

**PROCEEDINGS OF THE POLICE JURY, PARISH OF OUACHITA,  
STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING HELD ON  
MONDAY, SEPTEMBER 8, 2009 AT 5:35 P.M.**

The Police Jury of the Parish of Ouachita, State of Louisiana met in a regular session in the Ouachita Parish Police Jury Meeting Room, Courthouse Building, Monroe, Louisiana on Tuesday, September 8, 2009 at 5:35 p.m., and was duly convened by Mr. Shane Smiley, President, who stated that the Police Jury was ready for the transaction of business.

<b><u>Members Present</u></b>	<b>(5)</b>
<b>Charles Jackson</b>	<b>District A</b>
<b>Mack Calhoun</b>	<b>District B</b>
<b>Walt Caldwell</b>	<b>District C</b>
<b>Shane Smiley</b>	<b>District E</b>
<b>Pat Moore</b>	<b>District F</b>

<b><u>Members Absent</u></b>	<b>(1)</b>
<b>Ruby Blade</b>	<b>District D</b>

The invocation was given by Ms. Moore. The Pledge of Allegiance to the flag was led by Ms. Moore.

A motion to adopt the minutes of the Regular Police Jury meeting and special called meeting, including the committee meetings held on August 17th and August 24th, was offered by Mr. Caldwell, seconded by Ms. Moore. Motion passed without any opposition.

The president recognized visitor Jesse Bahm, District Manager of the Louisiana Department of Wildlife and Fisheries. Mr. Bahm spoke regarding the annual drawdown of Cheniere Lake. A brief discussion ensued. Mr. Calhoun indicated that this matter was on his agenda and asked if the matter could be addressed at this time. No one had a problem addressing the matter at this time. A motion was offered by Mr. Calhoun, seconded by Mr. Jackson to approve the regular drawdown of Cheniere Lake from September 15, 2009 to January 15, 2010. Motion passed without opposition.

The president announced the following service awards for the month of September 2009.

**FIRE DEPT**  
**KENNETH HOWARD – 10 YRS**

**GREEN OAKS**  
**NADANIEL ANDERSON – 5 YRS**

**PUBLIC WORKS**  
**DAVID COBB – 30 YRS**

The president requested a motion to recess the regular meeting in favor of the personnel committee meeting. Motion offered by Mr. Jackson, seconded by Ms. Moore to recess the regular meeting and convene as the Personnel Committee. Motion passed without opposition.

**PERSONNEL COMMITTEE MEETING**

The chairperson, Ms. Moore called the personnel committee meeting to order at 5:45 p.m. The chairperson recognized Mr. Cammack.

Mr. Cammack spoke regarding the ULM Day for Parish Employees. Mr. Cammack and Ms. Moore asked that the parish employees be allowed to show their support of the university on October 13, 2009, by wearing clothing or other paraphernalia. Motion offered by Ms. Moore, seconded by Mr. Jackson to declare Tuesday, October 13, 2009, as ULM Day for Parish Employees; and that parish employees be allowed to dress casual and wear the colors of the university. Motion passed without opposition.

Mr. Cammack spoke regarding the opening of an accountant position and upgrading the position of Senior Accountant to Assistant Treasurer in the Treasurer's Department. A lengthy discussion ensued. Motion offered by Mr. Calhoun, seconded by Mr. Caldwell to approve the recommendation of the Treasurer to open the position of Accountant. Motion passed without opposition. Discussion ensued again on the job description of Assistant Treasurer.

Mr. Cammack stated that he was requesting to change the position of Senior Accountant to Assistant Treasurer. Discussion ensued again. Motion offered by Mr. Caldwell, seconded by Mr. Smiley to upgrade the Senior Accountant's position 221 to Assistant Treasurer 223. Motion passed without opposition.

