

**PROCEEDINGS OF THE POLICE JURY, PARISH OF OUACHITA,
STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING HELD ON,
MONDAY, FEBRUARY 6, 2017 AT 5:35 P.M.**

The Police Jury of the Parish of Ouachita, State of Louisiana met in a regular session in the Ouachita Parish Police Jury Meeting Room, Courthouse Building, Monroe, Louisiana on Monday, February 6, 2017 at 5:35 p.m., and was duly convened by Mr. Scotty Robinson, President.

The invocation was given by Dr. Reddix. The Pledge of Allegiance to the flag was led by Dr. Reddix.

<u>Members Present</u>	(6)
Scotty Robinson	District A
Jack Clampit	District B
Walt Caldwell	District C
Ollibeth Reddix	District D
Shane Smiley	District E
Pat Moore	District F
<u>Members Absent</u>	(0)

APPROVAL OF AGENDA:

The president asked if there were any additions or amendments to the agenda. Mr. Mitchell asked to add Jason Thornhill as a visitor and to add an item to the agenda for quotes for water treatment improvements at the West Ouachita Industrial Park. This item was received after the agenda was published and action was needed before the next meeting of the Jury. Motion offered by Mr. Caldwell, seconded by Mr. Smiley to approve the agenda as amended. Motion passed without opposition.

PUBLIC COMMENT PERIOD:

The president asked for public comments on the agenda as approved. No one appeared or came forth to speak during this time.

ADOPTION OF MINUTES:

A motion to adopt the minutes of the regular Police Jury meeting including the committee meetings held on January 23, 2017, was offered by Mr. Clampit, seconded by Mr. Smiley. Motion passed with Mr. Caldwell and Dr. Reddix abstaining.

SERVICE AWARDS FOR THE MONTH OF FEBRUARY:

PUBLIC WORKS

John Tom Murray – 15 Years
Roger Timber – 5 Years

GREEN OAKS

Mary Conley – 10 Years

911 OFFICE

Sheila Diaz – 5 Years

Shantrail Scott – 20 Years

VISITORS:

The president recognized Bill Thompson, 212 Martin Road, West Monroe. Mr. Thompson spoke regarding the sewerage rate increase for West Ouachita Sewerage District No. 5 and asked the Jury to please review the increase and he also complained about high court costs. Discussion ensued.

The president recognized Joan Hampton with Save Our Shelter Pets of Ouachita. Ms. Hampton presented a proposal for a partnership between the Save Our Shelter Pets of Ouachita and the Police Jury for the construction of a new animal shelter. Ms. Hampton asked the Jury to fund the initial cost of the site analysis at the current shelter.

The president recognized Jason Thornhill, Lazenby & Associates. Mr. Thornhill spoke regarding the water treatment improvements in the West Ouachita Industrial Park and explained that the Jury had approved and budgeted the project for \$64,000 in 2016 but it has been discovered that additional work is needed and now the estimate is \$75,000 for the improvements. Mr. Thornhill asked for authorization to get quotes for the project. Motion offered by Mr. Clampit, seconded by Mr. Smiley to authorize Mr. Thornhill to request quotes for the water treatment improvements. Motion passed without opposition.

DEPARTMENT HEAD REPORTS:

The following department heads presented monthly reports.

ANIMAL CONTROL:

Ms. Stephanie Mullins, Director

Ms. Mullins stated that she did not have any items to add to her written report. Mr. Cammack asked to withdraw the matter concerning the purchase of table for Animal Control as Jury action was not required.

FIRE DEPARTMENT:

Chief Patrick Hemphill

Chief Hemphill stated that he did not have any items to add to his written report.

GREEN OAKS:

Mr. Lamar Anderson, Director

Mr. Anderson requested approval of the Memorandum of Understanding with the University of Louisiana Monroe. A representative from ULM's occupational therapy department spoke regarding the proposed agreement. Motion offered by Dr. Reddix, seconded by Mr. Caldwell to approve the Memorandum of Understanding. Motion passed without opposition.

