

**PROCEEDINGS OF THE POLICE JURY, PARISH OF OUACHITA,
STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING HELD ON,
MONDAY, NOVEMBER 3, 2014 AT 5:32 P.M.**

The Police Jury of the Parish of Ouachita, State of Louisiana met in a regular session in the Ouachita Parish Police Jury Meeting Room, Courthouse Building, Monroe, Louisiana on Monday, November 3, 2014 at 5:32 p.m., and was duly convened by Mr. Walt Caldwell, Vice President.

The invocation was given by the Ms. Moore. The Pledge of Allegiance to the flag was led by the Ms. Moore.

<u>Members Present</u>	(4)
Scotty Robinson	District A
Mack Calhoun	District B
Walt Caldwell	District C
Pat Moore	District F

<u>Members Absent</u>	(2)
Ollibeth Reddix	District D
Shane Smiley	District E

APPROVAL OF AGENDA:

The vice president asked if there were any additions or amendments to the agenda. Mr. Mitchell stated that the item under his name will be put in the form of an ordinance rather than a motion. Mr. Mitchell stated that an executive session may be requested to take up a personnel matter at the request of an employee who had appeared for the meeting. Motion offered by Ms. Moore, seconded by Mr. Calhoun to approve the agenda as published. Motion passed without opposition.

PUBLIC COMMENT PERIOD:

The vice president asked for public comments on the agenda as approved. No one appeared or came forth to speak during this time. Motion offered by Mr. Robinson, seconded by Mr. Calhoun to close the public comment period. Motion passed without opposition.

The vice president asked if there were any changes to the minutes from the October 20, 2014 meeting. Ms. Moore asked for a change to be made to reflect that Rosie Green appeared as a visitor. A motion to adopt the minutes of the regular Police Jury meeting including the Committee Meetings held on October 20, 2014, was offered by Ms. Moore, seconded by Mr. Robinson with the change to page two. Motion passed without opposition.

The vice president announced the following service awards for the month of November.

PUBLIC WORKS

Charles Barfoot – 10 Years

Donnie Adcock – 5 Years

VISITORS:

There were none.

DEPARTMENT HEAD REPORTS:

The following department heads presented monthly reports.

CODE ENFORCEMENT:

Sergeant Wayne Heckford

Sergeant Heckford stated that he did not have any items to add to his written report.

FIRE DEPARTMENT:

Chief Patrick Hemphill

Chief Hemphill stated that he did not have any items to add to his written report.

GREEN OAKS:

Mr. Lamar Anderson, Director

Mr. Anderson stated that he did not have any items to add to his written report.

HOMELAND SECURITY &

EMERGENCY PREPAREDNESS:

Mr. Neal Brown, Director

Mr. Brown stated that he did not have any items to add to his written report.

MOSQUITO CONTROL:

Shannon Rider, Director

Ms. Rider stated that the mosquito pools are negative for disease.

PRE-TRIAL DETAINEES:

Julia Kirby, Coordinator

Ms. Kirby stated that she did not have any items to add to her written report.

911 OFFICE:

Mr. Craig Lott

Mr. Lott stated that he did not have any items to add to his written report.

FEDERAL PROGRAMS:

Ms. Doretha Bennett, Director

Ms. Bennett stated that she did not have any items to add to her written report.

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A motion to recess the regular meeting in favor of the Personnel Committee meeting was offered by Ms. Moore, seconded by Mr. Robinson. Motion passed without opposition.

PERSONNEL COMMITTEE MEETING

The chairman, Mr. Robinson, called the Personnel Committee meeting to order at 5:39 p.m. The chairman recognized Chief Hemphill, Fire Department.

Mr. Smiley entered the meeting at this point.

Chief Hemphill recommended the following personnel actions for approval.

SICK LEAVE

Amin, I.	Termination of Extended Sick Leave	Effective 10/27/2014
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Motion offered by Mr. Caldwell, seconded by Mr. Calhoun to approve the sick leave as recommended by the chief. Motion passed without opposition.