Mr. Cammack spoke regarding the job description for the Human Resource Coordinator. Discussion ensued. Motion offered by Mr. Caldwell, seconded by Mr. Calhoun to approve the recommendation of the Human Resource Coordinator and increase her salary by 10%. Motion passed without opposition.

Mr. Cammack spoke regarding the probationary increase for the maintenance Technician I and asked that he be granted a 5% increase in pay. Discussion ensued. Motion offered by Mr. Caldwell, seconded by Mr. Calhoun to grant a 5% pay increase to Ed Herrington. Motion passed without opposition.

Mr. Cammack spoke regarding the probationary increase for the network specialist and asked that he be granted a 5% increase in pay. Discussion ensued. Motion offered by Mr. Calhoun, seconded by Mr. Jackson to grant a 5% pay increase to Lee Morris. Motion passed without opposition.

The chairperson recognized Chief Hemphill. Chief Hemphill recommended the following personnel actions for approval:

**SICK LEAVE**

Carlisle, Tina	Extended Sick Leave	Effective 08/19/09
Howard, Velton M.	Extended Sick Leave	Effective 08/07/09
Jordan, Donald	Extended Sick Leave	Effective 08/10/09
Lenard, Christopher	Extended Sick Leave	Effective 08/19/09
Bush, Jessie B.	Termination of Extended Sick Leave	Effective 08/21/09

Motion offered by Mr. Caldwell, seconded by Mr. Smiley to approve the recommendation of the fire chief regarding sick leave. Motion passed without opposition.

**PROMOTIONS**

Thompson, Greg	Provisional	Prob. Chief of Fire Prevention	Effective 09/07/09
Jowers, Bradley K.	Firefighter	Probational Fire Driver	Effective 09/07/09
Clark, Eric	Firefighter	Probational Fire Driver	Effective 09/07/09
Loftin, James H.	Firefighter	Probational Fire Driver	Effective 09/07/09
Roan, Joshua	Firefighter	Probational Fire Driver	Effective 09/07/09
Rugg, Jared L.	Firefighter	Probational Fire Driver	Effective 09/07/09
Gable, Kenneth A.	Firefighter	Probational Fire Driver	Effective 09/07/09

Motion offered by Mr. Jackson, seconded by Mr. Calhoun to approve the promotions as recommended by the fire chief. Motion passed without opposition.

The chief spoke regarding the hiring of Cody A. Woodall in the position of Auto Service Worker and recommended that he be hired to replace Cody Jones who had resigned. Motion offered by Mr. Calhoun, seconded by Mr. Caldwell to hire Cody Woodall as recommended by the fire chief. Motion passed without opposition.

The chairperson recognized Mr. Murray, Public Works Director. Mr. Murray spoke regarding the hiring of James Kendrix in the position of Equipment Operator I. Motion offered by Mr. Caldwell, seconded by Mr. Calhoun to approve the hiring of James Kendrix as recommended by Mr. Murray. Motion passed without opposition.

Mr. Murray spoke regarding the termination of Carl Long and Fred Reed. Motion offered by Mr. Caldwell, seconded by Mr. Smiley to approve the termination of Carl Long and Fred Reed as recommended by Mr. Murray. Motion passed without opposition.

Ms. Moore recognized Mr. Rhodes, Green Oaks. Mr. Rhodes spoke regarding the hiring of a Juvenile Detention Officer II-Female and recommended the hiring of Kimberly Williams. Motion offered by Mr. Jackson, seconded by Mr. Smiley to hire Kimberly Williams in the position of Juvenile Detention Officer II-Female subject to a background check. Motion passed without opposition.

Mr. Rhodes spoke regarding the hiring of a Juvenile Detention Officer II-Male and recommended the hiring of Anthony Holmes. Motion offered by Mr. Calhoun, seconded by Mr. Jackson to hire Anthony Holmes in the position of Juvenile Detention Officer II-Male. Motion passed without opposition.