HOMELAND SECURITY &

EMERGENCY PREPAREDNESS: Mr. Neal Brown, Director

Mr. Brown stated that he did not have any items to add to his written report.

LIBRARY: Ms. Robin Toms, Director

Ms. Toms stated that she did not have any items to add to her written report.

MOSQUITO CONTROL: Ms. Shannon Rider, Director

Ms. Rider requested to purchase two 2017 Ford F-150 trucks off the City of Alexandria’s contract for \$18,903 each. Motion offered by Mr. Caldwell, seconded by Mr. Smiley to approve the purchase. Motion passed without opposition.

PRE-TRIAL DETAINEES: Ms. Julia Kirby, Coordinator

Ms. Kirby stated that she did not have any items to add to her written report.

* * *

A motion to recess the regular meeting in favor of the Personnel Committee meeting was offered by Mr. Caldwell, seconded by Mr. Clampit. Motion passed without opposition.

PERSONNEL COMMITTEE MEETING

The chairperson, Dr. Reddix, called the Personnel Committee meeting to order at 6:38 p.m. The chair recognized Chief Hemphill, Fire Department.

Chief Hemphill recommended the following personnel actions for approval.

SICK LEAVE

McLemore, Hunter	Termination of Extended Sick Leave	Effective 1/28/2017
Puckett, Kevin	Termination of Extended Sick Leave	Effective 1/10/2017
Fowler, Dalton	Termination of Extended Sick Leave	Effective 2/2/2017
Howard, Wayne	Termination of Extended Sick Leave	Effective 2/6/2017

Motion offered by Ms. Moore, seconded by Mr. Robinson to approve the sick leave as recommended by the chief. Motion passed without opposition.

RETIREMENT

Martin, Sherman	Retired	Effective 2/13/2017
-----------------	---------	---------------------

Motion offered by Ms. Moore, seconded by Mr. Caldwell to approve the retirement as recommended by the chief. Motion passed without opposition.

PROMOTIONS

Horton, J.R.	From Perm Driver	To Prob Captain	Effective 2/13/2017
Stone, Jeremy	From Perm Firefighter	To Prob Driver	Effective 2/13/2017

Motion offered by Ms. Moore, seconded by Mr. Robinson to approve the promotions as recommended by the chief. Motion passed without opposition.

CONFIRMATIONS

Simmons, R.	From Prob. District Chief	To Perm. District Chief	Effective 2/1/2017
Mitchell, K.	From Prob. Captain	To Perm. Captain	Effective 2/1/2017
Ditta, J.	From Prob. Driver	To Perm. Driver	Effective 2/1/2017
Butler, D.	From Prob. District Chief	To Perm. District Chief	Effective 2/1/2017
Whetstone, W.	From Prob. Captain	To Perm. Captain	Effective 2/1/2017

Motion offered by Ms. Moore, seconded by Mr. Robinson to approve the confirmations as recommended by the chief. Motion passed without opposition.

There being no other business to come before this committee, a motion to adjourn and enter into the Public Works Committee meeting was offered by Mr. Caldwell, seconded by Dr. Reddix. Motion passed without opposition.

* * *

PUBLIC WORKS COMMITTEE MEETING

The chairman, Mr. Smiley, called the Public Works Committee meeting to order at 6:40 p.m.

The chairman recognized Mr. Murray, Director. Mr. Murray spoke regarding final subdivision approval for Lost Lake Subdivision, Unit 2 and recommended approval. Motion offered by Mr. Robinson, seconded by Dr. Reddix to grant final subdivision approval for Lost Lake Subdivision, Unit 2 subject to comments from the Public Works Department and parish engineer being adequately answered. Motion passed without opposition.

The chairman recognized Mr. Crosby, Engineer. Mr. Crosby spoke regarding the revocation of Higman Street and recommended revoking a 325' unimproved portion of the road. Mr. Mitchell stated that an ordinance will need to be introduced at the next meeting to revoke the road.

