

**PROCEEDINGS OF THE POLICE JURY, PARISH OF OUACHITA,
STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING HELD
MONDAY, JULY 6, 2009 AT 5:37 P.M.**

The Police Jury of the Parish of Ouachita, State of Louisiana met in regular and legal session in the Ouachita Parish Police Jury Meeting Room, Courthouse Building, Monroe, Louisiana on Monday, July 6, 2009 at 5:37 p.m., and was duly convened by Mr. Shane Smiley, President, who stated that the Police Jury was ready for the transaction of business.

<u>Members Present</u>	(6)
Charles Jackson	District A
Mack Calhoun	District B
Walt Caldwell	District C
Ruby Blade	District D
Shane Smiley	District E
Pat Moore	District F

<u>Members Absent</u>	(0)
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Invocation was given by Mr. Calhoun, District B. Pledge of Allegiance to the flag was led by Mr. Calhoun.

The president welcome Ms. Ruby Blade to the jury and thanked her for serving during the interim.

The president stated that the floor was open for nominations for Vice President. Mr. Calhoun nominated Mr. Walt Caldwell for Vice President. Motion offered by Ms. Moore, seconded by Ms. Blade to close the nominations. Motion passed without any opposition. The president called for the vote on the nominee, Mr. Caldwell, as Vice President of the Police Jury. The vote was a unanimous yes.

A motion to adopt the minutes of the regular police jury meeting including the committee meetings held on June 1, 2009; and the special meeting held on June 5, 2009, was offered by Mr. Caldwell, seconded by Ms. Moore. Motion passed without any opposition.

The president recognized Gary Fontana, CDBG Grant Consultant spoke regarding the 2009 Sewer Projects. Mr. Fontana asked that the jury consider passing a resolution for the Burney Subdivision project. The president indicated that the resolution was an item on his agenda and asked the jury to address the matter at this time. There was no objection to addressing the matter at this time. Motion offered by Mr. Smiley, seconded by Mr. Caldwell to adopt the following resolution.

RESOLUTION NO. 09-60

WHEREAS, the Ouachita Parish Police Jury has been awarded a Louisiana Community Development Block Grant (LCDBG) for sewer improvements (Burney Subdivision); and

WHEREAS, the LCDBG Program requires the adoption of plans and policies, appointments and authorization of individuals for compliance with the LCDBG regulations;

WHEREAS, it is necessary under the regulations of the LCDBG Program to authorize certain individuals to sign for Requests for Payment for LCDBG funds and to authorize one individual to certify to the correctness of each signature, designate an official depository to hold LCDBG funds and authorize certain individuals to sign checks on the official depository;

NOW, THEREFORE:

BE IT RESOLVED by the Ouachita Parish Police Jury in regular session convened that the following plans and policies be adopted; (1) Procurement Policy, (2) Residential Antidisplacement and Relocation Assistance Plan and (3) Policy Statement for Communicating Information to Persons with Sensory Impairments;

BE IT FURTHER RESOLVED that the following appointments and authorization of individuals are made; (1) Handicapped/Section 504 Compliance/Coordinator – Bradley N. Cammack (2) Antidisplacement Coordinator – Bradley N. Cammack, (3) Equal Employment Officer – Bradley N. Cammack, (4) Citizen Complaint Officer – Bradley N. Cammack, (5) Labor Compliance Officer - LCDBG Administrator, and (6) Authorize the President to sign all documents pertaining to the LCDBG Program;

BE IT FURTHER RESOLVED that Bradley N. Cammack and Karen Cupit are hereby authorized to sign for Requests for Payment; Shane Smiley shall certify to the correctness of each signature and that Community Trust Bank is hereby designated as the official depository of all LCDBG funds and that Brad Cammack is authorized to sign checks on the official depository, which is required for each check.

The above resolution was adopted on the 6th day of July 2009.

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Mr. Cammack asked that Mr. Fontana be allowed to speak regarding the upcoming grant year. Mr. Fontana spoke regarding the grant process for the upcoming year, and asked that the jury start considering projects that could possibly be funded. Mr. Fontana indicated that the deadline for applying for such projects was forthcoming. No other action was taken on this matter.

The president recognized Mr. Edward Johnson of Huntington Park Subdivision. Mr. Johnson was not present.

The president stated that Mr. Calhoun asked that Mr. James Coward be added to the list of visitors. The president recognized Mr. Coward.

