale and has been accepted by the Ouachita Parish Police Jury; and

WHEREAS, the property described herein below will be purchased through the Parish “Lot Next Door” program and is therefore exempt from the public bidding requirement.

NOW BE IT ORDAINED by the Ouachita Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

- 1) This property described as Ouachita Parish Parcel #25430, with municipal address 910 Washington Street, West Monroe, LA, 71292 and more fully described as:

North 100 feet of Lot 11, Unit 2, Cage & Watkins Addition

- 2) This property shall be sold in accordance with LS-R.S. 47:2201 et. seq., without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.
- 3) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at the time of the sale.
- 4) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.
- 5) The following shall be completed prior to closing of sale:
 - a. E&P LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Ouachita and that attached to this certification will be a written list of names and last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.
 - b. E&P LLC will provide notice to those persons identified in accordance with LS-R.S. 47:2201 et. seq. Proof of said notice will be filed in the conveyance records of Ouachita Parish immediately after the Act of Sale.
 - c. At the time of closing, the E&P LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 et. seq. has elapsed since the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

BE IT FURTHER ORDAINED, by the Ouachita Parish Policy Jury, that the Police Jury President is hereby authorized to execute a Cash Sale of the above described adjudicated property to the highest acceptable bidder. The Cash Sale shall contain all of the above conditions and requirements and shall be executed within the timelines specified.

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7) DISCUSSION/ACTION:

**ORDINANCE NO. 9075
(INTRODUCTION ONLY)**

AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF OUACHITA TO SELL ADJUDICATED PROPERTY DESCRIBED AS: PARCEL NO. 57320 IN ACCORDANCE WITH LA R.S. 47: 2202 T SEQ. AND TO AUTHORIZE THE OUACHITA PARISH POLICE JURY PRESIDENT TO SIGN ALL NECESSARY DOCUMENTS AND TO ADDRESS THE MATTERS RELATIVE THERETO

WHEREAS, the immovable property described below was adjudicated to the Parish of Ouachita on June 22, 1995, for nonpayment of taxes; and

WHEREAS, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed, as well as the five (5) year redemption period established by Parish Ordinance No: 9016 and the owner of record has failed to redeem the adjudicated property; and

WHEREAS, LA R.S. 47: 2202 et seq. provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

WHEREAS, the Parish of Ouachita has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, et seq.; and

WHEREAS, in accordance with L.A. R.S. 47:2202 the Parish of Ouachita has set a minimum bid for public sale at \$2,704.05; and

WHEREAS, the Parish of Ouachita has received a written offer to purchase said property from Cynthia Lavespere, for the consideration of \$2,704.05 (Two Thousand Seven Hundred Four Dollars and Five Cents) cash, at the time of sale and has been accepted by the Ouachita Parish Police Jury; and

WHEREAS, the property described herein below will be purchased through the Parish “Lot Next Door” program and is therefore exempt from the public bidding requirement.

NOW BE IT ORDAINED by the Ouachita Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

- 1) This property described as Ouachita Parish Parcel #57320, with municipal address Spring Creek Road, Calhoun, LA 71225 and more fully described as:

**North ½ of Lot 2, Unit 1 of Spring Creek Subdivision located in Section 30,
Township 18, Range 01, Ouachita Parish, Louisiana**

- 2) This property shall be sold in accordance with LS-R.S. 47:2201 et. seq., without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.
- 3) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at the time of the sale.
- 4) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.

- 5) The following shall be completed prior to closing of sale:
- a. E&P LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Ouachita and that attached to this certification will be a written list of names and last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.
 - b. E&P LLC will provide notice to those persons identified in accordance with LS-R.S. 47:2201 et. seq. Proof of said notice will be filed in the conveyance records of Ouachita Parish immediately after the Act of Sale.
 - c. At the time of closing, the E&P LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 et. seq. has elapsed since the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

BE IT FURTHER ORDAINED, by the Ouachita Parish Policy Jury, that the Police Jury President is hereby authorized to execute a Cash Sale of the above described adjudicated property to the highest acceptable bidder. The Cash Sale shall contain all of the above conditions and requirements and shall be executed within the timelines specified.

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MR. MACK CALHOUN, DISTRICT B:

1) DISCUSSION/ACTION:

**ORDINANCE NO. 9072
(FINAL)**

AN ORDINANCE REVOKING THE EASTERN PORTION OF FRANK MIMS ROAD, BEGINNING AT A POINT 400 FEET WEST OF THE EAST LINE OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 9, TOWNSHIP 17 NORTH, RANGE 1 EAST AND PROCEEDING SOUTHEASTERLY TO ITS INTERSECTION WITH LUBENIA ROAD; AND, FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, representatives of the family owning the property upon which is located that portion of Frank Mims Road running from a point 400' west of the east line of the NE/4 of the SE/4 of Sec, 9, T17N, R1E and proceeding southeasterly to its intersection with Lubenia Road have requested that the Ouachita Parish Police Jury revoke said portion of Frank Mims Road in order that said portion of this roadway will no longer be part of the public road system and access to their property may be controlled to prevent trespass and illegal dumping;

WHEREAS, the requested revocation will not deprive any parcel of property of its existing access to a public road; and,

WHEREAS, in view of the property owner's request, the extraordinarily low volume of traffic on this portion of Frank Mims Road, and the fact that the OPPJ identified the road for possible abandonment more than a decade ago;

NOW, THEREFORE:

BE IT ORDAINED by the Ouachita Parish Police Jury at a Regular Meeting held on June 15, 2015, that the portion of Frank Mims Road running from a point 400' west of the east line of the NE/4 of the SE/4 of Sec, 9, T17N, R1E and proceeding southeasterly to its intersection with Lubenia Road be, and is hereby, revoked.