Mr. Crosby spoke regarding Change Order No. 19 for Finks Hideaway Road and stated that this change order is for an increase of \$6,228.80 for saw cutting the asphalt pavement at the intersection of Highway 165. Motion offered by Mr. Smiley, seconded by Dr. Reddix to approve Change Order No. 19 as recommended. Motion passed without opposition.

Mr. Crosby spoke regarding Slocum Road and stated that the preconstruction meeting will be on February 8 and construction should begin February 13.

Mr. Crosby spoke regarding Caples Road and stated that the updated cost estimate is \$1,745,590.44.

Mr. Crosby spoke regarding St. Andrews Drive, Jack Crowell Road, and Augusta Drive and requested approval to begin preliminary plans for the roads to be funded from the West Ouachita Economic Development District sales tax. Motion offered by Mr. Robinson, seconded by Mr. Clampit to authorize Mr. Crosby to begin preliminary plans for St. Andrews Drive, Jack Crowell Road, and Augusta Drive. Motion passed without opposition.

Mr. Crosby spoke regarding the FEMA public assistance projects and stated that he is still working on the paperwork to submit to FEMA for approval of the projects.

Mr. Crosby spoke regarding the hazard mitigation projects and stated that he will have a meeting on Tuesday with representatives from the City of Monroe and City of West Monroe to discuss a benefit cost analysis.

Mr. Crosby spoke regarding Crocker Lane and stated that construction should begin February 13.

Mr. Crosby spoke regarding River Styx Pump Station and stated that the capital outlay request will be submitted on February 8.

There being no other business to come before this committee, a motion to adjourn and reconvene the regular meeting was offered by Dr. Reddix, seconded by Mr. Clampit. Motion passed without opposition. The meeting was adjourned at 6:51 p.m.

* * *

Motion offered by Dr. Reddix, seconded by Mr. Smiley to ratify and adopt all actions taken in the committee meetings. Motion passed without opposition.

MOTIONS * ORDINANCES * RESOLUTIONS:

MR. SCOTTY ROBINSON, DISTRICT A:

Motion offered by Mr. Robinson, seconded by Mr. Caldwell to hire Boles Law Firm for the East Ouachita Economic Development District tax election. Motion passed without opposition.

Mr. Robinson appointed Mr. Clampit to serve on the OCOG board.

Mr. Robinson introduced the following ordinance.

ORDINANCE NO. 9127

AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF OUACHITA TO SELL ADJUDICATED PROPERTY DESCRIBED AS PARCEL 42476: LOT 21, BLOCK 5, FAULK'S ADDITION TO THE CITY OF MONROE, OUACHITA PARISH, LOUISIANA, IN ACCORDANCE WITH LA R.S. 47:2202 ET SEQ. AND TO AUTHORIZE THE OUACHITA PARISH POLICE JURY PRESIDENT TO SIGN ALL NECESSARY DOCUMENTS AND TO ADDRESS THE MATTERS RELATIVE THERETO.

WHEREAS, the immovable property described below was adjudicated to the Parish of Ouachita on July 5, 2011, for nonpayment of taxes; and

WHEREAS, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed, established by Parish Ordinance No: 9037 and the owner of record has failed to redeem the adjudicated property; and

WHEREAS, LA R.S. 47: 2202 et seq. provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

WHEREAS, the Parish of Ouachita has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, et seq.; and

WHEREAS, in accordance with L.A. R.S. 47:2202 the Parish of Ouachita has set a minimum bid for public sale at \$2,893.72 and

WHEREAS, the Parish of Ouachita has received a written offer to purchase said property from [TO BE DETERMINED AT AUCTION] for the consideration \$ [TO BE DETERMINED AT AUCTION] cash, at the time of sale and has been accepted by the Ouachita Parish Police Jury; and

WHEREAS, the property described herein below is scheduled for public auction on February 8, 2017 at 10:00 a.m.

