

**PROCEEDINGS OF THE POLICE JURY, PARISH OF OUACHITA,  
STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING HELD ON,  
MONDAY, NOVEMBER 16, 2009 AT 5:38 P.M.**

The Police Jury of the Parish of Ouachita, State of Louisiana met in a regular session in the Ouachita Parish Police Jury Meeting Room, Courthouse Building, Monroe, Louisiana on Monday, November 16, 2009 at 5:38 p.m., and was duly convened by Mr. Shane Smiley, President, who stated that the Police Jury was ready for the transaction of business.

<b><u>Members Present</u></b>	<b>(6)</b>
<b>Charles Jackson</b>	<b>District A</b>
<b>Mack Calhoun</b>	<b>District B</b>
<b>Walt Caldwell</b>	<b>District C</b>
<b>Ollibeth Reddix</b>	<b>District D</b>
<b>Shane Smiley</b>	<b>District E</b>
<b>Pat Moore</b>	<b>District F</b>

<b><u>Members Absent</u></b>	<b>(0)</b>
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The invocation was given by Mr. Calhoun. The Pledge of Allegiance to the flag was led by Mr. Calhoun.

A motion to adopt the Minutes of the Regular Police Jury Meeting including the Committee meetings held on October 19, 2009 and October 20, 2009 was offered by Ms. Moore, seconded by Ms. Reddix. Motion passed with Ms. Reddix abstaining.

**VISITORS:**

The president noted that Bishop Pat Hezekiah was not present and recognized Jerry Dowdy. Jerry Dowdy of 191 Henderson Brown Road spoke regarding the labor pool being used at the V-Vehicle facility. Mr. Dowdy asked that the jury use its influence to get the construction company to use the local labor unions. Discussion ensued. No other action was taken on this matter.

The president requested a motion to recess the regular meeting in favor of the Finance Committee meeting. A motion was offered by Mr. Jackson, seconded by Mr. Caldwell to recess the regular meeting and convene as the Finance Committee. Motion passed without opposition.

**FINANCE COMMITTEE MEETING**

The chairman, Mr. Jackson called the Finance Committee meeting to order at 5:45 p.m. The chairman recognized Mr. Cammack. Mr. Cammack presented the claims statement for the period of October 16, 2009 through November 12, 2009 and recommended approval. Motion offered by Mr. Calhoun, seconded by Mr. Caldwell to approve the claims as recommended. Motion passed without opposition.

The chairman stated that he would like to set the next budget meetings for Monday, November 23, 2009 from 5:30 p.m to 7:30 p.m.

Mr. Cammack spoke briefly about the building of the dorm at Ouachita Correctional Center to house DOC inmates. No action was taken on this matter.

There being no other business to come before this committee, the Finance Committee meeting was adjourned at 5:50 p.m.

Motion offered by Mr. Jackson, seconded by Mr. Caldwell to reconvene the regular police jury meeting. Motion passed without opposition. The regular meeting was resumed at 5:51 p.m.

## **MOTIONS \* ORDINANCES \* RESOLUTIONS:**

The president recognized Mr. Jackson, District A.

### **MR. CHARLES JACKSON, DISTRICT A:**

Mr. Jackson stated that he had no items.

The president recognized Mr. Calhoun, District B.

### **MR. MACK CALHOUN, DISTRICT B:**

Mr. Calhoun stated the he had no items at this time and asked that the matter concerning West Ouachita Recreation District be deferred until a later date.

The president recognized Mr. Caldwell, District C.

### **MR. WALT CALDWELL, DISTRICT C:**

Mr. Caldwell asked Mr. Holtzclaw to speak on the status of Skate Lane. Mr. Holtzclaw stated that he had reviewed the files on Skate Lane. Mr. Holtzclaw indicated that the property owners and property assessments needed to be confirmed and that he would present a report at the next meeting. Mr. Holtzclaw stated the process and procedures for going forth after all information is confirmed. Discussion ensued. No other action was taken on this matter.

The president recognized Dr. Reddix, District D.

**DR. OLLIBETH REDDIX, DISTRICT D:**

Dr. Reddix spoke briefly regarding the status and operation of J. S. Clark Cemetery and asked that the jury look into ways to improve it. No action was taken on this matter.

Dr. Reddix spoke regarding the need to improve public awareness and education regarding the operations of the jury. No action was taken on this matter.

