

**PROCEEDINGS OF THE POLICE JURY, PARISH OF OUACHITA,  
STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING HELD ON  
MONDAY, OCTOBER 5, 2009 AT 5:34 P.M.**

The Police Jury of the Parish of Ouachita, State of Louisiana met in a regular session in the Ouachita Parish Police Jury Meeting Room, Courthouse Building, Monroe, Louisiana on Monday, October 5, 2009 at 5:34 p.m., and was duly convened by Mr. Shane Smiley, President, who stated that the Police Jury was ready for the transaction of business.

<b><u>Members Present</u></b>	<b>(6)</b>
<b>Charles Jackson</b>	<b>District A</b>
<b>Mack Calhoun</b>	<b>District B</b>
<b>Walt Caldwell</b>	<b>District C</b>
<b>Ruby Blade</b>	<b>District D</b>
<b>Shane Smiley</b>	<b>District E</b>
<b>Pat Moore</b>	<b>District F</b>

<b><u>Members Absent</u></b>	<b>(0)</b>
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The invocation was given by Mr. Smiley. The Pledge of Allegiance to the flag was led by Mr. Smiley.

Ms. Moore, seconded by Ms. Blade, offered a motion to adopt the minutes of the Regular Police Jury meeting including the committee meetings held on September 21, 2009 with corrections on page 10 and 17. Motion passed without any opposition.

**VISITORS:**

The president recognized Dr. Teri O’Neal, Coroner who was not present.

The president recognized Judy Bell, President/CEO of The Wellspring. Ms. Bell spoke regarding the recently awarded Safe Haven Grant in the amount of \$400,000. Ms. Bell stated that she was asking that the jury would authorize the president to execute the necessary documents regarding the grant. The president stated that this item was on his agenda and asked whether or not anyone had a problem taking up the matter at this time. No one objected to addressing the matter at this time. Motion offered by Mr. Smiley, seconded by Mr. Calhoun to accept the award and authorize the president to execute the necessary documents. Motion passed without opposition.

The president recognized Ms. Sutton. Ms. Sutton was not present at this time.

The president recognized Bill Land, Architect. Mr. Land spoke regarding the new security door additions to the Health Unit. Mr. Land indicated that these additions would limit the access of

the public to unauthorized areas within the health unit. Ms. Blade offered a motion to accept the low bid of Traxler Construction Co in the amount of \$95,000. The president stated that this item was on Ms. Blade's agenda and asked that the matter be addressed at this time. No one objected. Ms. Moore seconded Ms. Blade's motion. Motion passed without any opposition.

The president announced the following service awards for the month of October 2009.

**GREEN OAKS**  
**JESSE WILLIAMS – 35 YRS**

**PUBLIC WORKS**  
**JAMES CAPLES – 5 YRS**

The president requested a motion to recess the regular meeting in favor of the personnel committee meeting. Motion offered by Mr. Caldwell, seconded by Ms. Moore to recess the regular meeting and convene as the personnel committee. Motion passed without opposition.

**PERSONNEL COMMITTEE MEETING**

The chairperson, Ms. Moore called the Personnel Committee meeting to order at 5:45 p.m.

The chairperson recognized Mr. Cammack, Treasurer. Mr. Cammack spoke regarding the dental and voluntary life insurance for parish employees. Mr. Cammack recommended a change in the dental insurance from Humana to MetLife, and a change in the Voluntary Life Insurance from Humana to MetLife for the year of 2010. Motion offered by Mr. Jackson, seconded by Mr. Smiley to approve the recommendation of the Treasurer regarding the dental and voluntary life insurance. Motion passed without opposition.

Ms. Moore recognized Chief Hemphill, Fire Department. Chief Hemphill recommended the following personnel actions for approval.

**SICK LEAVE**

Carlisle, Tina	Termination of Extended Sick Leave	Effective 09/28/09
Jordan, Donald	Termination of Extended Sick Leave	Effective 09/18/09
Lenard, Christopher	Termination of Extended Sick Leave	Effective 09/28/09

Motion offered by Mr. Caldwell, seconded by Ms. Blade to approve the recommendations of the fire chief. Motion passed without opposition.