CONFIRMATIONS

Daniels, Marshall	Prob. Fire Captain	Perm. Fire Captain	Effective 10/28/2014
Hunter, Chaz	Prob. Fire Driver	Perm. Fire Driver	Effective 10/28/2014

Motion offered by Mr. Calhoun, seconded by Mr. Caldwell to approve the confirmations as recommended by the chief. Motion passed without opposition.

RETIREMENT

Lofton, James	Retirement	Effective 11/06/2014
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Motion offered by Ms. Moore, seconded by Mr. Calhoun to approve the retirement as recommended by the chief. Motion passed without opposition.

The chairman recognized Mr. Lott, 911 Office. Mr. Lott recommended terminating Brittney Peoples. Motion offered by Mr. Smiley, seconded by Mr. Calhoun to terminate Brittney Peoples. Motion passed with Ms. Moore abstaining.

Mr. Lott also recommended terminating Metra Jacobs. Ms. Jacobs requested an executive session. Motion offered by Mr. Smiley, seconded by Mr. Caldwell to enter into executive session at the end of the regular meeting. Motion passed without opposition.

The chairman recognized Mr. Anderson, Green Oaks. Mr. Anderson requested to open the Juvenile Detention Officer Supervisor position. Motion offered by Ms. Moore, seconded by Mr. Smiley to open the position. Motion passed without opposition.

Mr. Anderson requested to open two Juvenile Detention Officer II part-time positions. Motion offered by Ms. Moore, seconded by Mr. Smiley to open the positions. Motion passed without opposition.

The chairman recognized Mr. Cammack, Treasurer. Mr. Cammack asked to defer the matter concerning the Systems Manager Position.

There being no other business to come before this committee, a motion to adjourn and enter into the Public Works Committee meeting was offered by Mr. Smiley, seconded by Mr. Caldwell. Motion passed without opposition.

PUBLIC WORKS COMMITTEE MEETING

The chairman, Mr. Calhoun, called the Public Works Committee meeting to order at 5:45 p.m. The chairman recognized Mr. Riggan, Lazenby & Associates. Mr. Riggan stated that Capital Outlay requests have been submitted for Hannah's Run, Menyfield Road, Pine Bluff Road, and Steep Bayou.

There being no other business to come before this committee, a motion to adjourn and reconvene the regular meeting was offered by Mr. Robinson, seconded by Mr. Smiley. Motion passed without opposition. The meeting was adjourned at 5:47 p.m.

MOTIONS * ORDINANCES * RESOLUTIONS:

The president recognized Mr. Robinson, District A.

MR. SCOTTY ROBINSON, DISTRICT A:

Mr. Robinson asked to defer the matter concerning the Vancil Road turn lanes.

The president recognized Mr. Calhoun, District B.

MR. MACK CALHOUN, DISTRICT B:

Mr. Calhoun stated that he did not have any items.

The president recognized Mr. Caldwell, District C.

MR. WALT CALDWELL, DISTRICT C:

Mr. Caldwell stated that he did not have any items.

DR. OLLIBETH REDDIX, DISTRICT D:

The president noted that Dr. Reddix was not at the meeting.

MR. SHANE SMILEY, DISTRICT E:

Mr. Smiley asked Mr. Brown to speak regarding the 2014 State Homeland Security Program Grant. Mr. Brown stated that the grant is for \$74,757.00 and recommended accepting the grant. Motion offered by Mr. Smiley, seconded by Mr. Robinson to accept the grant. Motion passed without opposition.

Mr. Smiley spoke regarding the subrecipient agreement with GOHSEP for the Oak Circle project. Mr. Smiley stated that funding has been approved by the state and that the project should go out for bid in March 2015. Motion offered by Mr. Smiley, seconded by Mr. Robinson to approve the subrecipient agreement with GOHSEP for the Oak Circle project. Motion passed without opposition.

