

**PROCEEDINGS OF THE POLICE JURY, PARISH OF OUACHITA,
STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING
HELD ON, MONDAY, MARCH 3, 2014 AT 5:41 P.M.**

The Police Jury of the Parish of Ouachita, State of Louisiana met in a regular session in the Ouachita Parish Police Jury Meeting Room, Courthouse Building, Monroe, Louisiana on Monday, March 3, 2014 at 5:41 p.m., and was duly convened by Mr. Shane Smiley, President.

The invocation was given by Dr. Reddix. The Pledge of Allegiance to the flag was led by Dr. Reddix.

<u>Members Present</u>	(6)
Scotty Robinson	District A
Mack Calhoun	District B
Walt Caldwell	District C
Ollibeth Reddix	District D
Shane Smiley	District E
Pat Moore	District F
<u>Members Absent</u>	(0)

APPROVAL OF AGENDA:

The president asked if there were any additions or amendments to the agenda. Mr. Mitchell stated that there were two items to add to the agenda. Mr. Mitchell stated that the first item was for minor subdivision approval for Pecan Ridge Unit 1. Mr. Mitchell stated that the request was received after the agenda has been published and approval was needed before the next meeting of the Jury. Mr. Mitchell stated that the second item to add to the agenda was for a public hearing on Ordinance No. 3031 that had been advertised for this meeting but inadvertently left off the agenda. Motion offered by Ms. Moore, seconded by Mr. Calhoun to approve the agenda as amended. Motion passed without opposition.

PUBLIC COMMENT PERIOD:

The president asked for public comments on the agenda as approved. No one appeared or came forth to speak during this time.

A motion to adopt the minutes of the regular Police Jury meeting including the Committee Meetings held on February 18, 2014, was offered by Mr. Caldwell, seconded by Ms. Moore. Motion passed without opposition.

PUBLIC HEARING:

The president convened a public hearing on Ordinance No. 9030 – An ordinance to authorize an Act of Sale by the Parish of Ouachita to sell adjudicated property described as: Parcel No. 50351 in accordance with LA R.S. 47: 2202 et seq. and to authorize the

Ouachita Parish Police Jury president to sign all necessary documents and to address the matters relative thereto. No one appeared to speak in favor of or against said ordinance. Motion offered by Mr. Robinson, seconded by Mr. Calhoun to close the public hearing. Motion passed without opposition.

The president announced the following service award for the month of March.

GREEN OAKS

Neal Schooley – 20 Years

PERMIT OFFICE

Joyce Schrock – 15 Years

PUBLIC WORKS

Krisan Bryant – 5 Years

VISITORS:

The president recognized Kelby Neal with the Northeast Louisiana Green Team. Mr. Neal spoke regarding the 2014 Household Hazardous Waste Collection on March 29 and asked the Jury to match funds to help with the collection. Mr. Cammack stated that this item was included in the 2014 budget. Motion offered by Mr. Calhoun, seconded by Dr. Reddix to approve \$4,500 for the event. Motion passed without opposition.

The president recognized Bill Land, Land 3 Architect, Inc. Mr. Land presented the substantial completion certificate for the Health Unit roof replacement and asked to Jury to accept the substantial completion contingent upon completion of punch list items. Mr. Land stated that the roof system has a 20 year manufacture warranty as well as a two year contractor warranty. Dr. Reddix stated that this item was under her name and asked to take it up at this time. Motion offered by Dr. Reddix, seconded by Mr. Calhoun to accept the substantial completion contingent upon the contractor completing the punch list items. Motion passed without opposition.

DEPARTMENT HEAD REPORTS

The following department heads presented monthly reports.

CODE ENFORCEMENT:

Deputy Wayne Heckford

Ms. Moore stated that residents are burning trash in subdivisions and close to structures instead of disposing of trash properly. Discussion ensued. No action was taken on this matter.

CORONER:

Warren Lee, Chief Deputy

Mr. Lee requested to purchase a Ford Expedition on the City of Alexandria contract in the amount of \$31,233. Motion offered by Mr. Calhoun, seconded by Mr. Robinson to approve the purchase. Motion passed without opposition.