The ordinance was introduced on the 1st day of June, 2015.

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- 2) DISCUSSION/ACTION: Establishment of Library Branch in Calhoun

MR. WALT CALDWELL, DISTRICT C:

- 1) DISCUSSION/ACTION: Old Sterlington Road
- 2) DISCUSSION/ACTION: Drainage Issue – East Frenchman's Bend Subdivision
- 3) DISCUSSION/ACTION:

**ORDINANCE NO. 9073
(INTRODUCTION ONLY)**

AN ORDINANCE CREATING ROAD LIGHTING DISTRICT NO. 46 WITHIN THE PARISH OF OUACHITA, STATE OF LOUISIANA, AND DEFINING AND DESCRIBING THE BOUNDARIES THEREOF.

WHEREAS, Chapter 7, Title 48 of the Louisiana Revised Statutes of 1950, as amended, authorizes parish governing authorities to create road lighting districts; and

WHEREAS, this Police Jury, acting as the governing authority of the Parish of Ouachita, State of Louisiana, now wishes to create a road lighting district within the Parish with such boundaries as are hereinafter set forth;

NOW, THEREFORE:

BE IT ORDAINED by the Police Jury of the Parish of Ouachita, State of Louisiana, that:

SECTION 1: By virtue of the authority conferred by Chapter 7, Title 48 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority, a Road Lighting District be and the same is hereby created within the Parish of Ouachita, State of Louisiana, which Road Lighting District shall comprise and embrace all of that territory within Frenchman's Bend Subdivision, Unit No. 9, 10, 11, 12, and 14 as recorded in Plat Book ____, page ____, *et seq.* of the records of Ouachita Parish, Louisiana.

SECTION 2: The Road Lighting District hereby created shall be known and designated as "**Road Lighting District No. 46 of the Parish of Ouachita, State of Louisiana**" (the "District"), and as thus created shall constitute a public corporation and political subdivision of the State of Louisiana, of which this Police Jury shall be the governing authority, and the District shall have all the rights, powers and privileges granted and conferred by the Constitution and Statutes of the State of Louisiana to such political subdivisions, including the authority to incur debt and to levy taxes.

SECTION 3: The official seal of the Parish of Ouachita, State of Louisiana, be and the same is hereby adopted as the official seal of the District and the official journal of this Police Jury shall be the official journal of the District.

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DR. OLLIBETH REDDIX, DISTRICT D:

- 1) DISCUSSION/ACTION:

PROCLAMATION

A PROCLAMATION COMMENDING AND RECOGNIZING MISS CHRISHANA RODGERS UPON BECOMING A PUBLISHED AUTHOR AT THE TENDER AGE OF THIRTEEN; AND, FURTHER PROVIDING WITH RESPECT THERETO.

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- 2) DISCUSSION/ACTION: Ed Edelen Road

MR. SHANE SMILEY, DISTRICT E:

- 1) DISCUSSION/ACTION: Ratification of Extension of Time to Award Contract for the Oak Circle Project
- 2) DISCUSSION/ACTION: Award of Contract for the Oak Circle Project

MS. PAT MOORE, DISTRICT F:

1) DISCUSSION/ACTION: Tanglewood Subdivision Drainage – Raccoon Bayou

ADMINISTRATIVE REPORTS:

- A. FISCAL: Mr. Brad Cammack, Treasurer**
Discussion/Action:
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- B. FIRE: Chief Pat Hemphill, Fire Department**
Discussion/Action:
•
- C. LEGAL: Mr. Jay Mitchell, Assist. Dist. Attorney**
Discussion/Action:
•
- D. PUBLIC WORKS: Mr. John Tom Murray, Director**
Discussion/Action:
• Final Subdivision Approval – Austin Acres, Unit 2
• Final Subdivision Approval – D’Arbonne Hills Estates
• Preliminary Subdivision Approval – Oak Trace Subdivision
• Preliminary Subdivision Approval – Blue Sky Enclave

BEER AND WHISKEY APPLICATIONS:

- 1) **BOOTH, MARK** **MKB INC. DBA U-PAK-IT SOUTH, 2005 MARTIN
LUTHER KING JR., DRIVE, MONROE, LA 71202
RETAIL BEER “CLASS B”, 2015 NEW OWNER**

OTHER BUSINESS:

DISCUSSION/ACTION:

A D J O U R N !