The president recognized Ms. Moore, District F.

MS. PAT MOORE, DISTRICT F:

Ms. Moore spoke regarding the Federal Programs location and indicated that the state wants the Jury to consider moving the office to a new location. Motion offered by Mr. Robinson, seconded by Ms. Moore to authorize Ms. Bennett to meet with Bill Land about building a new office building for Federal Programs. Motion passed without opposition.

Ms. Moore asked for an update on the storm damage in Tanglewood Heights Subdivision. Mr. Brown explained the significance of a home being “owner occupied” under FEMA standards. Mr. Brown stated houses that are rental property and are considered commercial by FEMA. Mr. Brown stated that there were 25 homes and 20 rental houses damaged. Mr. Brown stated that the damage numbers would be submitted to the Governor’s office by Wednesday of this week. The Governor’s office would determine if the thresholds have been met to submit for a federal declaration. Ms. Moore stated that volunteers are still helping to clean up the area.

ADMINISTRATIVE REPORTS:

The president recognized Mr. Cammack, Treasurer. Mr. Cammack stated that Wayne Heckford has been promoted to sergeant by Sheriff Russell.

The president recognized Chief Hemphill, Fire Department. Chief Hemphill stated that he did not have any additional items.

The president recognized Mr. Mitchell, Assistant District Attorney. Mr. Mitchell spoke regarding the right-of-way on adjudicated property in Charmingdale Subdivision and stated that Union Pacific Railroad has requested the right-of-way to construct a second track. Discussion ensued. Ms. Moore asked to defer the matter until the next meeting of the Jury.

The president recognized Mr. Murray, Public Works Director. Mr. Murray stated that he did not have any additional items.

BEER AND WHISKEY APPLICATIONS:

Mr. Mitchell spoke regarding the beer and whiskey applications and recommended approval. Motion offered by Mr. Caldwell, seconded by Mr. Smiley to approve the following applications. Motion passed without opposition.

MAFLHI, NASSER

MUSE FOOD MART INC. DBA MUSE FOOD MART, 3163 HWY 594, MONROE, LA 71203, RETAIL BEER “CLASS B”, RETAIL LIQUOR “CLASS D”, 2015 RENEWAL

KHADKA, RAJAN

R & K BROTHERS INC. DBA EXCEL MART, 3095 ARKANSAS ROAD, WEST MONROE, LA 71291, RETAIL BEER “CLASS B”, RETAIL LIQUOR “CLASS D”, 2015 RENEWAL

SARAI, BALJIT S.

**SUNNY & BROTHER LLC., DBA LIONS STOP,
1490 HWY 594, MONROE, LA 71203, RETAIL
BEER "CLASS B", RETAIL LIQUOR "CLASS D",
2015 RENEWAL**

SARAI, BALJIT S.

**WISHY, LLC., DBA S MART, 7998 CYPRESS
STREET, WEST MONROE, LA 71291, RETAIL
BEER "CLASS B", RETAIL LIQUOR "CLASS D",
2015 RENEWAL**

OTHER BUSINESS:

Motion offered by Mr. Caldwell, seconded by Mr. Smiley to recess the regular meeting and enter into executive session. Motion passed without opposition. The regular meeting was recessed at 6:08 p.m.

Motion offered by Mr. Caldwell, seconded by Mr. Smiley to reconvene the regular meeting. Motion passed without opposition. The regular meeting was reconvened at 7:07 p.m.

Motion offered by Mr. Caldwell, seconded by Mr. Smiley to terminate Metra Jacobs as recommended by Mr. Lott. Motion passed without opposition.

There being no other business to come before the Jury, a motion to adjourn was offered by Mr. Caldwell, seconded by Mr. Robinson. The meeting was adjourned at 7:09 p.m.

Shane Smiley, President

Karen Cupit, Recording Secretary