## SICK LEAVE

Britt, Jay	Extended Sick Leave	Effective 08/29/09
Wink, A. J.	Extended Sick Leave	Effective 08/25/09
Davis, Roy	Extended Sick Leave	Effective 09/14/09

Motion offered by Mr. Jackson, seconded by Mr. Calhoun to approve the recommendations of the fire chief regarding the extended sick leave. Motion passed without opposition.

Ms. Moore recognized Ms. Bennett, WIA. Ms. Bennett spoke regarding the request for administrative assistance from the LaJet Coordinator, Leonard Tims and the increase in his salary by \$7,000.00. Discussion ensued. Motion offered by Mr. Caldwell, seconded by Mr. Jackson to approve the request subject to written approval from the state, budget approval and effective upon confirmation. Motion passed without opposition.

Ms. Moore recognized Mr. Rhodes, Director of Green Oaks. Mr. Rhodes spoke regarding the request of the advisory board to use employee performance evaluations as merit pay adjustments for 2010. A lengthy discussion ensued. A motion was offered by Mr. Jackson to approve the request. The motion died for a lack of a second and was later withdrawn by Mr. Jackson. Ms. Moore asked that the matter be deferred to the November 3<sup>rd</sup> meeting of the jury.

Mr. Rhodes requested to hire Melissa Wallace in the position of Juvenile Detention Officer II-Female. Motion offered by Mr. Caldwell, seconded by Mr. Smiley to approve the recommendation to hire Melissa Wallace as a Juvenile Detention Officer II-Female. Motion passed without opposition.

The chair recognized Mr. Murray, Public Works Director. Mr. Murray requested to hire James McClellan permanently in the position of Survey Aide I. Motion offered by Mr. Calhoun, seconded by Mr. Caldwell to approve the recommendation to hire James McClellan as a Survey Aide I. Motion passed without opposition.

Ms. Moore reminded the department heads of the upcoming ULM Day-October 13, 2009. There being no other business to come before this committee, a motion to adjourn was offered by Mr. Calhoun, seconded by Mr. Caldwell. The Personnel Committee meeting was adjourned at 6:15 p.m.

A motion to entered into the Public Works Committee meeting was offered by Mr. Caldwell, seconded by Mr. Smiley. Motion passed without opposition.

## **PUBLIC WORKS COMMITTEE MEETING**

The chairman, Mr. Calhoun called the Public Works Committee meeting to order at 6:17 p.m.

The chairman recognized Mr. Smiley, District E. Mr. Smiley recognized Ms. Corine Sutton of 48 Fair Oaks Drive, Monroe. Mr. Smiley spoke regarding the replacement of the drainage pipe within the Town & Country Subdivision and Fair Oaks Drive. A lengthy discussion ensued. Mr. Murray and Mr. Mitchell spoke regarding the matter. No action was taken on this matter.

The chairman recognized visitor Pete Jones of 783 Zodie Sims Rd, Calhoun. Mr. Jones spoke regarding the dedicated right of way next to his property. Mr. Mitchell spoke regarding the matter. Motion offered by Mr. Caldwell, seconded by Mr. Smiley to write a letter responding to Mr. Jones inquiry stating that the public right of way has not been revoked and that the public has access to that road. Motion passed without opposition.

The chairman asked for a waiver to the agenda to discuss the matter concerning Chatmon Johnson Road. Motion offered by Mr. Caldwell, seconded by Ms. Moore to waive the agenda to take up the matter concerning the construction on Chatmon Johnson Rd. Motion passed without opposition.

Mr. Caldwell left the meeting at this time. Discussion ensued. Mr. Mitchell and Mr. Murray spoke regarding the matter concerning the right of ways and the possibility of having a contractor build the road.

Mr. Caldwell returned at this time. Discussion ensued again. Mr. Calhoun asked that the matter be deferred to the October 19<sup>th</sup> meeting of the jury.

Mr. Murray stated that the parish would be receiving additional stimulus monies for bridge replacements, namely Rifle Range Rd/Dean Chapel Rd Bridges, Richardson Road Bridge 1 and 2, and Red Cut Loop Road Bridge 1 and 2.

