

NOTICE OF PUBLIC MEETING

Date of Notice: June 2, 2017

A public Meeting of the Ouachita Parish Police Jury will be held as follows:

DATE: June 5, 2017

TIME: 5:30 P.M.

PLACE OF MEETING: Police Jury Meeting Room
(2nd Floor – Ouachita Parish Courthouse)
301 South Grand
Monroe, Louisiana

AGENDA: See Detailed Agenda Posted
With This Notice

In accordance with the Americans with Disabilities Act, if you need special assistance please contact Jay Mitchell, Assistant District Attorney, (318) 327-1340, describing the assistance that is necessary.

Posted by: _____ Date: _____ Time: _____

A G E N D A

OUACHITA PARISH POLICE JURY REGULAR MEETING

MONDAY, JUNE 5, 2017 – 5:30 P.M.

OUACHITA PARISH COURTHOUSE – COURTROOM 3

CALL TO ORDER: Mr. Scotty Robinson, President

INVOCATION:

PLEDGE OF ALLEGIANCE:

ROLL CALL: Ms. Karen Cupit, Recording Secretary

APPROVAL OF AGENDA:

PUBLIC COMMENT PERIOD:

DISCUSSION/ACTION: Motion to adopt the Minutes of the Regular Police Jury Meeting including the Committee Meetings held on May 15, 2017

PUBLIC HEARING:

Ordinance No. 9139 – An Ordinance amending Sections 3½-59 and 21-116 of the Compiled Ordinances of Ouachita Parish, Louisiana, governing the elevation of mechanical systems for structures in special flood hazard areas; and, further providing with respect thereto.

SELECTION OF OFFICIAL JOURNAL:

SERVICE AWARD FOR THE MONTH OF JUNE:

GREEN OAKS

Dorothy Brantley – 25 Years

VISITORS:

- 1) Representative(s) of Monroe Housing Authority

DEPARTMENT HEAD REPORTS:

ANIMAL CONTROL: Ms. Stephanie Mullins, Director

FEDERAL PROGRAMS: Ms. Doretha Bennett, Director
Discussion/Action: Cooperative Endeavor Agreement with Capital Area Finance Authority

FIRE DEPARTMENT: Chief Patrick Hemphill

GREEN OAKS: Mr. Lamar Anderson, Director

**HOMELAND SECURITY &
EMERGENCY PREPAREDNESS:** Mr. Neal Brown, Director
Discussion/Action: Ouachita Parish Regional Health Generator

LIBRARY: Ms. Robin Toms, Director

MOSQUITO CONTROL: Ms. Shannon Rider, Director

OCC CORRECTIONS: Warden Patrick Johnson

PRE-TRIAL DETAINEES: Ms. Julia Kirby, Coordinator

911 OFFICE: Mr. Craig Lott, Director

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PERSONNEL COMMITTEE MEETING

CALL TO ORDER: Dr. Ollibeth Reddix, Chairperson

1) Chief Pat Hemphill, Fire Department

Discussion/Action: Personnel Actions

2) Ms. Doretha Bennett, Federal Programs

Discussion/Action:

- Request to Open/Hire Housing Support Specialist
- Approval of Job Description – Housing Support Specialist II
- Request to Open/Hire Housing Support Specialist II

3) Mr. John Tom Murray, Public Works

Discussion/Action: Personnel Action

4) Mr. Brad Cammack, Treasurer

Discussion/Action: Request to Hire

5) Mr. Lamar Anderson, Green Oaks

Discussion/Action:

- Request to Hire – Juvenile Detention Officer II Female Part-time (4 Positions)
- Request to Hire – Juvenile Detention Officer II Male Part-time (3 Positions)

OTHER BUSINESS:

ADJOURN!

PUBLIC WORKS COMMITTEE MEETING

CALL TO ORDER: Mr. Shane Smiley, Chairman

1) Mr. John Tom Murray, Director

Discussion/Action:

- Preliminary & Final Subdivision Approval – Mims Subdivision
- Preliminary Subdivision Approval & Variance – Le Coude Subdivision, Units 1 & 2

2) Consulting Engineer(s)

Discussion/Action:

- Change Order No. 1 – West Ouachita Industrial Park Chloramination System
- 2017 Road Program
- 2017 Road Program Revised Budget
- Parish Project Updates

OTHER BUSINESS:

ADJOURN!