**MR. SHANE SMILEY, DISTRICT E:**

The following resolution was offered for adoption by Mr. Smiley, seconded by Mr. Calhoun:

**RESOLUTION NO. 09-120**

**A RESOLUTION ADDRESSING ENGINEERING ASPECTS OF THE PROPOSED FY 2010 - FY 2011 LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT.**

**WHEREAS**, the Ouachita Parish Police Jury is desirous of submitting an application to the State of Louisiana, Division of Administration for funding under the FY 2010 - FY 2011 LCDBG program for street improvements for Lilac and Gary Streets; and

**WHEREAS**, it is necessary to pay all engineering costs associated with the implementation of the LCDBG program to receive one bonus point, should funding become available;

**NOW, THEREFORE,**

**BE IT RESOLVED** that the Ouachita Parish Police Jury has hired the engineering firm of Holtzclaw Engineering to provide engineering services relative to the LCDBG program. All engineering fees are established in the LCDBG application and are contingent upon funding of the project by the State of Louisiana, Division of Administration under the FY 2010 or the FY 2011 LCDBG program.

**BE IT FURTHER RESOLVED** that the Ouachita Parish Police Jury has agreed to utilize local funds to pay all engineering costs associated with the preparation and implementation of the FY 2010 - FY 2011 LCDBG program.

The above resolution was adopted this 16<sup>th</sup> day of November 2009.

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The following resolution was offered for adoption by Mr. Smiley, seconded by Mr. Calhoun:

**RESOLUTION NO. 09-121**

**A RESOLUTION ADDRESSING ADMINISTRATIVE ASPECTS OF THE PROPOSED FY 2010 - FY 2011 LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT.**

**WHEREAS**, the Ouachita Parish Police Jury is desirous of submitting an application to the State of Louisiana, Division of Administration for funding under the FY 2010- FY 2011 LCDBG program for street improvements for Lilac and Gary Streets; and

**WHEREAS**, it is necessary to pay all administrative costs associated with the implementation of the LCDBG program to receive one bonus point, should funding become available;

**NOW, THEREFORE,**

**BE IT RESOLVED** that the Ouachita Parish Police Jury has hired the administrative and engineering firms of GNF Management Company, Inc. and Holtzclaw Engineering, to assist in the preparation of said application for the fees of \$1,400.00 and \$1,500.00, respectively. An additional fee of \$35,000.00 will be paid to the administrative firm of GNF Management Company, Inc., for subsequent program administration of the LCDBG program. All fees are contingent upon funding of the project by the State of Louisiana, Division of Administration under the FY 2010 or the FY 2011 LCDBG program.

**BE IT FURTHER RESOLVED** that the Ouachita Parish Police Jury has agreed to utilize local funds to pay the above contract amount and all other administrative costs associated with the preparation and implementation of the FY 2010 - FY 2011 LCDBG program.

The above resolution was adopted this 16<sup>th</sup> day of November 2009.

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The following resolution was offered for adoption by Mr. Smiley, seconded by Mr. Calhoun:

**RESOLUTION NO.09-122**

**A RESOLUTION ADDRESSING ENGINEERING ASPECTS OF THE PROPOSED FY 2010 - FY 2011 LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT**

**WHEREAS,** the Ouachita Parish Police Jury is desirous of submitting an application to the State of Louisiana, Division of Administration for funding under the FY 2010 - FY 2011 LCDBG program for street improvements for the Nat Street area; and

**WHEREAS,** it is necessary to pay all engineering costs associated with the implementation of the LCDBG program to receive one bonus point, should funding become available;

**NOW, THEREFORE,**

**BE IT RESOLVED** that the Ouachita Parish Police Jury has hired the engineering firm of Holtzclaw Engineering to provide engineering services relative to the LCDBG program. All engineering fees are established in the LCDBG application and are contingent upon funding of the project by the State of Louisiana, Division of Administration under the FY 2010 or the FY 2011 LCDBG program.

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The above resolution was adopted this 16<sup>th</sup> day of November 2009.

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**RESOLUTION NO. 09-123**

**A RESOLUTION ADDRESSING ADMINISTRATIVE ASPECTS OF THE PROPOSED FY 2010 - FY 2011 LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT**

**WHEREAS,** the Ouachita Parish Police Jury is desirous of submitting an application to the State of Louisiana, Division of Administration for funding under the FY 2010- FY 2011 LCDBG program for street improvements for the Nat Street area; and

**WHEREAS,** it is necessary to pay all administrative costs associated with the implementation of the LCDBG program to receive one bonus point, should funding become available;

**NOW, THEREFORE,**

**BE IT RESOLVED** that the Ouachita Parish Police Jury has hired the administrative and engineering firms of GNF Management Company, Inc. and Holtzclaw Engineering, to assist in the preparation of said application for the fees of \$1,400.00 and \$1,500.00, respectively. An additional fee of \$35,000.00 will be paid to the administrative firm of GNF Management Company, Inc., for subsequent program administration of the LCDBG program. All fees are contingent upon funding of the project by the State of Louisiana, Division of Administration under the FY 2010 or the FY 2011 LCDBG program.