FEDERAL PROGRAMS:

Ms. Doretha Bennett, Director

Ms. Bennett spoke regarding the Trade Adjustment contract modification and stated that the modification is to extend the contract through September 30, 2014. Motion offered by Dr. Reddix, seconded by Ms. Moore to approve the Trade Adjustment contract modification. Motion passed without opposition.

FIRE DEPARTMENT:

Chief Patrick Hemphill

Chief Hemphill stated that he did not have any items to add to his written report.

GREEN OAKS:

Mr. Lamar Anderson, Director

Mr. Anderson stated that he did not have any items to add to his written report.

**HOMELAND SECURITY &
EMERGENCY PREPAREDNESS:**

Mr. Neal Brown, Director

Mr. Brown stated that he did not have any items to add to his written report.

LIBRARY:

Ms. Robin Toms, Director

Ms. Toms stated that she did not have any items to add to her written report.

OCC:

Warden Patrick Johnson

Warden Johnson stated that he did not have any items to add to his written report.

PRE-TRIAL DETAINEES:

Ms. Julia Kirby, Coordinator

Ms. Kirby stated that she did not have any items to add to her written report.

911 OFFICE:

Mr. Craig Lott

Mr. Lott stated that he did not have any items to add to his written report.

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A motion to recess the regular meeting in favor of the Personnel Committee meeting was offered by Mr. Caldwell, seconded by Dr. Reddix. Motion passed without opposition.

PERSONNEL COMMITTEE MEETING

The chairman, Mr. Robinson, called the Personnel Committee meeting to order at 5:59 p.m. The chairman recognized Chief Hemphill, Fire Department.

Chief Hemphill recommended the following personnel actions for approval.

SICK LEAVE

Bethea, Curtis	Termination of Extended Sick Leave	Effective 02/17/2014
Womack, Nita	Extended Sick Leave	Effective 01/29/2014
Jones, J.D.	Extended Sick Leave	Effective 02/15/2014

Motion offered by Mr. Caldwell, seconded by Dr. Reddix to approve the sick leave as recommended by the chief. Motion passed without opposition.

Chief Hemphill requested to hire Lucas Nolan as a firefighter recruit contingent upon passing physicals and medical testing. Motion offered by Dr. Reddix, seconded by Mr. Calhoun to approve the new hire as recommended by the chief. Motion passed without opposition.

Chief Hemphill spoke regarding the travel request and recommended sending Bobby Moore to the 2014 New World Systems Executive Customer Conference on April 6-8, 2014. Motion offered by Mr. Calhoun, seconded by Dr. Reddix to approve the travel request. Motion passed without opposition.

The chairman recognized Mr. Anderson, Green Oaks. Mr. Anderson spoke regarding sick leave donation request. Mr. Mitchell stated that the request was for more than 300 hours of time which exceeds a normal request. Mr. Mitchell stated that there is not a specific, identifiable circumstance calling for the donation. Mr. Mitchell recommended denying the request. Motion offered by Mr. Caldwell, seconded by Ms. Moore to deny the sick leave donation request. Motion passed without opposition.

There being no other business to come before this committee, a motion to adjourn was offered by Mr. Caldwell, seconded by Mr. Calhoun. Motion passed without opposition.

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A motion to enter into the Public Works Committee meeting was offered by Dr. Reddix, seconded by Mr. Caldwell. Motion passed without opposition.

PUBLIC WORKS COMMITTEE MEETING

The chairman, Mr. Calhoun, called the Public Works Committee meeting to order at 6:06 p.m. The chairman recognized Mr. Murray, Director.

Mr. Murray spoke regarding preliminary subdivision approval for Austin Acres, Unit 1 and recommended approval. Motion offered by Mr. Calhoun, seconded by Mr. Robinson to grant preliminary subdivision approval for Austin Acres, Unit 1 subject to comments from the Public Works Department and parish engineer. Motion passed without opposition.

Mr. Murray spoke regarding minor subdivision approval for Pecan Ridge Subdivision, Unit 1 and recommended approval. Motion offered by Mr. Robinson, seconded by Dr. Reddix to grant minor subdivision approval for Pecan Ridge Subdivision, Unit 1 subject to comments from the Public Works Department and parish engineer. Motion passed without opposition.