There being no other business to come before this committee, a motion to adjourn was offered by Mr. Caldwell, seconded by Ms. Moore. The Public Works Committee meeting was adjourned at 6:49 p.m.

A motion was offered by Ms. Moore, seconded by Ms. Blade to reconvene the regular meeting. Motion passed with the regular meeting reconvening at 6:50 p.m.

The following department heads presented monthly reports.

## **DEPARTMENT HEAD REPORTS**

### **OCC CORRECTIONS: Major Brian Newcomer**

Major Newcomer spoke regarding the proposed new dorm. Discussion ensued. Motion offered by Mr. Caldwell to authorize the construction of the dorm subject to approval by the fire marshal and not to exceed a cost of \$50,000, to be taken out of the 1996 Jail Capital Outlay Fund. Discussion ensued again. Mr. Caldwell withdrew his original motion and offered another. Motion offered by Mr. Caldwell, seconded by Mr. Jackson to authorize the administrative staff,

and building inspector to work with the warden to bring back a plan for the construction of the dorm. Discussion ensued again. Motion passed without opposition.

**MOTIONS \* ORDINANCES \* RESOLUTIONS:**

The president recognized Mr. Jackson, District A.

**MR. CHARLES JACKSON, DISTRICT**

Mr. Jackson asked Mr. Holtzclaw to speak regarding the Green Springs Drainage Project. Mr. Holtzclaw indicated that he has not had an opportunity to get the needed information on that project, but would address it at the next meeting.

The president recognized Mr. Calhoun, District B.

**MR. MACK CALHOUN, DISTRICT B:**

Mr. Calhoun spoke briefly about the construction progress within the West Ouachita Recreation District.

The president recognized Mr. Caldwell, District C.

**MR. WALT CALDWELL, DISTRICT C:**

Mr. Caldwell asked Mr. Holtzclaw and Mr. Murray about the status of Skate Lane. Mr. Holtzclaw indicated that he was waiting on additional information from Mr. Harrison's office. Mr. Caldwell asked that the matter be placed back on the October 19<sup>th</sup> agenda.

Mr. Caldwell asked Mr. Murray to speak regarding the drainage issues at Frenchmen's Bend. Mr. Mitchell addressed the jury and gave an update regarding the drainage issues and right of ways within Frenchmen's Bend Subdivision. Mr. Caldwell asked that the matter be placed back on the agenda for the next meeting.

The president recognized Ms. Blade, District D.

**MS. RUBY BLADE, DISTRICT D:**

Ms. Blade indicated that she had no additional items.

**MR. SHANE SMILEY, DISTRICT E:**

The president spoke regarding the first meeting date for in the month of November. Mr. Smiley indicated that the first Monday falls on a parish holiday and needed to be changed. Motion offered by Mr. Smiley, seconded by Mr. Caldwell to change the meeting date of the police jury from November 2, 2009 to November 3, 2009. Motion passed without any opposition.

The president spoke regarding the annual renewal of the LaJet Contract. Motion offered by Mr. Smiley, seconded by Ms. Moore to authorize the president to approval the agreement and execute the contract. Motion passed without opposition.

The president spoke regarding the funding for public information on the upcoming bond election. Discussion ensued. Motion offered by Mr. Smiley, seconded by Mr. Caldwell to join the other two entities in funding a public information mail out supporting the upcoming bond election (1.8 mils) not to exceed \$2,500.00. The motion passed with Calhoun, Caldwell, Blade, Smiley and Moore voting yes and Jackson voting no.

The president spoke regarding the approval of appraiser fee schedule for the Finks Hideaway Rd Project. The president asked that the matter be deferred to the October 19<sup>th</sup> meeting of the jury.

Mr. Smiley introduced the following ordinance.