RATIFICATION OF COMMITTEE ACTIONS:

MOTIONS * ORDINANCES * RESOLUTIONS:

MR. SCOTTY ROBINSON, DISTRICT A:

1) DISCUSSION/ACTION:

**ORDINANCE NO. 9139
(FINAL)**

AN ORDINANCE AMENDING SECTIONS 3½-59(b) AND 21-116 OF THE COMPILED ORDINANCES OF OUACHITA PARISH, LOUISIANA, GOVERNING THE ELEVATION OF MECHANICAL SYSTEMS FOR STRUCTURES IN SPECIAL FLOOD HAZARD AREAS; AND, FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, the present Ordinances of the Ouachita Parish Police Jury require that the lowest level of buildings constructed in floodprone areas or areas of special flood hazard shall be at least one (1) foot above the base flood elevation;

WHEREAS, in order to maintain and/or improve Ouachita Parish's rating in the National Flood Insurance Program, the Ouachita Parish Police Jury desires to specify that this requirement of one (1) foot of freeboard above the base flood elevation also applies to the electrical, heating, ventilation, plumbing, air conditioning equipment and other service facilities of such buildings; and,

WHEREAS, the Ouachita Parish Police Jury finds that the clarifying application of the one (1) foot freeboard requirement to such service facilities is in the public interest;

NOW, THEREFORE:

BE IT ORDAINED by the Ouachita Parish Police Jury in legal and Regular Session that Section 39½-59(b) of the Compiled Ordinances of Ouachita Parish be, and is hereby, supplemented and amended as set forth below to clarify application of the one (1) foot freeboard requirement to service facilities of certain buildings and structures [new language is underlined];

Sec. 3½-59. - Land use restrictions.

(a) Non-floodprone areas: All residences, buildings, etc., shall be constructed so that the ground floor level shall be one foot above the natural ground.

(b) Floodprone areas: Construction may be permitted providing the lowest ground level of the building is floodproofed by elevating to an elevation at least one (1) foot above the 100-year base flood elevation, and attendant utilities and

sanitary facilities are constructed in such a manner to minimize or eliminate flood damage. Electrical, heating, ventilation, plumbing, air conditioning equipment and other service facilities shall be designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding. Such facilities shall be located a minimum of one (1) foot above the Base Flood Elevation.

(1) Construction may be permitted when it shall appear from certification of the Federal Housing Administration that other and varying mean sea level elevations are authorized by the Federal Housing Administration.

(2) Construction may be permitted where the developer by private means or otherwise has protected buildings and/or subdivisions from flooding by means of suitable levels or other barriers. All such protective devices must be approved by the Ouachita Parish engineer.

BE IT FURTHER ORDAINED by the Ouachita Parish Police Jury in legal and Regular Session that Section 21-116 of the Compiled Ordinances of Ouachita Parish be, and is hereby, supplemented and amended as set forth below to clarify application of the one (1) foot freeboard requirement to service facilities of certain buildings and structures [new language is underlined];

Sec. 21-116. - General standards for flood hazard reduction.

In all areas of special flood hazard the following standards are required:

(1) All new construction or substantial improvements shall be designed (or modified) and adequately anchored to prevent flotation, collapse or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy;

(2) All new construction or substantial improvements shall be constructed at least one (1) foot above the highest adjacent grade regardless of elevation and shall incorporate design and construction methods and practices that minimize flood damage. Electrical, heating, ventilation, plumbing, air conditioning equipment and other service facilities shall be designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding. Such facilities shall be located a minimum of one (1) foot above the Base Flood Elevation.

(3) All new construction or substantial improvements shall be constructed with materials and utility equipment resistant to flood damage;

(4) All new construction or substantial improvements shall be constructed with electrical, heating, ventilation, plumbing, and air conditioning equipment and other service facilities that are designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding;

(5) All new and replacement sanitary sewerage systems shall be designed to minimize or eliminate infiltration of flood waters into the system and discharges from the system into flood waters; and

(6) On-site disposal systems shall be located to avoid impairment to them or contamination from them during flooding.

BE IT FURTHER ORDAINED that this Ordinance shall become effective prospectively upon its adoption by the Ouachita Parish Police Jury;

BE IT FURTHER ORDAINED that except as supplemented and amended hereby, all provisions of the Compiled Ordinances of Ouachita Parish shall remain in full force and effect.

