

**OUACHITA PARISH POLICE JURY  
FINANCE COMMITTEE MEETING**

**MONDAY, NOVEMBER 17, 2014  
POLICE JURY CONFERENCE ROOM**

The Finance Committee of the Ouachita Parish Police Jury met on November 17, 2014 in the Police Jury Conference Room. The meeting was called to order at 6:55 PM by Chair Walt Caldwell.

Police Jurors present were:

Scotty Robinson  
Mack Calhoun  
Walt Caldwell  
Ollibeth Reddix  
Shane Smiley  
Pat Moore

The 2014 Amended and 2015 Proposed budgets for the Department of Justice's Safe Haven and Arrest grants were presented by Ms. Caroline Cascio, director of The WellSpring. These grants are 100% reimbursable with the Police Jury serving as fiscal agent.

Mr. Smiley moved with Mrs. Moore seconding a motion to approve the 2014 Amended and 2015 Proposed budgets for the Department of Justice's Safe Haven and Arrest grants. Motion passed without opposition.

The 2014 Amended and 2015 Proposed budgets for the District Judges and Court Reporters in the General Fund were presented by Laura Hartt, Court Administrator. Mrs. Hartt stated that courtrooms 1 and 2 and the courtroom at Green Oaks Juvenile Detention Center have not had their sound/recording equipment updated. The 2015 budget includes the new equipment for the Green Oaks courtroom, and they will use a different system than the JAVS systems that have been put in other courtrooms. Mrs. Hartt also stated that they would not be renewing some of the maintenance agreements and will be using staff to maintain the equipment.

The offices will also undergo some updating as judges will be changing offices due to the retirement of one judge.

Mr. Calhoun moved with Mrs. Moore seconding the motion to approve the 2014 Amended and 2015 Proposed budgets for the District Judges and Court Reporters in the General Fund. Motion passed without opposition.

The 2014 Amended and 2015 Proposed budgets for the Court Fees Fund were presented by Mr. Brad Cammack, Treasurer. This fund is used to pay law enforcement witness fees and is supported with court fine collections.

Mrs. Moore moved and Mr. Calhoun seconded a motion to approve the 2014 Amended and 2015 Proposed budgets for the Court Fees Fund. Motion passed without opposition.

The 2014 Amended and 2015 Proposed budgets for the Criminal Jurors' Fees Fund were presented by Mr. Cammack. This fund is used to pay for those serving on the criminal juries. It is funded by court collections.

Mrs. Moore moved and Mr. Smiley seconded a motion to approve the 2014 Amended and 2015 Proposed budgets for the Criminal Jurors' Fees Fund. Motion passed without opposition.

The Ouachita Parish Assessor's 2015 Purchase Requests were presented by Mrs. Stephanie Smith, Assessor. The estimated total is \$40,000.00 and includes one Map Viewer Software Module, one OnBase license, five personal computers, one server OS Software license, two tablet personal computers, new email hosting, and a possible telephone system replacement.

Mrs. Moore moved and Mr. Smiley seconded a motion to approve the 2015 purchase requests for the Ouachita Parish Assessor's Office. Motion passed without opposition.

The 2014 Amended and 2015 Proposed budgets for the Justices of the Peace and Constables were presented by Mr. Danny Bryant. Mr. Bryant stated that the 2015 budget included the purchase of protective equipment in the form of Kevlar vests. Mr. Bryant also stated that additional library/reference materials were needed because of newly elected officials.

Mr. Calhoun moved and Mr. Robinson seconded a motion to approve the 2014 Amended and 2015 Proposed budgets for the Justices of the Peace and Constables. Motion passed without opposition.

The 2014 Amended and 2015 Proposed budgets for the Public Works Department were presented by Mr. David Cobb, Assistant Director. Mr. Cobb stated that the department will pay a portion of the costs for the GIS program including personnel. The department also plans to purchase a pothole patching truck, a knuckleboom load/truck, and a power sweeper. Major improvements will also be made to Moon Lake Road. This project is partially FEMA funded.

Mr. Calhoun moved and Mr. Robinson seconded a motion to approve the 2014 Amended and 2015 Proposed budgets for the Public Works Department. Motion passed without opposition.