**ORDINANCE NO. 8940  
(INTRODUCTION ONLY)**

**AN ORDINANCE AMENDING CHAPTER 22 OF THE COMPILED  
ORDINANCES OF OUACHITA PARISH AMENDING SECTION 8 OF  
SAID CHAPTER, SAID ORDINANCE PROVIDING FOR AN ANNUAL  
REVENUE FOR THE PARISH OF OUACHITA, STATE OF LOUISIANA,  
LEVYING ANNUAL TAXES FOR SAID PURPOSES AND FURTHER  
PROVIDING WITH RESPECT THERETO.**

**2009 REVENUE LAW**

**SECTION ONE: BE IT ORDAINED** by this Police Jury of the Parish of Ouachita, State of Louisiana, in legal and regular session convened that for the calendar year 2009 there is hereby levied an annual tax of **4.18** mills on the dollar of the assessed valuation of all property situated in the Parish of Ouachita, State of Louisiana, outside of the incorporated municipalities of Monroe, West Monroe, Sterlington, and Richwood; said valuation being shown by the assessment rolls for the year 2009 as said rolls are filed in the Office of the Sheriff and Tax Collector and the Clerk of Court of Ouachita Parish. The said tax of 4.18 mills is hereby levied and shall be set apart and dedicated to the use of the General Fund for paying all expenses of the Parish which may arise during the calendar year 2009 according to the estimates of expenditures hereto adopted.

**SECTION TWO: BE IT FURTHER ORDAINED**, that for the calendar year 2009 there is hereby levied a special tax of 2.09 mills on the dollar of the assessed valuation of all property situated within the corporate limits of the City of Monroe, the City of West Monroe, The Town of Sterlington, and the Town of Richwood, not exempt from taxation for General Fund purposes, said valuation being shown by the assessment rolls for the year 2009 as said rolls are filed according to law in the Clerk of Court's Office of the Parish of Ouachita, and in the Office of Sheriff and Tax Collector.

**SECTION THREE: BE IT FURTHER ORDAINED**, for the calendar year 2009 there is hereby levied a special tax of 7.50 mills on the dollar of the assessed valuation of all property situated in the Parish of Ouachita, and not exempt from taxation by the Constitution and Laws of the State of Louisiana for the purpose of providing funds for equipment, supplies, maintenance, operation, construction, acquisition, improvement, renovation and support of the Ouachita Parish Library and its branches, said valuation being shown by the assessment roll for the year 2009 according to the election held in Ouachita Parish, Louisiana, on the 19<sup>th</sup> day of July, 2003, for the purpose of voting said tax under the provisions of resolution adopted November 18, 1995, and the election held in Ouachita Parish, Louisiana on the 19<sup>th</sup> day of July, 2003, for the purpose of rededicating the proceeds of said tax under the provisions of resolution adopted April 21, 2003, as said rolls are filed according to the law in the Clerk of Court's Office of the Parish of Ouachita, and in the Office of the Sheriff and Tax Collector.

**SECTION FOUR: BE IT FURTHER ORDAINED**, that for the calendar year 2009 there is hereby levied a special tax of 0.74 mills on the dollar of the assessed valuation of all property subject to taxation in the Parish of Ouachita for the purpose of operating, maintaining, sustaining, and erecting Ouachita Parish Health Units, including rabies and animal control facilities according to the election held on July 17, 2004, resolution adopted April 19, 2004, as said rolls are filed according to law in the Clerk of Court's Office of the Parish of Ouachita, and in the Office of the Sheriff and Tax Collector.

**SECTION FIVE: BE IT FURTHER ORDAINED** by the Ouachita Parish Police Jury, sitting and acting as the Board of Commissioners of the Fire Protection District No. One of the Parish of Ouachita, that for the calendar year 2008 there is hereby levied a special tax of 19.11 mills on the dollar on all property subject to taxation in said District for the purpose of maintaining and operating the Fire Protection Districts fire protection facilities and obtaining water for fire protection purposes; said valuation being shown by the assessment roll for the year 2008, according to the election held on October 15, 2005, resolution adopted July 5, 2005, as said rolls are filed according to law in the Clerk of Court's office of the Parish of Ouachita, and in the Office of the Sheriff and Tax Collector.