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2) DISCUSSION/ACTION:

**ORDINANCE NO. 9140
(INTRODUCTION)**

AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF OUACHITA TO SELL ADJUDICATED PROPERTY DESCRIBED AS PARCEL 15444: 302 HADLEY STREET, OUACHITA PARISH, LOUISIANA, IN ACCORDANCE WITH LA R.S. 47: 2202 ET SEQ. AND TO AUTHORIZE THE OUACHITA PARISH POLICE JURY PRESIDENT TO SIGN ALL NECESSARY DOCUMENTS AND TO ADDRESS THE MATTERS RELATIVE THERETO

WHEREAS, the immovable property described below was adjudicated to the Parish of Ouachita on June 19, 1998, for nonpayment of taxes; and

WHEREAS, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed, as well as the five (5) year redemption period established by Parish Ordinance No: 9016 and the owner of record has failed to redeem the adjudicated property; and

WHEREAS, LA R.S. 47: 2202 et seq. provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

WHEREAS, the Parish of Ouachita has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, et seq.; and

WHEREAS, in accordance with L.A. R.S. 47:2202 the Parish of Ouachita has set a minimum bid for public sale at \$1,661.44 and

WHEREAS, the Parish of Ouachita has received a written offer to purchase said property from Crystal Piper for the consideration \$1,661.44 cash, at the time of sale and has been accepted by the Ouachita Parish Police Jury; and

WHEREAS, the property described herein below was subject to public auction on June 1, 2017 at 10:00 a.m.

NOW BE IT ORDAINED by the Ouachita Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

- 1) This property described as Ouachita Parish Parcel #15444, municipal address 302 Hadley Street, Monroe, LA, and more fully described as:

A CERTAIN LOT OR PARCEL OF LAND SHOWN AS BEECHWOOD STREET AT THE WEST END OF BLOCK 7 OF UNIT NO. 2 OF KINGSTON SUBDIVISION AS SHOWN BY PLAT FILED IN PLAT BOOK 8, PAGE 18 OF THE RECORDS OF OUACHITA PARISH, LOUISIANA, SAID BEECHWOOD STREET HAVING BEEN REVOKED AS SHOWN BY INSTRUMENT FILED JULY 22, 1963 IN CONVEYANCE BOOK 789, PAGE 626 OF THE RECORDS OF OUACHITA PARISH, LOUISIANA. SAID LOT OR PARCEL OF LAND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHWEST CORNER OF LOT 1 OF SAID BLOCK 7 OF UNIT 2 OF KINGSTON SUBDIVISION; THENCE MEASURE IN A WESTERLY DIRECTION ALONG THE SOUTH LINE HADLEY STREET A DISTANCE OF 50.45 FEET; THENCE MEASURE IN A SOUTHERLY DIRECTION PARALLEL TO THE WEST LINE OF SAID LOT 1 A DISTANCE OF 151.31 FEET; THENCE MEASURE IN AN EASTERLY DIRECTION PARALLEL TO THE SOUTH LINE OF HADLEY STREET A DISTANCE OF 50.45 FEET TO THE SOUTHWEST CORNER OF SAID LOT 1; THENCE MEASURE IN A NORTHERLY DIRECTION ALONG THE WEST LINE OF LOT 1 A DISTANCE OF 151.31 FEET TO THE POINT OF BEGINNING.

- 2) This property shall be sold in accordance with LS-R.S. 47:2201 et. seq., without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.
- 3) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at the time of the sale.
- 4) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.
- 5) The following shall be completed prior to closing of sale:

- a. E&P LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Ouachita and that attached to this certification will be a written list of names and last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.
- b. E&P LLC will provide notice to those persons identified in accordance with LS-R.S. 47:2201 et. seq. Proof of said notice will be filed in the conveyance records of Ouachita Parish immediately after the Act of Sale.
- c. At the time of closing, the E&P LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 et. seq. has elapsed since the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

BE IT FURTHER ORDAINED, by the Ouachita Parish Policy Jury, that the Police Jury President is hereby authorized to execute a Cash Sale of the above described adjudicated property to the highest acceptable bidder. The Cash Sale shall contain all of the above conditions and requirements and shall be executed within the timelines specified.