The chairman recognized Mr. Crosby, Engineer. Mr. Crosby spoke regarding Change Order No. 1 for the Charmingdale drainage project and stated that the change order was for a decrease of \$11,358.80 to the previous contract amount. Motion offered by Mr. Robinson, seconded by Ms. Moore to approve Change Order No. 1 for the Charmingdale drainage project and to authorize the president to sign the documents. Motion passed without opposition.

Mr. Crosby stated that the Charmingdale drainage project is complete and recommended accepting the substantial completion. Motion offered by Ms. Moore, seconded by Mr. Robinson to accept the substantial completion. Motion passed without opposition.

Mr. Crosby presented the bid results for the J-1D Canal Drainage Improvements OCD – DRU project. Mr. Crosby stated that the low bidder was R.D. Owens Construction Company, Inc. Motion offered by Ms. Moore, seconded by Dr. Reddix to accept the low bid from R. D. Owens Construction Company, Inc. in the amount of \$296,932.50 Motion passed without opposition.

Mr. Crosby also stated approval was needed for Mr. Smiley to sign all documents for the J-1D Canal Drainage Improvements project. Motion offered by Ms. Moore, seconded by Dr. Reddix to authorize Mr. Smiley to sign all documents for the project. Motion passed without opposition.

Mr. Crosby spoke regarding the T-1A Canal project and stated that the last right-of-way has been signed.

Mr. Crosby spoke regarding Moore Road Bridge and stated that the bid opening will be March 12.

Mr. Crosby stated that his office is working on the 2014 road list. Mr. Crosby also stated that his office is working on the roads that were damaged by natural gas pipeline contractors.

There being no other business to come before this committee, a motion to adjourn and reconvene the regular meeting was offered by Mr. Caldwell, seconded by Mr. Robinson. Motion passed without opposition. The meeting was adjourned at 6:14 p.m.

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MOTIONS * ORDINANCES * RESOLUTIONS:

The president recognized Mr. Robinson, District A.

MR. SCOTTY ROBINSON, DISTRICT A:

Mr. Robinson commented on the death of Don Shows.

Mr. Robinson spoke regarding the Police Jury website and stated that the new website is now active and encouraged everyone to visit the site.

The president recognized Mr. Calhoun, District B.

MR. MACK CALHOUN, DISTRICT B:

Mr. Calhoun spoke regarding the use of Cheniere Lake Area 8 for the Northeast LA Motorcyclists for Kids. Motion offered by Mr. Calhoun, seconded by Ms. Moore to approve the use of Cheniere Lake Area 8 for the annual Muscular Dystrophy Association Poker Run to be held June 9-16, 2014. Motion passed without opposition.

The president recognized Mr. Caldwell, District C.

MR. WALT CALDWELL, DISTRICT C:

Mr. Caldwell asked for Mr. Mitchell to speak regarding the Hamilton Lake boat ramp lease renewal. Mr. Mitchell stated that that the boat ramp is leased from the state and that the renewal fee will be \$166. Motion offered by Mr. Caldwell, seconded by Mr. Robinson to renew the lease for the Hamilton Lake boat ramp. Motion passed without opposition.

The president convened a public hearing on Ordinance No. 9031 – An ordinance amending Section 14-1 of the Compiled Ordinances of the Ouachita Parish Police Jury, to increase the speed limit for a portion of Keystone Road in Ward 1 to 45 mph; providing for a public hearing; and further providing with respect thereto. No one appeared to speak in favor of or against said ordinance. Motion offered by Mr. Caldwell, seconded by Mr. Calhoun to close the public hearing. Motion passed without opposition.

Mr. Caldwell, seconded by Mr. Robinson offered the following ordinance for adoption.