NOW BE IT ORDAINED by the Ouachita Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

1) This property described as Ouachita Parish Parcel # 42476, with no municipal address located on Garrett Road, Monroe, LA, and more fully described as:

Lot 21, Block 5 of Faulks' Addition to the City of Monroe, Louisiana, as per plat on file in the Office of Clerk and Recorder of Ouachita Parish, Louisiana.

2) This property shall be sold in accordance with LS-R.S. 47:2201 et. seq., without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.

3) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at the time of the sale.

4) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.

5) The following shall be completed prior to closing of sale:

a. E&P LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Ouachita and that attached to this certification will be a

written list of names and last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.

b. E&P LLC will provide notice to those persons identified in accordance with LS-R.S. 47:2201 et. seq. Proof of said notice will be filed in the conveyance records of Ouachita Parish immediately after the Act of Sale.

c. At the time of closing, the E&P LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 et. seq. has elapsed since the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

BE IT FURTHER ORDAINED, by the Ouachita Parish Policy Jury, that the Police Jury President is hereby authorized to execute a Cash Sale of the above described adjudicated property to the highest acceptable bidder. The Cash Sale shall contain all of the above conditions and requirements and shall be executed within the timelines specified.

* * *

Mr. Robinson, seconded by Mr. Caldwell offered the following resolution for adoption.

RESOLUTION NO. 17-14

RESOLUTION ELECTING, REELECTING AND FIXING THE TERMS OF OFFICE OF THE DIRECTORS OF THE INDUSTRIAL DEVELOPMENT BOARD OF THE PARISH OF OUACHITA, LOUISIANA, INC.

WHEREAS, the Parish of Ouachita, acting through this Police Jury as its governing authority, in its endeavors to promote and attract industry, authorized the creation of the Industrial Development Board of the Parish of Ouachita, Louisiana, Inc. (the "IDB"), by resolution adopted by this Police Jury on July 14, 1975, and

WHEREAS, La. R.S. 51:1156(A)(2) provides that the directors of the IDB shall be elected by the governing body of the Parish, and they shall be so elected that they shall hold office for six-year overlapping terms after having been divided into three groups containing as near equal whole numbers as possible; and

WHEREAS, this Police Jury recently approved the appointment of several new members of the Board of Directors of the IDB by Resolution No. 16-55 (Danny Chance) adopted on December 19, 2016, and by Resolution Nos. 17-02 (Craig Pate), 17-03 (Clyde White), 17-04 (Omar Elgourani), and 17-05 (Earl Davis), adopted on January 9, 2017; and

WHEREAS, in addition to the foregoing, Evelyn Hartwell Britton and Ken Newman are currently serving as members of the Board of Directors of the IDB for terms that expired January 31, 1992 and June 4, 2007, respectively, but this Police Jury has never elected directors to fill such expired terms; and

WHEREAS, La. R.S. 51:1156 provides that if at the expiration of any term of office of any director a successor thereto has not been elected, then the director whose term of office has expired shall continue to hold office until his or her successor shall be so elected; and

WHEREAS, this Police Jury wishes to ratify and confirm the terms of office of the current members of the IDB, all in conformity with the parameters set forth by La. R.S. 51:1156(A)(2);

NOW THEREFORE BE IT RESOLVED by the Police Jury of the Parish of Ouachita, State of Louisiana, that (i) Evelyn Harwell Britton is re-elected to the Board of Directors of the IDB for a term of office as set forth below, and (ii) the terms of the remaining directors of the IDB, as appointed by the various resolutions described above, shall be amended and adjusted so as to conform to the requirements of La. R.S. 51:1156(A)(2), effective this date, all as follows:

<u>Name of Director</u>	<u>Term of Office</u>	<u>End of Current Term</u>
Evelyn Hartwell Britton	2 years	January 31, 2019
Danny Chance	2 years	January 31, 2019
Earl Davis	4 years	January 31, 2021
Omar Elgourani	4 years	January 31, 2021
Craig Pate	6 years	January 31, 2023
Clyde White	6 years	January 31, 2023

BE IT FURTHER RESOLVED, as provided by La. R.S. 51:1156(A)(2), that if at the expiration of any term of office of any director a successor thereto has not been elected, then the director whose term of office has expired shall continue to hold office until his or her successor shall be so elected.