Mr. James Coward of 1208 Belle Cote Rd, West Monroe, spoke regarding a ditch behind his home. Mr. Coward stated that he had asked for help for a number of years and nothing had been done. Mr. Coward presented pictures to the jury. A heated discussion ensued. No action was taken on the matter.

The president announced the following service awards for the month of July 2009.

PUBLIC WORKS
ROGER LEE-5 YRS
TONY JOHNSON-15 YRS
JEFFERY SCOTT-10 YRS

GREEN OAKS
AUBREY HIGGINS-10 YRS

The president requested a motion to recess the regular meeting in favor of the Personnel Committee Meeting. Motion offered by Mr. Caldwell, seconded by Mr. Calhoun to recess the regular meeting and reconvene as the Personnel Committee meeting. Motion passed without opposition.

PERSONNEL COMMITTEE MEETING

The president called the Personnel Committee meeting to order at 5:50 p.m., and recognized Chief Hemphill.

Chief Hemphill indicated that he had three personnel matters for consideration. Chief Hemphill recommended the following personnel actions for approval.

Sick Leave

Garvan, Michael S	Extended Sick Leave	Effective 6/18/09
Hutton, David T.	Extended Sick Leave	Effective 6/03/09
Nelson, Daniel S.	Extended Sick Leave	Effective 6/12/09

Motion offered by Mr. Caldwell, seconded by Mr. Jackson to accept the recommendations of the fire chief. Motion passed without any opposition.

The president recognized Mr. Rhodes, Green Oaks Detention Center. Mr. Rhodes requested to hire two (2) Juvenile Detention Officers II, Ricky D. Fuller and Gary D. Melton to replace employees that had been terminated or left voluntarily. Motion offered by Mr. Caldwell,

seconded by Ms. Blade to accept the recommendation of Mr. Rhodes. Motion passed without any opposition.

Mr. Rhodes spoke regarding the contract with Willstaff for three temporary employees. Mr. Rhodes indicated that two of the three had been hired and to avoid spending additional monies that the remaining time on the contract of the two should be bought at this time. Motion offered by Mr. Caldwell, seconded by Ms. Moore to accept the recommendation of Mr. Rhodes. Motion passed without any opposition.

The president recognized Mr. Murray, Public Works. Mr. Murray spoke regarding the new job description for a Vehicle Wash Facility Operator and recommended that the job description be approved at this time. Motion offered by Mr. Caldwell, seconded by Ms. Blade to accept the recommendation of Mr. Murray for the position. Motion passed without opposition.

A motion to adjourn was offered by Mr. Caldwell, seconded by Mr. Jackson. The Personnel Committee meeting was adjourned at 5:59 p.m.

The president requested a motion to enter into the Public Works Committee meeting at this time. Motion offered by Mr. Caldwell, seconded by Ms. Moore to convene the Public Works Committee meeting. Motion passed without opposition.

PUBLIC WORKS COMMITTEE MEETING

The chairman, Mr. Calhoun called the meeting to order at 6:00 p.m., and recognized Mr. Murray.

Mr. Murray spoke regarding the preliminary subdivision approval for the South Prairion Subdivision in District B. Discussion ensued. Mr. Harrison spoke and recommended denial of the preliminary subdivision approval. Motion by Mr. Calhoun, seconded by Mr. Caldwell to deny the preliminary subdivision of the South Prairion Subdivision in District B, subject to the comments of the parish engineer. Motion passed without opposition.

Mr. Murray asked Mr. Harrison to speak regarding the minor subdivision approval for Canaan Subdivision, Unit 1 located in District F. Mr. Harrison spoke and stated that the contractor has not provided the necessary documents for a water supply. Mr. Harrison recommended denial of the minor subdivision approval pending the receipt of the items that are outstanding. Motion offered by Ms. Moore, seconded by Mr. Jackson to deny the minor subdivision approval of Canaan Subdivision, Unit 1 (District F) subject to the comments of the parish engineer. Motion passed without opposition.

Mr. Murray spoke regarding the final subdivision approval of Long Leaf Plantation, Unit 1 (District B). Mr. Murray and Mr. Harrison recommended denial of the final subdivision approval for Long Leaf Plantation, Unit 1 (District B). Motion offered by Mr. Calhoun, seconded by Mr. Jackson to accept the recommendations of the Public Works Director and Mr. Harrison regarding Long Leaf Plantation, Unit 1. Motion passed without opposition.

Mr. Murray spoke regarding the off road ditching projects in Garden Park and Tanglewood Subdivisions. No action was taken on this matter.