Mr. Rhodes spoke regarding hiring in the position of Juvenile Detention Supervisor and recommended hiring Tavoris Cox. Motion offered by Mr. Smiley, seconded by Mr. Jackson to hire Tavoris Cox in the position of Juvenile Detention Supervisor. Motion passed without opposition.

Ms. Moore recognized Mr. Lott, 911 Director. Mr. Lott spoke regarding the termination of 911 Call Taker, Atriel Bush. Motion offered by Mr. Smiley, seconded by Mr. Caldwell to approve the termination of Atriel Bush, 911 Call Taker. Motion passed without opposition.

There being no other business to come before this committee, a motion to adjourn was offered by Mr. Smiley, seconded by Mr. Caldwell. Motion passed without opposition.

## **PUBLIC WORKS COMMITTEE MEETING**

The chairman, Mr. Calhoun called the Public Works Committee meeting to order at 6:30 p.m., and recognized Mr. Murray, Public Works Director.

Mr. Murray spoke regarding the agreement with Entergy for the relocation of utilities on Caples Road. Motion offered by Mr. Jackson, seconded by Mr. Calhoun to authorize the reimbursement costs to Entergy for the relocation of utilities for the Caples Road Bridge Project. Motion passed without opposition.

Mr. Murray spoke regarding the preliminary subdivision approvals for Ashton Park and Caples Ridge and the resubdivision of lots 11 & 24 of Woodmonte Subdivision. Mr. Murray recommended denial of the subdivisions and the resubdivision. Motion offered by Mr. Calhoun, seconded by Mr. Caldwell to approve the recommendation to deny all subdivision and resubdivision approvals and defer them to the next meeting of the jury. Motion passed without opposition.

Mr. Murray spoke regarding the surplus vehicles and equipment at Public Works. Mr. Murray asked that the following list of equipment be declared surplus and sold at auction on October 9, 2009. Motion offered by Mr. Caldwell, seconded by Mr. Smiley to declare the vehicles and equipment surplus. Motion passed without opposition.

Asset #6068	VIN 1GDM6H1J3MJ503118	1991 GMC Single Axle Truck	94,702
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			miles
Asset #6071	VIN 1GDM6H1J7MJ503185	1991 GMC Single Axle Dump Truck	136,629 miles
Asset #6517	Serial #1916	Primemover Battery Powered Forklift	
Asset #6927	VIN 1FDYF80E3TVA19110	1996 Ford Single Axle Dump Truck	86,467 miles
Asset #6928	VIN 1FDYF80E7TVA19109	1996 Ford Single Axle Dump Truck	97,129 miles
Asset #8373	VIN 1HTSHAAR6YH237905	2000 International Tandem Axle Dump Truck	134,297 miles
Asset #8374	VIN 1HTSHAAR8YH237906	2000 International Tandem Axle Dump Truck	152,567 miles
Asset #9299	Serial #7CD0032	Caterpillar GB614 Roller/Compactor	

Mr. Murray asked Mr. Mitchell to speak regarding the request for a building permit variance for an agricultural storage building. Mr. Mitchell spoke regarding the matter and recommended that the jury grant the building permit variance and other documentation required for the permit. Motion offered by Mr. Caldwell, seconded by Mr. Calhoun to approve the variance subject to the requirements that are contain in the code of federal regulations regarding the construction of the storage facility. Motion passed without opposition.

There being no other business to come before the committee, motion to adjourn was offered by Mr. Caldwell, seconded by Mr. Jackson. The meeting was adjourned at 6:39 without any opposition.

A motion to reconvene the regular meeting was offered by Mr. Calhoun, seconded by Ms. Moore. Motion passed without opposition. The regular meeting was reconvened at 6:40 p.m.

## **DEPARTMENT HEAD REPORTS**

The following department heads submitted monthly reports:

### **CODE ENFORCEMENT: Deputy Wayne Heckford**

Deputy Heckford spoke regarding the recent Keep Louisiana Beautiful Conference and noted the awards given to himself and Deputy Elam. Deputy Elam won first place in the law enforcement division and Deputy Heckford won third place in waste reduction. The president offered congratulations on behalf of the jury.