**BE IT FURTHER RESOLVED** that the Ouachita Parish Police Jury has agreed to utilize local funds to pay the above contract amount and all other administrative costs associated with the preparation and implementation of the FY 2010 - FY 2011 LCDBG program.

The above resolution was adopted this 16<sup>th</sup> day of November 2009.

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The president recognized Ms. Moore, District F.

**MS. PAT MOORE, DISTRICT F:**

Ms. Moore spoke regarding a briefing that she recently attended for disaster recovery. Ms. Moore suggested that a meeting be set up to include Mark Harrell, Assistant Section Chief of Homeland Security to instruct the jury on disaster recovery. Discussion ensued. Mr. Smiley asked that Mr. Beckham coordinate the meeting with Mr. Harrell and the jury. No other action was taken on this matter.

Ms. Moore spoke regarding the recent training session on the Safe Routes to School Program. Ms. Moore offered a motion, seconded by Dr. Reddix that Mr. Holtzclaw, Parish Engineer be allowed to submit an application for Phase II infrastructure for the Pine Bayou Subdivision near Shady Grove Elementary School. A lengthy discussion ensued. The motion was withdrawn by Ms. Moore and Dr. Reddix. Discussion ensued again. Motion offered by Mr. Caldwell, seconded by Mr. Jackson to allow Mr. Holtzclaw to review potential sites for the Safe Routes to School Grants and come back to the jury with his top three recommendations for FY2010. Motion passed without opposition.

**ADMINISTRATIVE REPORTS:**

The president recognized Mr. Cammack, Treasurer.

**FISCAL: Mr. Brad Cammack, Treasurer**

Mr. Cammack indicated that he had no additional items.

The president recognized Mr. Beckham, Homeland Security.

**HOMELAND SECURITY: Mr. Butch Beckham, Director**

Mr. Beckham, spoke regarding a request to hire a secretary. Mr. Beckham stated that his office had received additional grant funding which would allow him to hire a secretary and requested permission to open the position. Motion offered by Mr. Smiley, seconded by Mr. Calhoun to open the position of Secretary for Homeland Security based on monies received from the state. Motion passed without opposition.

Mr. Beckham spoke regarding the need to advertise for bids for generators for parish shelters. Motion offered by Mr. Caldwell, seconded by Mr. Calhoun to advertise for bids for generators under the supervision of the Treasurer's office. Motion passed without opposition.

Mr. Cammack spoke regarding the ownership of the generators. Mr. Mitchell stated that a cooperative endeavor agreement would be put in place for each agency involved.

The president recognized Chief Hemphill, Fire Department.

**FIRE: Chief Pat Hemphill, Fire Department**

Chief Hemphill indicated that he had no items.

The president recognized Mr. Mitchell, Assistant District Attorney.

**LEGAL: Mr. Jay B. Mitchell, Assist. Dist. Attorney**

Mr. Mitchell spoke regarding the Ancillary Agreement with the Living Well Foundation (School Based Clinics). Motion offered by Mr. Caldwell, seconded by Ms. Moore to approve the Ancillary Agreement with the Living Well Foundation and the jury. Motion passed without opposition.

The president recognized Mr. Murray, Public Works Director. Mr. Murray was absent.

**PUBLIC WORKS: Mr. John Tom Murray, Director**

David Cobb, Assistant Public Works Director spoke regarding the request to hire three Equipment Operator I. Mr. Cobb recommended for hire Arthur Thomas, Randall Stamey, and Robert LeeGrand as Equipment Operator I. Motion offered by Mr. Caldwell, seconded by Mr. Calhoun to accept the recommendation of Mr. Cobb. Motion passed without opposition.

Mr. Cobb recommended the hiring of Donnie Adcock in the position of Equipment Operator III. Motion offered by Mr. Calhoun, seconded by Mr. Caldwell to approve the recommendation of Mr. Cobb for the position of Equipment Operator III. Motion passed without opposition.

The president recognized Mr. Holtzclaw, Engineer.

**ROADS & DRAINAGE: Mr. Tom Holtzclaw, Engineer**

Mr. Holtzclaw updated the jury on the status of the ARRA Projects that include Vancil Road, Dellwood Drive, Good Hope Road and Hadley Street. No action was taken on this matter.

Mr. Holtzclaw updated the jury on the LCDBG Road Projects that include the Nat Drive Area along with Gary and Lilac Streets. Mr. Holtzclaw reported on the permit for the Cheniere Bathhouse. Mr. Holtzclaw indicated that he had obtained the permit and now that project could proceed. No other action was taken on this matter.