Mr. Murray spoke regarding the purchase of a storage container for sand bags. Mr. Murray asked permission to purchase two containers at a cost of approximately \$8,000. Discussion ensued. Motion offered by Mr. Caldwell, seconded by Ms. Blade to spend up to \$9,000 to purchase two storage containers for sand bags at public works, and seek reimbursement for the monies spent for the purchase of the containers. Motion passed with Mr. Jackson voting no.

A motion to adjourn the public works committee meeting and reconvene the regular meeting was offered by Mr. Caldwell, seconded by Mr. Jackson. Motion passed without opposition.

The regular meeting was reconvened at 6:15 p.m.

The following department heads presented reports for the month.

DEPARTMENT HEAD REPORTS

GREEN OAKS: Mr. Mike Rhodes, Director

Mr. Rhodes stated that he was in the process of gearing up for the upcoming budget season with his operational committee. No action was taken on this matter.

HOMELAND SECURITY: Mr. Butch Beckham, Director

Mr. Beckham spoke regarding a recent meeting with the Red Cross about sheltering.

HOUSING: Ms. Peggy Steele, Housing Director

Ms. Steele stated that she had no additional items. Ms. Moore congratulated Ms. Steele on her recent appointment to the National Training and Redevelopment Program.

LAJET: Mr. Leonard Tims, Director

Mr. Tims reported that his department had a successful state audit during the month of June with no findings.

MOTIONS * ORDINANCES * RESOLUTIONS:

The president recognized Mr. Jackson, District A.

MR. CHARLES JACKSON, DISTRICT A:

Mr. Jackson stated that he had no items for action tonight, but confirmed that the application for the Energy Efficient Grants had been filed. Mr. Jackson stated that the deadline had been extended an additional 60 days.

Mr. Jackson stated that the jury had received preliminary approval for the West Ouachita Sewer District #16 Project in the amount of \$100,000. Mr. Jackson indicated that we have been invited to submit a full proposal. No other action was taken on this matter.

The president recognized Mr. Calhoun, District B.

MR. CALHOUN, DISTRICT

Mr. Calhoun asked that the matter regarding West Ouachita Recreational District be deferred until the next meeting.

Mr. Calhoun spoke regarding a drainage ditch behind Riser School. Mr. Calhoun stated that the estimate to dig the ditch is approximately \$6,600. Mr. Mitchell stated that a cooperative endeavor agreement with the school board would be necessary to fulfill this project. Motion offered by Mr. Calhoun, seconded by Mr. Caldwell to approve the project in the amount of \$6,600, to be paid from remaining funds previously transferred to Public Works from the General Fund for the Tanglewood Culvert Project with comments from Mr. Mitchell. Discussion ensued. Motion passed without opposition.

The president recognized Mr. Caldwell, District C.

MR. CALDWELL, DISTRICT C:

Mr. Caldwell asked Mr. Mitchell to speak regarding the ULM Government Access Cable Channel. Mr. Mitchell stated that Francis Smith, from Comcast had met with Mr. Echolson from the university. Mr. Mitchell indicated that process was being made and that hopefully within the next year something will be done with the channel. Discussion ensued. Mr. Caldwell asked that the matter be placed back on his agenda during the month of September for an update.

Mr. Caldwell spoke regarding procedures for work requests by jurors. Mr. Caldwell asked that various department heads get back to him with ways to streamline the workflow process.

The president recognized Ms. Blade, District D.

MS. BLADE, DISTRICT D:

Ms. Blade indicated that she had no items, but thanked the jury for appointing her to serve as the interim juror until the October election.

MR. SHANE SMILEY, DISTRICT E:

The president spoke regarding the appraisal for the Town & Country Flood Control Project. Mr. Smiley asked that Mr. Harrison speak regarding the matter. Mr. Harrison stated that an appraisal is needed to establish the value of that final piece of property for the right of way. Motion offered by Mr. Smiley, seconded by Mr. Calhoun to give Mr. Harrison approval to get an

appraisal of the property and have it done in a timely manner. Motion passed without opposition.

The president spoke regarding the fund raising activities in parish roadways. Mr. Mitchell stated that he would draft an ordinance for the next meeting. No action was taken on this matter.

The president spoke regarding a letter of support for NOVA, a community-based non-profit organization that works with Workforce Investment Board. Motion offered by Mr. Smiley, seconded by Mr. Caldwell to give NOVA a letter of support and authorize the president to sign it. Motion passed without opposition.