### **CORONER: Dr. Teri O'Neal**

Warren Lee, Chief Investigator spoke on behalf of the Coroner regarding the purchase of a vehicle. Discussion ensued. Motion offered by Mr. Caldwell, seconded by Mr. Smiley to deny

the request and asked that Dr. O'Neal attend the next meeting to address the matter. Motion passed without opposition.

**GREEN OAKS: Mr. Mike Rhodes, Director**

Mr. Rhodes indicated that he had been contacted by LA Department of Justice regarding contracting with the state during an emergency. Discussion ensued. Mr. Rhodes stated that the memorandum of understanding would need jury approval after he receives it back from the state. No action was taken on this matter.

**HOMELAND SECURITY: Mr. Butch Beckham, Director**

Mr. Beckham spoke briefly regarding the current hurricane season.

**HOUSING: Ms. Peggy Steele, Director**

Ms. Steele introduced the new Code Enforcement Officer to the jury and reported briefly on his progress. Deputy Yates spoke briefly regarding his new job duties.

**LIBRARY: Ms. Cheryl Moulriere, Director**

Ms. Moulriere stated that she had no additional items and reported briefly on the progress of the new libraries. Mr. Cammack spoke regarding a matter received via email from Bill Land referencing the water supply for the new Ollie Burns Branch. Discussion ensued. Motion offered by Mr. Caldwell, seconded by Mr. Calhoun to waive the agenda to discuss the matter concerning the water source for the Ollie Burns Branch Library. Motion passed without any opposition. Discussion ensued again. Motion offered by Mr. Caldwell, seconded by Ms. Moore subject to the library board's approval to direct the engineer and architect to tie into the Greater Ouachita water line instead of the City of Monroe's water line for the Ollie Burns Branch Library

**MOSQUITO CONTROL: Shannon Rider, Interim Director**

Mr. Caldwell asked that Mr. Cammack bring back budget information regarding the cost of the chemicals for mosquito spraying.

**OCC CORRECTIONS: Major Brian Newcomer, Warden**

Warden Newcomer stated that the fire marshall had visited and was not going to approve the extension of the tents unless improvements were made. A brief discussion ensued. No action was taken on this matter.

**WORKFORCE INVESTMENT: Ms. Doretha Bennett, Director**

Ms. Bennett stated that she had 91 students to receive scholarships. Mr. Smiley indicated that he had an item on his agenda regarding WIA, and would like to address the matter at this time. By consensus, the jury took up the matter regarding Amendment #3 to the WIA Funding Agreement. Motion offered by Mr. Smiley, seconded by Mr. Calhoun to accept the additional funding in the amount of \$69,470 from the American Recovery and Reinvestment Act for Youth, Adult, and

Dislocated Workers Programs; and authorize the president to execute the necessary documents.  
Motion passed without opposition.

**MOTIONS \* ORDINANCES \* RESOLUTIONS:**

The president recognized Mr. Jackson, District A.

**MR. CHARLES JACKSON, DISTRICT A:**

Mr. Jackson, seconded by Mr. Calhoun, offered the following resolution for adoption:

**RESOLUTION NO. 09-75**

**A RESOLUTION REAPPOINTING T. M. "MIKE" MULHEARN, SR., TO THE HOSPITAL SERVICE DISTRICT NO. 1 BOARD OF COMMISSIONERS; AND FURTHER PROVIDING WITH RESPECT THERETO.**

**WHEREAS**, the term for Mike Mulhearn, Sr., has expired, and he has served admirably as a member of the Hospital Service District No. 1 Board of Directors, and desires to remain as a member of the Board of Commissioners;

**NOW, THEREFORE:**

**BE IT RESOLVED** by the Ouachita Parish Police Jury in legal and regular session that T. M. "Mike" Mulhearn, Sr., be and hereby is reappointed to a six year term on the Hospital Service District No. 1 Board of Commissioners, said reappointment beginning September 8, 2009 and ending September 9, 2015.