**BEER AND WHISKEY APPLICATIONS:**

Mr. Mitchell presented the following beer and whiskey applications for renewal for 2010 and recommended approval. Motion offered by Mr. Caldwell, seconded by Dr. Reddix to approve the beer and whiskey applications as recommended. Motion passed without opposition.

- 1) MAHAJAN, RAJINDER DBA SWARTZ QUICK STOP, 3163 HWY 594, MONROE, LA 71203, RETAIL BEER "CLASS B", RETAIL LIQUOR "CLASS D", 2010 RENEWAL
  
- 2) MAHAJAN, RAJINDER DBA RISHI OF MONROE II, LLC, DBA TOBACCO SHOP, 200 OLD BASTROP ROAD, MONROE, LA 71203, RETAIL BEER "CLASS B", RETAIL LIQUOR "CLASS D", 2010 RENEWAL
  
- 3) LENARD, JOSEPHINE DBA PETES II, 134 KINGS LAKE RD, WEST MONROE, LA 71292, RETAIL BEER "CLASS A", RETAIL LIQUOR "CLASS C", 2010 RENEWAL
  
- 4) MCDONALD, KEMMY DBA WASHINGTON STREET U -PAK-IT, 500 WASHINGTON ST., WEST MONROE, LA 71292, RETAIL BEER "CLASS B", 2010 RENEWAL
  
- 5) CARPRUE, ROBERT DBA LEE LEE'S CORNER, 113 NEW NATCHITOCHEs RD, WEST MONROE, LA 71292, BOTTLE CLUB, 2010 RENEWAL

- 6) BOOTH, KATHERINE DBA BOOTH'S DESIARD U-PAK-IT, INC., MONROE, LA 71203, RETAIL BEER "CLASS B", RETAIL LIQUOR "CLASS D", 2010 RENEWAL
- 7) BURKE, JASPER W. DBA WEST MONROE MOOSE LODGE #1723, WEST MONROE, LA 71291, RETAIL BEER "CLASS A", RETAIL LIQUOR "CLASS C", RETAIL RESTAURANT "CLASS R", 2010 RENEWAL
- 8) ALI, SALAH DBA HIGHLAND STORES, LLC DHA DELTA MINI MART, 3300 OLD STERLINGTON RD, MONROE, LA 71203, RETAIL BEER "CLASS B", RETAIL LIQUOR "CLASS D", 2010 RENEWAL
- 9) GARVIN, RANDALL DBA GARVIN ENTERPRISES, INC. DBA RANDALL'S FINE MEATS, 4205 OLD STERLINGTON RD, MONROE, LA 71203, RETAIL BEER "CLASS B", RETAIL LIQUOR "CLASS D", 2010 RENEWAL
- 10) JONES, CLARENCE DBA WINGSTOP #16, 4920 CYPRESS STREET, WEST MONROE, LA 71201, RETAIL BEER "CLASS A", RETAIL RESTAURANT "CLASS R", 2010 RENEWAL
- 11) FULLER, TERRY DBA FULLER GROCERY, 4140 HWY 34, WEST MONROE, LA 71291, RETAIL BEER "CLASS B", 2010 RENEWAL
- 12) WAGNON, MICHAEL DBA LOUISIANA DISCOUNT INC., DISCOUNT TOBACCO OUTLET #27, 106 SMITH STREET, WEST MONROE, LA 71292, RETAIL BEER "CLASS B", RETAIL LIQUOR "CLASS D", 2010 RENEWAL

13) RAMSEY, HILTON T. JR DBA J & B LOUNGE, 507 WASHINGTON ST., WEST MONROE, LA 71292, RETAIL BEER "CLASS A", RETAIL LIQUOR "CLASS C", 2010 RENEWAL

14) SMITH, JAMES A. DBA CLASSIC FOODS, 610 SMITH STREET, WEST MONROE, LA 71292, RETAIL BEER "CLASS B", RETAIL LIQUOR "CLASS D", 2010 RENEWAL

**OTHER BUSINESS:**

**DISCUSSION/ACTION:**

Ms. Moore spoke briefly regarding the 2010 Census and requested that calendars provided by the Census Bureau be sent out to the departments to make them aware of the impending census count.

Ms. Moore provided the jury with information about the proposed 2010 State Transportation budget.

Ms. Moore asked that the Personnel Committee meeting be rescheduled to the 21<sup>st</sup> of December instead of December 7<sup>th</sup>.

Mr. Cammack spoke regarding the LGAP Grant.

**INVITATION FOR PUBLIC PARTICIPATION:**

Rev. John Sewell congratulated Dr. Reddix on winning the seat for District D and commented on items discussed during the meeting.

There being no other business to come before the jury, a motion to adjourn was offered by Mr. Jackson. The meeting was adjourned at 7:20 p.m.

**A D J O U R N !**