ORDINANCE NO. 9031

AN ORDINANCE AMENDING SECTION 14-1 OF THE COMPILED ORDINANCES OF THE OUACHITA PARISH POLICE JURY, TO INCREASE THE SPEED LIMIT FOR A PORTION OF KEYSTONE ROAD IN WARD 1 TO 45 MPH; PROVIDING FOR A PUBLIC HEARING; AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, by Ordinance No. 8891 adopted on September 6, 2011, the Ouachita Parish Police Jury reduced the speed limit on Keystone Road in Ward 1 from 45 mph to 35 mph due to the deteriorated condition of said road;

WHEREAS, the Ouachita Parish Police Jury has recently completed a major project improving said Keystone Road;

WHEREAS, the Ouachita Parish Police Jury has received a Petition from citizens requesting that the speed limit for Keystone Road be returned to 45 mph; and,

WHEREAS, in view of the improved condition of the roadway an increase of the speed limit for that portion of Keystone Road west of the school zone for Sterlington High School is in order;

NOW, THEREFORE:

BE IT ORDAINED by the Ouachita Parish Police Jury in legal and regular session that Section 14-1(138) of the Compiled Ordinances of the Ouachita Parish Police Jury, be, and is hereby, supplemented and amended to establish a speed limit for that portion of Keystone Road west of the school zone for Sterlington High School.

The Ordinance was introduced on the 3rd day of February, 2014.

The ordinance was submitted to a roll call vote, and the vote thereon was as follows:

YEAS: (6) Mr. Scotty Robinson, District A; Mr. Mack Calhoun, District B; Mr. Walt Caldwell, District C; Dr. Ollibeth Reddix, District D; Mr. Shane Smiley, District E; and Ms. Pat Moore, District F.

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

The ordinance was adopted this 3rd day of March, 2014.

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The president recognized Dr. Reddix, District D.

DR. OLLIBETH REDDIX, DISTRICT D:

Dr. Reddix stated that she did not have any additional items.

MR. SHANE SMILEY, DISTRICT E:

Mr. Smiley, seconded by Mr. Caldwell offered the following ordinance for adoption.

ORDINANCE NO. 9030

AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF OUACHITA TO SELL ADJUDICATED PROPERTY DESCRIBED AS: Parcel No. 50351 IN ACCORDANCE WITH LA R.S. 47: 2202 ET SEQ. AND TO AUTHORIZE THE OUACHITA PARISH POLICE JURY PRESIDENT TO SIGN ALL NECESSARY DOCUMENTS AND TO ADDRESS THE MATTERS RELATIVE THERETO

WHEREAS, the immovable property described below was adjudicated to the Parish of Ouachita on June 1, 1994 for nonpayment of taxes; and

WHEREAS, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed, as well as the five (5) year redemption period established by Parish Ordinance No: 9016 and the owner of record has failed to redeem the adjudicated property; and

WHEREAS, LA R.S. 47: 2202 et seq. provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

WHEREAS, the Parish of Ouachita has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, et seq.; and

WHEREAS, in accordance with L.A. R.S. 47:2202 the Parish of Ouachita has set a minimum bid for public sale at \$5,202.27; and

WHEREAS, the property described herein below is scheduled for public auction on [not yet scheduled];

WHEREAS, the Parish of Ouachita has received a written offer to purchase said property from Henry Jenkins for the consideration of \$5,202.27 (Five Thousand Two Hundred Two Dollars and Twenty Seven cents) cash, at the time of sale and has been accepted by the Ouachita Parish Police Jury; and

NOW BE IT ORDAINED by the Ouachita Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

- 1) This property described as Ouachita Parish Parcel #50351, with municipal address 2614 Railroad Avenue, Monroe, LA 71202, and more fully described as:

Lot 16, Superior Development Company Subdivision of Lots 6 through 14 inclusive, of Adkins Addition to the City of Monroe, Louisiana, as per plat filed in Plat Book 10, page 4 of the records of Ouachita Parish, Louisiana

- 2) This property shall be sold in accordance with LS-R.S. 47:2201 et. seq., without any warranty, from either the Parish or its agent, Management Company, whatsoever, even as to the return of the purchase price.
- 3) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.
- 4) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at the time of the sale.
- 5) The following shall be completed prior to closing of sale:
 - a. E&P LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Ouachita and that attached to this certification will be a written list of names and last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.