The above resolution was adopted the 8<sup>th</sup> day of September 2009.

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Mr. Jackson, seconded by Mr. Caldwell, offered the following resolution for adoption:

**RESOLUTION NO. 09-76**

**A RESOLUTION REAPPOINTING VIOLET LINER TO THE HOSPITAL SERVICE DISTRICT NO. 1 BOARD OF COMMISSIONERS; AND FURTHER PROVIDING WITH RESPECT THERETO.**

**WHEREAS**, the term for Violet Liner will expire, and she has served admirably as a member of the Hospital Service District No. 1 Board of Directors, and desires to remain as a member of the Board of Commissioners;

**NOW, THEREFORE:**

**BE IT RESOLVED** by the Ouachita Parish Police Jury in legal and regular session that Violet Liner be and hereby is reappointed to a six year term on the Hospital Service District No. 1 Board of Commissioners, said reappointment beginning October 6, 2009 and ending October 6, 2015.

The above Resolution was adopted on the 8<sup>th</sup> day of September 2009.

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Mr. Jackson asked that the matter regarding the Green Springs Drainage Project be deferred until the September 21<sup>st</sup> meeting of the jury. The president noted that Mr. Harrison had called and stated that he would not be in attendance at this meeting of the jury.

Mr. Jackson spoke regarding the LGAP Application for Sewer District #16 that has a deadline of October 1, 2009. Discussion ensued. No action was taken on the matter.

The president recognized Mr. Calhoun, District B.

**MR. CALHOUN, DISTRICT B:**

Mr. Calhoun stated that a soccer field was being built out on Hwy 34 with private funds within the district.

Mr. Calhoun asked Mr. Mitchell speak regarding the status of Chatman Johnson Road. Mr. Mitchell asked that Mr. Calhoun consider calling the landowner and setup a meeting at Public Works. No other action was taken on the matter.

The president recognized Mr. Caldwell, District C.

**MR. CALDWELL, DISTRICT C:**

Mr. Caldwell asked Mr. Mitchell to update the jury on the ULM Government Access Channel. Mr. Mitchell indicated that he hadn't heard anything since the last meeting, but believed that the project was moving forth.

Mr. Caldwell asked that the matter regarding Skate Lane be deferred to the September 21<sup>st</sup> meeting of the jury.

The president recognized Ms. Blade, District D.

**MS. BLADE, DISTRICT D:**

Ms. Blade was not present at this meeting.

**MR. SHANE SMILEY, DISTRICT E:**

The following resolution was offered for final adoption by Mr. Smiley, seconded by Mr. Caldwell:

**RESOLUTION NO. 09-77**

**A RESOLUTION APPROVING THE SCHEDULE OF CHARGES AND COLLECTIONS OF THE 2008 PARISH AND SPECIAL TAXES; AND GRANTING PROPER QUIETUS IN ACCORDANCE WITH LAW.**

**BE IT RESOLVED** by the Ouachita Parish Police Jury in legal and regular session that the schedule of charges and collections of the 2008 Special and Parish Taxes showing the amount of taxes collected in accordance with the schedule on file in the Office of the Secretary is hereby approved and the proper quietus granted therefore in accordance with law.

The above resolution was adopted this 8<sup>th</sup> day of September 2009.

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Mr. Smiley spoke regarding the dissemination of information regarding ballot propositions. Mr. Mitchell stated that public funds could not be used to advocate for any issue. Discussion ensued. No action was taken on the matter.

The president recognized Ms. Moore, District F.