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3) DISCUSSION/ACTION:

**ORDINANCE NO. 9141
(INTRODUCTION)**

AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF OUACHITA TO SELL ADJUDICATED PROPERTY DESCRIBED AS PARCEL 67491: 709 WASHINGTON STREET, WEST MONROE, OUACHITA PARISH, LOUISIANA, IN ACCORDANCE WITH LA R.S. 47: 2202 ET SEQ. AND TO AUTHORIZE THE OUACHITA PARISH POLICE JURY PRESIDENT TO SIGN ALL NECESSARY DOCUMENTS AND TO ADDRESS THE MATTERS RELATIVE THERETO

WHEREAS, the immovable property described below was adjudicated to the Parish of Ouachita on June 22, 1995, for nonpayment of taxes; and

WHEREAS, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed, as well as the five (5) year redemption period established by Parish Ordinance No: 9016 and the owner of record has failed to redeem the adjudicated property; and

WHEREAS, LA R.S. 47: 2202 et seq. provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

WHEREAS, the Parish of Ouachita has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, et seq.; and

WHEREAS, in accordance with L.A. R.S. 47:2202 the Parish of Ouachita has set a minimum bid for public sale at \$1,730.19 and

WHEREAS, the Parish of Ouachita has received a written offer to purchase said property from Kathryn Plunk for the consideration \$1,730.19 cash, at the time of sale and has been accepted by the Ouachita Parish Police Jury; and

WHEREAS, the property described herein below was subject to public auction on June 1, 2017 at 10:00 a.m.

NOW BE IT ORDAINED by the Ouachita Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

- 1) This property described as Ouachita Parish Parcel #67491, municipal address 709 Washington Street, West Monroe, LA, and more fully described as:

**WEST 100 FT OF NO½ LOT 10 SQ. 3 UNIT 3 CAGE & WATKINS RESUB
HAYNES TRACT**

- 2) This property shall be sold in accordance with LS-R.S. 47:2201 et. seq., without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.
- 3) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at the time of the sale.
- 4) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.
- 5) The following shall be completed prior to closing of sale:
 - a. E&P LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Ouachita and that attached to this certification will be a written list of names and last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.
 - b. E&P LLC will provide notice to those persons identified in accordance with LS-R.S. 47:2201 et. seq. Proof of said notice will be filed in the conveyance records of Ouachita Parish immediately after the Act of Sale.

- c. At the time of closing, the E&P LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 et. seq. has elapsed since the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

BE IT FURTHER ORDAINED, by the Ouachita Parish Policy Jury, that the Police Jury President is hereby authorized to execute a Cash Sale of the above described adjudicated property to the highest acceptable bidder. The Cash Sale shall contain all of the above conditions and requirements and shall be executed within the timelines specified.

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4) DISCUSSION/ACTION:

RESOLUTION NO. 17-38

A RESOLUTION ADOPTING PLANS, POLICIES, AND APPOINTING INDIVIDUALS FOR THE FY 2017 LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM; AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, the Ouachita Parish Police Jury has been awarded a Louisiana Community Development Block Grant (LCDBG) for water improvements; and

WHEREAS, the LCDBG Program requires the adoption of plans and policies, appointments and authorization of individuals for compliance with the LCDBG regulations;

WHEREAS, it is necessary under the regulations of the LCDBG Program to authorize certain individuals to sign for Requests for Payment for LCDBG funds and to authorize one individual to certify to the correctness of each signature, designate an official depository to hold LCDBG funds and authorize certain individuals to sign checks on the official depository;

NOW THEREFORE:

BE IT RESOLVED by the Ouachita Parish Police Jury in regular session convened that the following plans and policies be adopted; (1) Procurement Policy, (2) Residential Antidisplacement and Relocation Assistance Plan and (3) Policy Statement for Communicating Information to Persons with Sensory Impairments and (4) Grievance Procedure;

BE IT FURTHER RESOLVED that the following appointments and authorization of individuals are made; (1) Handicapped/Section 504 Compliance/Coordinator – Bradley N. Cammack (2) Antidisplacement Coordinator – Bradley N. Cammack, (3) Equal Employment Officer – Bradley N. Cammack, (4) Citizen Complaint Officer – Bradley N. Cammack, (5) Labor Compliance Officer - LCDBG Administrator, and (6) Authorize the President to sign all documents pertaining to the LCDBG Program;

BE IT FURTHER RESOLVED that Bradley N. Cammack and Karen Cupit are hereby authorized to sign for Requests for Payment; Scotty Robinson shall certify to the correctness of each signature, that Origin Bank is hereby designated as the official depository of all LCDBG funds and that Bradley N. Cammack is authorized to sign checks on the official depository, which is required for each check.