**SECTION SIX: BE IT FURTHER ORDAINED** that for the calendar year 2009 there is hereby levied a special tax of 8.51 mills on all property subject to taxation in the Parish of Ouachita for the purpose of improving, maintaining, operating and equipping the Ouachita Correctional Center; and, there is further levied a special tax of 0.59 mils on

all property subject to taxation in said Parish, for the purpose of making major improvements, repairs and/or renovations to the existing Ouachita Correctional Center buildings and structures together with the necessary equipment, furnishings and financing therefore, said valuation being shown by the assessment rolls for the year 2009 according to the election held in Ouachita Parish on July 21, 2007, resolution adopted April 16, 2007, as said rolls are filed according to law in the Clerk of Court's office of the Parish of Ouachita, and in the office of the Sheriff and Tax Collector.

**SECTION SEVEN: BE IT FURTHER ORDAINED** that for the calendar year 2009 there is hereby levied a special tax of 2.65 mills on the dollar of the assessed valuation on all property subject to taxation in the Parish of Ouachita, for the purpose of improving, maintaining, operating and equipping juvenile detention facilities; and a special tax of 0.30 mills on the dollar of the assessed valuation on all property subject to taxation in the Parish of Ouachita, for the purpose of acquiring, financing, and constructing a building to house juvenile detention alternative programs and related services at the Ouachita Parish Juvenile Detention Center, together with the necessary sites, equipment, and furnishings therefore, according to the election held in Ouachita Parish on July 15, 2006, resolution adopted April 17, 2006, said valuation being shown by the assessment rolls for the year 2009 as said rolls are filed according to law in the Clerk of Court's office in the Parish of Ouachita, and in the office of the Sheriff and Tax Collector.

**SECTION EIGHT: BE IT FURTHER ORDAINED** that for the calendar year 2009, there is hereby levied a special tax of 2.00 mills on the dollar of the assessed valuation on all taxable property situated in Road Lighting District No. 1 of the Parish of Ouachita for the purpose of providing, maintaining, and operating electric lights on the street, roads, highways, alleys, and public places in said District, said valuation being shown by the assessment roll for the year 2009 and a service charge of -0- to be assessed to persons occupying residential and non-residential structures and persons owning unoccupied structures located wholly or partly within the boundaries of the Road Lighting District No. 1, and to persons owning lots wholly or partly within the District upon which no structure is located, pursuant to the provision of the proposition which was approved at an election held on July 21, 2003.

**SECTION NINE: BE IT FURTHER ORDAINED** that for the calendar year 2009 there is hereby levied a special tax of eight cents per acre on all woodlands subject to taxation in the Parish of Ouachita for the purpose of Forest Protection, all as set forth under Act 5 of the 1990 Louisiana Legislature.

**SECTION TEN: BE IT FURTHER ORDAINED** by the Ouachita Parish Police Jury, acting for the Board of Commissioners of the Mosquito Abatement District No. 1 of the Parish of Ouachita, that for the calendar year 2009 there is hereby levied a special tax of 1.99 mills on the dollar of the assessed valuation of all property situated in the Parish of Ouachita, and not exempt from taxation by the Constitution and Laws of the State of Louisiana for the purpose of "the abatement, control, eradication and study of mosquitoes

and other arthropods of public health importance and all activities incidental thereto” according to the election held in Ouachita Parish on March 8, 2008, for the purpose of voting said tax under the provisions of resolution adopted November 19, 2007, said valuation being shown by the assessment rolls for the year 2009 as said rolls are filed according to the law in the Clerk of Court's Office of the Parish of Ouachita, and in the Office of the Sheriff and Tax Collector.

**SECTION ELEVEN: BE IT FURTHER ORDAINED**, that all said taxes enumerated herein in the various sections of this Ordinance shall be eligible and collectable on the same day in the manner as provided by existing laws and ordinances of the Police Jury.

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The president recognized Ms. Moore, District F.

**MS. PAT MOORE, DISTRICT F:**

Ms. Moore asked Mr. Holtzclaw to speak regarding the Tanglewood Heights Flood Control Project. Mr. Holtzclaw spoke regarding the letter received by the jury referencing the project and its status. Mr. Holtzclaw recommended that the jury respond to the letter and request an extension on the project. Discussion ensued. Motion offered by Ms. Moore, seconded by Mr. Caldwell to allow the parish engineer to respond to the letter requesting an extension on the project. Motion passed without opposition.