The resolution was adopted on the 6th day of February, 2017.

* * *

The president recognized Mr. Clampit, District B.

MR. JACK CLAMPIT, DISTRICT B:

Motion offered by Mr. Clampit, seconded by Mr. Caldwell to approve payment for the soil test and survey for \$4,175 to be performed at the current Animal Control facility. Motion passed without opposition.

Motion offered by Mr. Clampit, seconded by Ms. Moore to authorize the advertisement of bids for the sale of timber at the Calhoun property. Motion passed without opposition.

The president recognized Mr. Caldwell, District C.

MR. WALT CALDWELL, DISTRICT C:

Mr. Caldwell, seconded by Mr. Robinson offered the following resolution for adoption.

RESOLUTION NO. 17-13

RESOLUTION SUPPORTING THE COMPLIANCE QUESTIONNAIRE REQUIRED BY THE STATE OF LOUISIANA LEGISLATIVE AUDITOR AND THE AUDITING FIRM HUFFMAN & SOIGNIER APAC; AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, the Ouachita Parish Police Jury has engaged the auditing firm of Huffman & Soignier APAC, Certified Public Accountants, to perform the annual audit of the financial records, practices, and systems of the Ouachita Parish Police Jury for the year ended December 31, 2016; and

WHEREAS, the Ouachita Parish Police Jury members recognize the role of the annual audit in contributing to the development of sound and efficient financial and managerial practices; and

WHEREAS, the Ouachita Parish Police Jury members and staff agree to provide all financial records, board minutes and documents required by the auditing firm, and their pledge not to knowingly withhold any financial records or related data that in its judgment would be relevant to the audit;

WHEREAS, in conjunction with the annual audit, the Legislative Auditor requires the auditing firm to obtain a completed Compliance Questionnaire, indicating financial and legal compliance with the laws of the state of Louisiana and pertinent accounting regulatory bodies;

NOW THEREFORE:

BE IT RESOLVED that the Ouachita Parish Police Jury confirms cooperation with the audit process and its report on status of observance of the laws of the state of Louisiana through its completion of the Louisiana Legislative Auditor Compliance Questionnaire attached herein as part of the Board proceedings.

The above resolution was adopted on the 6th day of February, 2017.

* * *

Mr. Caldwell introduced the following ordinance.

ORDINANCE NO. 9128

AN ORDINANCE AMENDING THE ARTICLE II OF CHAPTER 2 ½ OF THE COMPILED ORDINANCES OF OUACHITA PARISH, LOUISIANA, GOVERNING THE “AMBULANCE SERVICES ADVISORY BOARD”; AND, FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, Chapter 2 ½ of the Compiled Ordinances of Ouachita Parish, Louisiana, sets forth the “Uniform Ambulance Service Ordinance” adopted by the Ouachita Parish Police Jury, City of Monroe, and City of West Monroe in coordination through the Ouachita Council of Governments (“OCOG”);

WHEREAS, Article II of the Uniform Ambulance Service Ordinance establishes the “Ouachita Parish Ambulance Service Advisory Board” and sets forth provisions governing the membership, selection and operation of said Advisory Board;

WHEREAS, OCOG has recommended changes in the membership of the Advisory Board in order to improve the effectiveness of said Board and to give representation to hospitals affected by ambulance service in Ouachita Parish; and,

WHEREAS, the Ouachita Parish Police Jury finds that the subject changes in the membership of the Ouachita Parish Ambulance Service Advisory Board are in the public interest.