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MR. JACK CLAMPIT, DISTRICT B:

- 1) DISCUSSION/ACTION:

MR. WALT CALDWELL, DISTRICT C:

- 1) DISCUSSION/ACTION:

DR. OLLIBETH REDDIX, DISTRICT D:

- 1) DISCUSSION/ACTION: Proclamation Public Works Week
- 2) DISCUSSION/ACTION:

RESOLUTION NO. 17-40

A RESOLUTION EVIDENCING THE OUACHITA PARISH POLICE JURY'S AGREEMENT TO CONVEY CERTAIN ADJUDICATED PROPERTIES IN THE CITY OF MONROE TO THE MONROE HOUSING AUTHORITY PURSUANT TO LA. CONST. ARTICLE 7 SECTION 14 (B); AND FURTHER PROVIDING WITH RESPECT THERETO.

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MR. SHANE SMILEY, DISTRICT E:

- 1) DISCUSSION/ACTION: CWF Grants
- 2) DISCUSSION/ACTION: Bayou Desiard aquatic spraying update
- 3) DISCUSSION/ACTION:

RESOLUTION NO. 17-39

A RESOLUTION SUBMITTING BRIDGES TO THE FEDERAL OFF-SYSTEM BRIDGE REPLACEMENT PROGRAM PRIORITY LIST FOR 2017-2019; AND FURTHER PROVIDING WITH RESPECT THERETO.

BE IT RESOLVED by the Ouachita Parish Police Jury, that:

SECTION 1: The Ouachita Parish Police Jury requests to program the following bridges in the Federal Off-System Bridge Replacement Program Priority List for 2017-2019 as follows:

STRUCTURE	Location	RECALL	CROSSING	ESTIMATE
U3732326921031	Good Hope	400494	North Tupawek Baoyu	\$ 470,120.00
5372222921041	Red Cut #3	400017	Watson Branch	\$ 582,540.00
5372174921281	Pine Bluff #4	400107	Drain to Cypress Creek	\$ 592,760.00
5372308920651	Pine St.	400740	Pine St. & 10th St. Int.	\$ 367,920.00
5372312920501	Harrison St.	400928	Concrete Canal	\$ 474,500.00
5372237920471	Harmon Johnson	400925	Drain to Prairie Bayou	\$ 204,400.00
5372299921861	Britton #2	400034	Drain to Cheniere Creek	\$ 316,820.00
5372235922021	Herman Dickerson	400424	Brown Creek	\$ 316,820.00
5372176921411	Tack Allen	400120	Drain to Cypress Creek	\$ 235,060.00
5372204921051	C. Rawls	400024	Prairie Bayou	\$ 786,940.00

SECTION 2: The Ouachita Parish Police Jury has contacted the adjacent property owners, and have received a tentative verbal agreement for the right-of-way acquisition however, the Ouachita Parish Police Jury will obtain the right-of-way by expropriation should it become necessary in the future, and the Ouachita Parish Police Jury will have all utilities relocated prior to construction.

SECTION 3: A copy of the resolution/priority selection listing should be sent to Gary C. Pentek, P.E., DOTD Plan Development Engineer.

SECTION 4: All resolutions, or parts thereof, in conflict herewith are hereby repealed.

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MS. PAT MOORE, DISTRICT F:

- 1) DISCUSSION/ACTION: Travel Reimbursement
- 2) DISCUSSION/ACTION: Charmingdale Adjudicated Lots

ADMINISTRATIVE REPORTS:

A. FISCAL: **Mr. Brad Cammack, Treasurer**
Discussion/Action:

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- B. FIRE: Chief Pat Hemphill, Fire Department**
Discussion/Action:
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- C. LEGAL: Mr. Jay B. Mitchell, Assist. Dist. Attorney**
Discussion/Action:
• OCC & Green Oaks Health Services Contracts
- D. PUBLIC WORKS: Mr. John Tom Murray, Director**
Discussion/Action:
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BEER AND WHISKEY APPLICATIONS:

- 1) THAXTON, KESHANTA DBA PC'S LOUNGE, 601 SMITH STREET,
WEST MONROE, LA 71292, AFTER HOURS,
2017 NEW

OTHER BUSINESS:
DISCUSSION/ACTION:

ADJOURN!