**MS. PAT MOORE, DISTRICT F:**

Ms. Moore asked that Mr. Murray update the jury on Huntington Park Subdivision. Mr. Murray updated the jury on the various problems and solution in the Huntington Park Subdivision. Mr. Murray indicated that he would contact Mr. Johnson on the status of the sign and the other problems within the subdivision.

Ms. Moore spoke regarding the LGAP Grant Application and indicated that she would be including the demolition project and surveillance cameras for code enforcement. No action was taken on this matter.

Ms. Moore spoke regarding the Out 4 Life Coalition Strategic Planning Conference scheduled

for September 10, 2009, at the First Baptist Church in West Monroe; and encouraged each juror to attend as well as others. Ms. Moore indicated that additional information was included in each juror packet and asked that the jury support the effort of that group.

### **ADMINISTRATIVE REPORTS:**

The president recognized Mr. Cammack, Treasurer.

#### **FISCAL: Mr. Brad Cammack, Treasurer**

Mr. Cammack spoke regarding the maintenance contract on the equipment installed in courtrooms at the end of last year. Discussion ensued. The jury requested that the court administrator attend the next meeting to discuss the matter.

Mr. Cammack spoke regarding a surplus vehicle in the building maintenance department. Discussion ensued. No action was taken on this matter.

Mr. Cammack spoke regarding parking around the courthouse. Mr. Cammack indicated that he had been approached by the city to considered building a parking garage. Discussion ensued. No action was taken on the matter

Mr. Cammack spoke regarding the LGAP Grants and informed the jury that we would only be allowed to have two years of grants open at one time. Mr. Cammack reported on the various projects and the status of each. Discussion ensued. No action was taken on this matter.

The president recognized Chief Hemphill, Fire Department.

#### **FIRE: Chief Pat Hemphill, Fire Department**

Chief Hemphill spoke regarding the surplus vehicles at the fire department and requested that it be sold at auction. Motion offered by Mr. Caldwell, seconded by Mr. Calhoun to accept the recommendation of the chief and declare the 2001 Ford Crown Victoria (Asset #09553) surplus. Motion passed without opposition.

The president recognized Mr. Mitchell, Legal Counsel.

#### **LEGAL: Mr. Jay B. Mitchell, Assist. Dist. Attorney**

Mr. Mitchell spoke regarding the cooperative endeavor agreement for hazardous household waste material disposal with Louisiana Department of Environmental Quality. Mr. Mitchell asked that the jury would authorize the president to execute the contract with the company. Motion offered by Ms. Moore, seconded by Mr. Jackson to authorize the president to execute the contract with PSC upon approval of legal and accounting departments. Motion passed without opposition.

Mr. Mitchell asked that the matter concerning the servitude adjacent to the G.B. Cooley property be deferred to the September 21<sup>st</sup> meeting.

The president recognized Mr. Murray, Public Works Director  
**PUBLIC WORKS: Mr. John Tom Murray, Director**

Mr. Murray indicated that he had no additional items.

Mr. Harrison was not present at this meeting.

**ROADS & DRAINAGE: Mr. Don Harrison, Engineer**

**BEER AND WHISKEY APPLICATIONS:**

Mr. Mitchell presented the following application and recommended approval.

<b>CARPRUE, ROBERT</b>	<b>DBA LEE LEE'S CORNER, 109 NATCHITOCHE RD, WEST MONROE, LA 71292 AFTER HOURS BOTTLE CLUB</b>
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Motion offered by Mr. Calhoun, seconded by Mr. Jackson to deny the after hours bottle club application. A brief discussion ensued. A motion to reconsider was offered by Mr. Calhoun, seconded by Mr. Caldwell. Motion passed without opposition.

Motion offered by Mr. Calhoun, seconded by Mr. Caldwell to approve the after hours bottle club application. Motion passed without opposition.

There being no other business to come before the jury, a motion to adjourn was offered by Mr. Caldwell, seconded by Mr. Smiley. The meeting was adjourned at 7:58 p.m.

**A D J O U R N !**