NOW, THEREFORE:

BE IT ORDAINED by the Ouachita Parish Police Jury in legal and Regular Session that the Article II of Chapter 2 ½ of the Compiled Ordinances of Ouachita Parish, Louisiana, governing the Ouachita Parish Ambulance Service Advisory Board be supplemented and amended to provide as follows (*changes shown by underlined additions and stricken deletions*):

ARTICLE II. - AMBULANCE SERVICE ADVISORY BOARD

Sec. 2½-11. Name - and purpose.

In order that the local governing bodies will have the benefit of relevant technical and professional expertise there is hereby created the "Ouachita Parish Ambulance Service Advisory Board" (board) which shall assist and advise the local governing bodies with respect to the selection of a sole provider for ambulance service in Ouachita Parish and the regulation of such service as set forth herein.

Sec. 2½-12. - Members and method of appointment.

The board shall consist of seven (7), appointed as follows for a term of two (2) years:

(1) One (1) member of the board shall be appointed by the president of the University of Louisiana at Monroe.

(2) The mayor of the City of Monroe, the mayor of the City of West Monroe and the president of the Ouachita Parish Police Jury shall each appoint one (1) member of the board. Each of these three (3) appointees shall be familiar with emergency medical services in Ouachita Parish.

(3) The Chief Executive Officer (or person serving in the equivalent position) of each Medical Center operating a 24 hour Emergency Department in Ouachita Parish shall appoint one member of the Board. This provision calls for three (3) appointments, one each from the chief executive of each of the following Medical Centers: St. Francis Medical Center; Glenwood Regional Medical Center; and, E. A. Conway Medical Center.

No member of the board shall be affiliated with any ambulance service. There shall be no limit on the number of terms a member may serve on the board.

Sec. 2½-13. - Notification of appointment.

The appointing authority shall provide written notice identifying its appointee to the Executive Director of OCOG and the appointment shall become effective upon the Executive Director's receipt of that notice. The Executive Director of OCOG shall communicate, in writing, to the local governing authorities the name of all appointees and their date of the appointment. All appointments will be publically reported at the next meeting of OCOG.

Sec. 2½-14. - Meetings.

The board shall meet at any time on the call of the chairman, the executive director of OCOG, or on the written request of any three (3) members. The board will meet regularly at least quarterly. All meetings of the board shall be opened to the public as provided by law. The board may make its own rules and regulations concerning the conduct of its meetings.

Sec. 2½-15. - Attendance at meetings.

Members of the board shall be expected to attend all regular and called meetings. Should a member be absent from more than twenty-five (25) per cent of the board's meetings in a calendar year, the licensing officer shall notify the authority that appointed such member and request that the member be removed from the board and a new member be appointed.

Sec. 2½-16. - Organization and quorum of the board.

The board shall elect, at its first meeting, and annually thereafter, a chairman, a vice chairman and a secretary from its membership. The term of each officer shall be for one (1) year with eligibility for reelection. Four (4) members of the board shall constitute a quorum for all purposes.

Sec. 2½-17. - Committees.

The board shall have the power to designate various committees with such powers and duties as the board may prescribe, provided that such powers and duties do not violate any law of the State of Louisiana.

Sec. 2½-18. - Reports.

The board shall keep an accurate record of all of its meetings and shall, at least annually, give to OCOG a written report of the board's activities for the prior year. The board shall provide to the executive director of OCOG copies of the minutes of each of its meetings.

Sec. 2½-19. - Legal representation.

The district attorney for Ouachita Parish or his/her designee, shall serve as the legal advisor to the board.

Sec. 2½-20. - Duties and authority of board.

The board shall have the following duties and authority:

- (a) As desired, the board may review and recommend to OCOG and the local governing authorities any changes in this chapter regulating ambulance services.
- (b) As desired, the board may review and recommend to the OCOG and the local governing authorities any changes in the standards and procedures with reference to the provision of emergency medical services.
- (c) The board will respond to any complaint concerning quality of all emergency medical services provided under the sole provider license issued through OCOG by the local governing authorities pursuant to this chapter.
- (d) The board will respond to any complaint concerning rates and charges by emergency medical service providers in Ouachita Parish and can make any recommendation concerning the same to OCOG and the local governing authorities.
- (e) As desired, the board may review and recommend to OCOG and the local governing authorities any recommendations it has concerning the provision of any emergency medical service to the citizens of Ouachita Parish.
- (f) As desired, the board may encourage the local governing authorities in Ouachita Parish to adopt such ordinances as are needed in order to provide quality ambulance service to all citizens living within Ouachita Parish.