**ADMINISTRATIVE REPORTS:**

The president recognized Mr. Cammack, Treasurer.

**FISCAL: Mr. Brad Cammack, Treasurer:**

Mr. Cammack spoke regarding the Jefferson Audio (JAVS) Support Contract. Discussion ensued. The president asked that the matter be deferred to the October 19<sup>th</sup> meeting of the jury when Mr. Kadar will be able to appear.

Mr. Cammack spoke regarding the Energy Efficient Grant Allocations. Mr. Cammack stated that the parish has been awarded grant monies by the Office of Natural Resources in the amount of \$62,000, to divided among the municipalities within the parish. Mr. Cammack stated that he coordinate a meeting with the municipalities and Mr. Jackson and Calhoun regarding the grant.

Mr. Cammack presented the following budgets for 2010-Eagle Lake Road Improvements, Eastern Forest Sewer, FEMA Property Maintenance Fund, General Liability Insurance,

Workmen's Comp Insurance Fund, and the Administrative Fund. Mr. Cammack stated that Green Oaks, 911, Mosquito Abatement, Health Unit, Library, and a preliminary draft of the Jail Operations budgets were ready to be reviewed. Mr. Cammack asked that the jury allow Mr. Jackson to call a budget meeting on October 12, 2009, from 3 to 5 p.m. Mr. Cammack stated that a packet would be sent out along with a notice of the meeting. No other action was taken on this matter.

Mr. Cammack spoke regarding the request of the law clerks to occupy an area where the sheriff's office now occupies. Discussion ensued. No action was taken on this matter.

The president recognized Chief Hemphill, Fire Department.

**FIRE: Chief Pat Hemphill, Fire Department**

The chief indicated that he had no additional items.

The president recognized Mr. Mitchell, Legal.

**LEGAL: Mr. Jay B. Mitchell, Assist. Dist. Attorney**

Mr. Mitchell spoke briefly regarding the Road Lighting Districts Revenue Ordinance. Mr. Mitchell stated that the ordinance would be presented at the special meeting on October 20, 2009, after the election.

The president recognized Mr. Murray, Public Works.

**PUBLIC WORKS: Mr. John Tom Murray, Director**

Mr. Murray spoke regarding the bid tabulation for an asphalt maintainer/patcher and recommended that La Machinery Co., be awarded the contract for their bid of \$91,190.00. Motion offered by Mr. Calhoun, seconded by Mr. Caldwell to approve the recommendation of the director for the asphalt maintainer/patcher. Motion passed without opposition.

The president recognized Mr. Holtzclaw, Engineer.

**ROADS & DRAINAGE: Mr. Tom Holtzclaw, Engineer**

Mr. Holtzclaw stated that he had been working with Gary Fontana on upcoming LCDBG projects. Mr. Holtzclaw indicated that he was seeking direction from the jury to identify those projects that need to be pursued at this time. Discussion ensued. Motion offered by Mr. Calhoun, seconded by Mr. Caldwell that any FY2010 LCDBG grant monies be spent on the westside of the river. Motion passed without opposition.

Mr. Holtzclaw spoke regarding the State Hazard Mitigation and FEMA Disaster Recovery Funds. Mr. Holtzclaw stated that he would be scheduling a meeting in the next week to discuss the projects and criteria associated with those funds. Discussion ensued.

Motion offered by Mr. Calhoun, seconded by Mr. Caldwell that the T-1A Canal be included in the state hazard fund as well as the FEMA Disaster Recovery Fund due to the flooding of 14 houses in the past. A lengthy discussion ensued again. Motion passed with Calhoun, Caldwell, Smiley, Moore and Blade voting yes and Jackson voting no.

**BEER AND WHISKEY APPLICATIONS:**

There were none.

**INVITATION FOR PUBLIC PARTICIPATION:**

James Poe of 122 Camp Rd expressed thanks to the jury for the recent striping of the roads in his neighborhood.

There being no other business to come before the jury, a motion to adjourn was offered by Mr. Caldwell, seconded by Mr. Smiley. The meeting was adjourned at 8:42 p.m.

**A D J O U R N !**