The president spoke regarding the ordinance revoking a portion of right of way on Hardwood Circle. Mr. Mitchell spoke regarding the matter.

The following ordinance was introduced by Mr. Smiley:

ORDINANCE NO. 8936 (INTRODUCTION)

AN ORDINANCE REVOKING A PORTION OF RIGHT OF WAY ON HARDWOOD CIRCLE AND FURTHER PROVIDING WITH RESPECT THERETO:

WHEREAS, there exists no public purpose for the continuation of the right-of-way on Hardwood Circle,

WHEREAS, the revocation of said portion of the right of way on Hardwood Circle is in the public interest.

NOW, THEREFORE:

BE IT ORDAINED BY THE Ouachita Parish Police Jury in legal and regular session that the portion of the right of way on Hardwood Circle is hereby revoked.

BE IT FURTHER ORDAINED that Notice of this proposed revocation be published in the Official Journal of the Ouachita Parish Police Jury on July 16, 2009, and a Public Hearing shall be held in the Police Jury Meeting Room, Second Floor, Ouachita Parish Courthouse, 300 St. John Street, Monroe, Louisiana, Monday, July 20, 2009; to hear comments from all interested parties.

The above ordinance was introduced on the 6th day of July 2009.

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The president recognized Ms. Moore, District F.

MS. PAT MOORE, DISTRICT

Ms. Moore asked that the matter regarding the Housing Program Assistant for Code Enforcement/Housing be deferred until the next meeting.

Ms. Moore spoke regarding a request for a letter of support for the Southeast Post Office. Motion offered by Ms. Moore, seconded by Ms. Blade to get Mr. Mitchell to send a letter of support for the Southeast Post Office along with the resolution and then forward them to Representative Rodney Alexander's office. Motion passed without opposition.

Ms. Moore indicated that she had recently received some information regarding the water and sewage for the Ollie Burns Branch Library, and asked that the matter be deferred until the next meeting.

The following ordinance was introduced by Ms. Moore:

ORDINANCE NO. 8935 (INTRODUCTION)

AN ORDINANCE AMENDING SECTION 14.1, DECREASING THE SPEED LIMIT ON TAYLOR ROAD FROM FORTY (40) MILES PER HOUR TO TWENTY-FIVE (25) MILES PER HOUR; AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, the Ouachita Parish Police Jury has heretofore established a specific speed limit of forty (40) mph on Taylor Road, a parish road located in District F of Ouachita Parish;

WHEREAS, decreasing the speed limit to twenty-five miles-per-hour (25 mph) on Taylor Road is in the public interest,

NOW, THEREFORE:

BE IT ORDAINED by the Ouachita Parish Police Jury in legal and regular session that Section 14-1 of the Compiled Ordinances of the Ouachita Parish Police Jury, be and hereby amended as follows, to-wit:

Section 14.1 Speed Limits

Taylor Road– 25 miles per hour

BE IT FURTHER ORDAINED that Notice of this proposed speed limit be published in the Official Journal of the Ouachita Parish Police Jury and a Public Hearing be held to hear comments from all interested parties.

The above Ordinance was introduced on the 6th day of July 2009.

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ADMINISTRATIVE REPORTS:

The president recognized Mr. Cammack, Treasurer.

FISCAL: Mr. Brad Cammack, Treasurer

Mr. Cammack spoke regarding the bid tabulation for Waste Hauling and Curbside Garbage Pickup for certain Section 8 properties and recommended Waste Management be awarded the contract. Motion offered by Mr. Calhoun, seconded by Ms. Moore to accept the recommendation of the treasurer for garbage pickup. Motion passed without opposition.

Mr. Cammack spoke regarding the bid tabulation for the chiller compressor and chiller coil for the parish courthouse and asked that the matter be deferred until the next meeting of the jury.

Mr. Cammack welcomed Ms. Blade to the jury and stated that an appointment would be made with the photographer as soon as possible.

The president recognized Chief Hemphill, Fire Department.

FIRE: Chief Pat Hemphill, Fire Department

Chief Hemphill stated that bids had been opened on the equipment under the grant funds, and that a recommendation would be forthcoming at the next meeting.

The president recognized Mr. Mitchell, Assistant District Attorney.

LEGAL: Mr. Jay B. Mitchell, Assist. Dist. Attorney

Mr. Mitchell spoke regarding an amendment to the Inmate Telephone Services Contract and recommended approval. Discussion ensued. Motion offered by Mr. Jackson, seconded by Mr. Caldwell to accept the amendment to the contract as recommended by the parish attorney. Motion passed without opposition.