(g) The board will hear any complaint of any person with reference to the provision of ambulance services in Ouachita Parish. In connection with such complaints the privacy rights of any patient will be protected in accordance with law. The hearing of complaints by the board will be conducted under the following procedure:

(1) All complaints must be in writing. All written complaints must be directed initially to the executive director of OCOG.

(2) The executive director of OCOG will notify the chairman of the board in writing of the receipt of any written complaint.

(3) The executive director of OCOG will notify the emergency medical service provider in writing of the complaint, will furnish a copy of the written complaint to the provider and will allow fifteen (15) days for the provider to respond in writing to the complaint.

(4) The executive director of OCOG will furnish a copy of the written response of the emergency medical service provider to the complaining party upon the receipt of same.

(5) The board will consider and attempt to mediate and resolve the complaint, if possible. If the complaint is resolved, notice of the resolution will be sent by the executive director of OCOG to the complaining party and to the emergency medical service provider.

(6) If the complaint is not able to be resolved by the board, the executive director of OCOG will refer the complaint, together with the response of the provider, and any recommendation that the board deems appropriate to the local governing authorities and/or appropriate law enforcement agencies.

BE IT FURTHER ORDAINED that except as set forth above Chapter 2 ½ of the Compiled Ordinances of Ouachita Parish, Louisiana, shall otherwise remain in full force and effect.

* * *

The president recognized Dr. Reddix, District D.

DR. OLLIBETH REDDIX, DISTRICT D:

Dr. Reddix stated that she did not have any items.

The president recognized Mr. Smiley, District E.

MR. SHANE SMILEY, DISTRICT E:

Mr. Smiley stated that he did not have any items.

The president recognized Ms. Moore, District F.

MS. PAT MOORE, DISTRICT F:

Ms. Moore stated that she did not have any items.

ADMINISTRATIVE REPORTS:

The president recognized Mr. Cammack, Treasurer. Mr. Cammack recommended that the Mr. Brown coordinate hiring a grant consultant to help with the disaster projects from the March 2016 flood. Motion offered by Dr. Reddix, seconded by Ms. Moore to authorize Mr. Brown to coordinate with the City of Monroe and City of West Monroe for the hiring of a grant consultant to be paid with local funds. Motion passed without opposition.

The president recognized Chief Hemphill, Fire Department. Chief Hemphill stated that he did not have any items.

The president recognized Mr. Mitchell, Assistant District Attorney. Mr. Mitchell stated that he did not have any items.

The president recognized Mr. Murray, Public Works Director. Mr. Murray stated that he did not have any items.

BEER AND WHISKEY APPLICATIONS:

Mr. Mitchell spoke regarding the following beer and whiskey application and recommended approval. Motion offered by Mr. Smiley, seconded by Mr. Robinson to approve the following application as recommended. Motion passed with Mr. Caldwell abstaining.

- | | |
|----------------|--|
| 1) ALI, FAISAL | JA JMART FUEL LLC DBA JMART EXPRESS FUEL,
3095 ARKANSAS ROAD, WEST MONROE, LA 71291,
RETAIL BEER “CLASS B”, RETAIL LIQUOR “CLASS
D”, 2017 NEW OWNER |
|----------------|--|

OTHER BUSINESS:

There being no other business to come before the Jury, a motion to adjourn was offered by Mr. Clampit, seconded by Mr. Smiley. The meeting was adjourned at 7:02 p.m.

Scotty Robinson, President

Karen Cupit, Recording Secretary