- b. E&P LLC will provide notice to those persons identified in accordance with LS-R.S. 47:2201 et. seq. Proof of said notice will be filed in the conveyance records of Ouachita Parish immediately after the Act of Sale.
- c. At the time of closing, the E&P LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 et. seq. has elapsed since the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

BE IT FURTHER ORDAINED, by the Ouachita Parish Policy Jury, that the Police Jury President is hereby authorized to execute a Cash Sale of the above described adjudicated property to the highest acceptable bidder. The Cash Sale shall contain all of the above conditions and requirements and shall be executed within the timelines specified.

The above ordinance was introduced on the 21st day of January, 2014.

The ordinance was submitted to a roll call vote, and the vote thereon was as follows:

YEAS:	(6)	Mr. Scotty Robinson, District A; Mr. Mack Calhoun, District B; Mr. Walt Caldwell, District C; Dr. Ollibeth Reddix, District D; Mr. Shane Smiley, District E; and Ms. Pat Moore, District F.
NAYS:	(0)	
ABSTAIN:	(0)	
ABSENT:	(0)	

The ordinance was adopted this 3rd day of March, 2014.

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Mr. Smiley spoke regarding the matching funds need by OCOG and stated that OCOG has formally requested DOTD to advertise and obtain an outside consultant to provide engineering and planning services to update the transportation plan for the Monroe MPO. Mr. Smiley stated that the Police Jury’s portion would be approximately \$27,500. Motion offered by Mr. Smiley, seconded by Mr. Caldwell to approve matching funds for OCOG. Motion passed without opposition.

The president recognized Ms. Moore, District F.

MS. PAT MOORE, DISTRICT F:

Ms. Moore spoke regarding Kent Burnes’ report for Districts D and F and stated the report was good. Ms. Moore stated that Mr. Burnes recommended enforcement of clean up efforts in the parish.

ADMINISTRATIVE REPORTS:

The president recognized Mr. Cammack, Treasurer.

FISCAL: Mr. Brad Cammack, Treasurer

Mr. Cammack spoke regarding the request to pay Tensas Levee Board for repairs to the River Styx pumping station. Mr. Cammack stated that the total amount of the repairs was \$20,478.71. Motion offered by Mr. Caldwell, seconded by Mr. Robinson to approve paying the invoices from the general fund. Motion passed without opposition.

Mr. Cammack spoke regarding the records retention officer and stated that that an officer has to be appointed annually. Motion offered by Mr. Caldwell, seconded by Mr. Robinson to appoint Mr. Cammack as the records retention officer. Motion passed without opposition.

Mr. Cammack stated that he received a new quote for the PA system for Courtroom 3 in the amount of \$14,000. Mr. Cammack stated that this project is included in the budget. No action was taken on this matter.

The president recognized Chief Hemphill, Fire Department.

FIRE: Chief Pat Hemphill, Fire Department

Chief Hemphill stated that he did not have any additional items.

The president recognized Mr. Mitchell, Assistant District Attorney.

LEGAL: Mr. Jay B. Mitchell, Assist. Dist. Attorney

Mr. Mitchell spoke regarding the conveyance of adjudicated lots to the Monroe Housing Authority. Mr. Mitchell stated that the Monroe Housing Authority received funding to build single family houses on the vacant lots and they have asked the parish to donate certain adjudicated lots in Robinson Place Subdivision. Mr. Mitchell stated that the Monroe Housing Authority will pay the \$1,250 adjudicated property fee for each lot. Motion offered by Mr. Caldwell, seconded by Ms. Moore to approve the conveyance of the adjudicated lots to the Monroe Housing Authority.

The president recognized Mr. John Tom Murray, Public Works Director.

PUBLIC WORKS: Mr. John Tom Murray, Director

Mr. Murray stated that he did not have any additional items.

BEER AND WHISKEY APPLICATIONS:

Mr. Mitchell stated that he received a request from Revolution Park for a letter of no objection to serve beer at Crawfest in April. Mr. Mitchell stated that Revolution Park is obtaining the proper state permit and that they have the necessary parish licenses. Accordingly, the letter will be issued.

OTHER BUSINESS:

There being no other business to come before the Jury, a motion to adjourn was offered by Mr. Caldwell, seconded by Mr. Calhoun. The meeting was adjourned at 6:37 p.m.

Shane Smiley, President

Karen Cupit, Recording Secretary