The 2014 Amended Proposed budget for the Public Works Reserved fund were presented by Mr. David Cobb. The road repairs should be completed before the end of 2014.

Mr. Calhoun moved and Mr. Smiley seconded a motion to approve the 2014 Amended budget for the Public Works Reserved fund. Motion passed without opposition.

The 2014 Amended and 2015 Proposed budgets for the Ouachita Parish Office of Homeland Security and Emergency Preparedness and the FEMA Grant fund were presented by Mr. Neal Brown, Director. Mr. Brown stated that he would like to hire an assistant director and to promote the Administrative Assistant to the Grants Specialist position.

Dr. Reddix moved and Mr. Calhoun seconded a motion to approve the 2014 Amended and 2015 Proposed budgets for the Ouachita Parish Office of Homeland Security and Emergency Preparedness and the FEMA Grant fund. Motion passed without opposition.

The 2014 Amended and 2015 Proposed budgets for Ouachita Parish Beautification Program were presented by Sgt. Wayne Heckford. Sgt. Heckford stated that deputies are once again supervising the community service workers as they pick up litter.

Mrs. Moore moved and Mr. Robinson seconded a motion to approve the 2014 Amended and 2015 Proposed budgets for the Ouachita Parish Beautification Program. Motion passed without opposition.

The 2014 Amended and 2015 Proposed budgets for the 9-1-1 Communications District were presented by Craig Lott, 9-1-1 Director. Mr. Lott stated that there are legislative changes being considered for 2015 which would raise the wireless from \$0.85 to \$1.00 and prepaid rates from 2% to 3%. Wireless, landline, and prepaid revenues have all increased in 2014.

Mr. Lott stated that 9-1-1 anticipates sharing the cost of GIS personnel with Ouachita Parish Public Works as well as hiring an Address Coordinator. Mr. Lott stated that much of the department's capital outlay would be for additional hardware and software to support the expanding New World CAD system. Additional licenses were also required.

Mr. Lott stated that the \$500,000 allocated for purchase of computers in 2014 was in the budget. The 9-1-1 board had requested an additional \$395,300.00 in 2015. Discussion ensued regarding the allocation.

Mr. Caldwell moved and Mr. Smiley seconded a motion to approve the 2014 Amended budget as presented and the 2015 Proposed budget without the \$395,300.00 allocation for the various agencies. Motion passed without opposition.

Discussion ensued regarding establishing a capital outlay fund for the 9-1-1 Communication District as a way to save for upcoming major expenditures. It was decided to consider this during the 2015 budget meetings.

The 2014 Amended and 2015 Proposed budgets for the Health Unit and Health Unit Capital Outlay Fund were presented by Mr. Cammack. Mr. Cammack stated that \$500,000.00 would be transferred from the operating fund to the capital outlay fund in 2014 to replenish funds.

Mrs. Moore moved and Dr. Reddix seconded a motion to approve the 2014 Amended and 2015 Proposed budgets for the Health Unit and Health Unit Capital Outlay fund. Motion passed without opposition.

The 2014 Amended and 2015 Proposed budgets for Green Acres Sewer District #13 were presented by Mr. Cammack. Discussion ensued. There was no action taken regarding the budgets.

The 2014 Amended and 2015 Proposed budgets for the Debt Service Fund for Economic Development were presented by Mr. Cammack. Mr. Cammack stated that the Police Jury is working with the Sheriff's Office to refund the remainder of the taxes paid to this fund.

Mr. Smiley moved and Mr. Caldwell seconded a motion to approve the 2014 Amended and 2015 Proposed budgets for the Debt Service Fund for Economic Development. Motion passed without opposition.

The 2014 Amended and 2015 Proposed budgets for the Business Development Fund were presented by Mr. Cammack. Mr. Cammack stated that he is waiting for a response from the state regarding use of these monies.

Mr. Robinson moved and Mr. Smiley seconded a motion to approve the 2014 Amended and 2015 Proposed budgets for the Business Development Fund. Motion passed without opposition.

There were no other items to come before the committee.

Mr. Robinson moved and Mr. Smiley seconded a motion to adjourn the meeting. Motion passed without opposition. The meeting was adjourned at 8:22 PM.

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Walt Caldwell, Chairman

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Karen Cupit, Recording Secretary