Mr. Mitchell spoke regarding the request for a resolution authorizing a revision to the resolutions adopted on June 1st and June 15th, which would change the canvass date of the election and change the statutory citations relative to the road lighting districts. Motion offered by Ms. Moore, seconded by Mr. Caldwell to offer the following resolution:

RESOLUTION 09-61

**A RESOLUTION AMENDING RESOLUTION NOS. 09-18 -- 09-48
RELATIVE TO ELECTIONS IN CERTAIN OUACHITA PARISH ROAD
LIGHTING DISTRICTS; AND FURTHER PROVIDING WITH RESPECT
THERETO.**

WHEREAS, on June 1, 2009 and June 15, 2009, the Ouachita Parish Police Jury, in its statutory capacity as the governing authority of Road Lighting Districts located in Ouachita Parish, Louisiana, adopted Resolution Nos. 09-18 – 09-48 calling elections in the Ouachita Parish Road Lighting Districts identified in said Resolutions, with such elections to be held on October 17, 2009;

WHEREAS, the Ouachita Parish Police Jury now finds that certain corrections and/or revisions to the language of the Resolutions identified above are necessary in order to effectively carry out the intent and purpose of such Resolutions;

NOW THEREFORE:

BE IT RESOLVED by the Ouachita Parish Police Jury that its Resolution Nos. 09-18 – 09-48 adopted on June 1, 2009 and June 15, 2009, calling elections in the Ouachita Parish Road Lighting Districts identified in said Resolutions be, and hereby are, amended and restated as follows:

- 1) That the statutory references in Section 1 (“Election Call”) of said Resolution Nos. 09-18 – 09-48 be revised to delete the citation of “Article VI, Section 26 of the Constitution of the State of Louisiana;” and to include the citations of “Article VI, Section 22 of the Constitution of the State of Louisiana” and “La. R.S. 48:1309, *et seq.*”
- 2) That the references to the dates of the authorization of any present service charges in each district as set forth in the Proposition contained in Section 1 (“Election Call”) of the above-identified Resolutions be revised to match such dates as are reflected in the *process verbal* of each district’s most recent election;
- 3) That the date and time of the review and canvass set forth in Section 3 (“Canvass”) of the above-identified Resolutions be revised to reflect that said canvass will occur at a special meeting of the Governing Authority to be held at noon (5:30 p.m.) on October 20, 2009;
- 4) That any typographical errors contained in the original, printed versions of the above-identified Resolutions be corrected.

BE IT FURTHER RESOLVED that a notation be made on the face of the Minutes of the Ouachita Parish Police Jury meetings held on June 1, 2009, and June 15, 2009, in the Minute Books maintained by the Ouachita Parish Police Jury referencing this Resolution and the revisions effected hereby.

The above resolution was adopted the 6th day of July 2009.

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The president recognized Mr. Murray, Public Works Director.

PUBLIC WORKS: Mr. John Tom Murray, Director

Mr. Murray indicated that he had no additional items.

The president recognized Mr. Harrison, Engineer.

ROADS & DRAINAGE: Mr. Don Harrison, Engineer

Mr. Harrison spoke regarding the railroad grade crossing at Booth Street and asked that the police jury would consider a motion to not object to the closing of that crossing. Mr. Mitchell spoke regarding the matter. Motion offered by Ms. Blade, seconded by Mr. Jackson to advise Kansas City Southern Railroad that the jury does not object to the permanent closure of grade crossing on Booth Street. Discussion ensued. Motion passed with Mr. Caldwell opposing.

Mr. Harrison spoke regarding the commercial sewerage treatment within the parish. Mr. Harrison reported that DHH/DEQ was enforcing the requirements that caused a problem with economic growth within the state. Mr. Harrison indicated that DHH/DEQ has since relaxed their enforcement on commercial projects that don't include domestic waste. No action was taken on this matter.

BEER AND WHISKEY APPLICATIONS:

There were none.

INVITATION FOR PUBLIC PARTICIPATION:

Mr. Byrd Minter, 2206 Briarmoor Drive, Monroe spoke regarding the needs of the monies for the V-Vehicle Plant. Mr. Minter stated that raising the sales tax instead of the property tax would pay for the obligation for the V-Car. No action was taken on this matter.

There being no other business to come before the jury, a motion to adjourn was offered by Mr. Calhoun, seconded by Mr. Caldwell. The meeting was adjourned at 7:18 p.m.

A D J O U R N !