

A G E N D A

OUACHITA PARISH POLICE JURY REGULAR MEETING

**MONDAY, FEBRUARY 6, 2012 – 5:30 P.M.
POLICE JURY MEETING ROOM**

CALL TO ORDER: Mr. Shane Smiley, District E

INVOCATION:

PLEDGE OF ALLEGIANCE:

ROLL CALL: Ms. Karen Cupit, Recording Secretary

APPROVAL OF AGENDA:

PUBLIC COMMENT PERIOD:

DISCUSSION/ACTION: Motion to adopt the Minutes of the Regular Police Jury Meeting including the Committee Meetings held on January 23, 2012

SERVICE AWARDS FOR THE MONTH OF FEBRUARY:

PUBLIC WORKS

James Purdy- 25 Years

Melinda Kiper- 15 Years

911 OFFICE

Shantrail Scott- 15 Years

VISITORS:

- 1) Paul Farr- Clerk of Court’s Office (Courthouse Parking)

DEPARTMENT HEAD REPORTS

- ANIMAL CONTROL:** Mr. Hack Tull, OPSO, Acting Director
- CODE ENFORCEMENT:** Deputy Wayne Heckford
- FIRE DEPARTMENT:** Chief Patrick Hemphill
- GREEN OAKS:** Mr. Mike Rhodes, Director
- HOMELAND SECURITY & EMERGENCY PREPAREDNESS AGENCY:** Mr. Tracy Hilburn, Director
- HOUSING:** Ms. Peggy Steele, Director
- LIBRARY:** Ms. Robin Toms, Director
- MOSQUITO CONTROL:** Ms. Shannon Rider, Director
- OCC CORRECTIONS:** Warden Brian Newcomer
- PRE-TRIAL DETAINEES:** Ms. Julia Kirby, Coordinator
- 911 OFFICE:** Mr. Craig Lott
- WORKFORCE INVESTMENT:** Ms. Doretha Bennett, Director
- LSU EXTENSION SERVICE:** Mr. Richard Letlow
Discussion/Action: Funding Agreement

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PUBLIC WORKS COMMITTEE MEETING

CALL TO ORDER: Mr. Mack Calhoun, Chairman

- 1) **Dr. Reddix, District D**
Discussion/Action: Acceptance of Concrete Streets
- 2) **Mr. Brad Cammack, Treasurer**
Discussion/Action: Approval of Change Orders for ARRA Road Projects-
Good Hope Road & Louisiana Avenue

- 3) **Consulting Engineer(s)**
Discussion/Action:

OTHER BUSINESS:

ADJOURN!

PERSONNEL COMMITTEE MEETING

CALL TO ORDER: Dr. Ollibeth Reddix, Chairperson

- 1) **Mr. Brad Cammack, Treasurer**
Discussion/Action:
 - Ethics Training for Employees
 - Ethics Training for Elected and Appointed Officials
 - Travel Request for Lee Morris
- 2) **Ms. LaTanya Harper, Human Resources**
Discussion/Action: Ethics Policy Personnel Manual Update
- 3) **Chief Pat Hemphill, Fire Department**
Discussion/Action: Personnel Actions
- 4) **Mr. John Tom Murray, Public Works**
Discussion/Action: Personnel Actions
- 5) **Mr. Mike Rhodes, Green Oaks**
Discussion/Action: Donation of Sick Leave
- 6) **Ms. Doretha Bennett, Workforce Investment**
Discussion/Action: Travel Request

OTHER BUSINESS:

ADJOURN!

MOTIONS * ORDINANCES * RESOLUTIONS:

MR. SCOTTY ROBINSON, DISTRICT A:

- 1) DISCUSSION/ACTION:

MR. MACK CALHOUN, DISTRICT B:

1) DISCUSSION/ACTION: Vernon Street Canal Right-of-Way

MR. WALT CALDWELL, DISTRICT C:

1) DISCUSSION/ACTION:

DR. OLLIBETH REDDIX, DISTRICT D:

1) DISCUSSION/ACTION:

RESOLUTION 12-07

A RESOLUTION PERTAINING TO THE J.S. CLARK MEMORIAL PARK CEMETERY, INC. PERPETUAL CARE ENDOWMENT TRUST; AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, the Ouachita Parish Police Jury is comprised of the following six (6) duly elected Board Members; and

<u>BOARD MEMBERS</u>	<u>DATE APPOINTED</u>
Mr. Scotty Robinson (District A)	January 9, 2012
Mr. Mack Calhoun (District B)	January 10, 2000
Mr. Walt Caldwell (District C)	January 12, 2004
Dr. Ollibeth Reddix (District D)	November 3, 2009
Mr. Shane Smiley (District E)	January 14, 2008
Ms. Pat Moore (District F)	January 14, 2008

WHEREAS, the J.S. Clark Memorial Park Cemetery, Inc. conveyed the J.S. Clark Memorial Park Cemetery located in Monroe, Louisiana (hereinafter the "Cemetery") and the corresponding J.S. Clark Memorial Park Cemetery, Inc. Perpetual Care Endowment Trust (hereinafter the "Trust") to the Ouachita Parish Police Jury on August 31, 1998;

NOW THEREFORE:

BE IT RESOLVED that the aforementioned Board Members have unanimously authorized and empowered the personnel whose names are listed below to do and perform any and all official acts on behalf of the Ouachita Parish Police Jury, as it pertains to the Trust, including, but not limited to:

- a) Executing, signing, and/or acknowledging any trust agreements, official trust documents, or any other written instruments that are deemed to be necessary in order to carry out the official business of the trust; and

- b) Granting investment authority to Regions Bank (“Regions”) as the trustee of the Trust. This investment authority includes, but is not limited to, the authority to invest and reinvest Trust assets in such manner and in such investments as Regions deems appropriate per state law and subject to the Ouachita Parish Police Jury’s written investment objectives, policies, guidelines, and restrictions, as may be amended from time to time by the Ouachita Parish Police Jury.

<u>Name</u>	<u>Title</u>	<u>Signing Authority</u>	<u>Investment Authority</u>
Bradley N. Cammack	Treasurer	Yes	Yes
Karen Cupit	Assistant Treasurer	Yes	Yes

BE IT FURTHER RESOLVED that Regions may rely conclusively on the direction and instruction of those persons listed above with respect to those activities mentioned.

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- 2) DISCUSSION/ACTION: Thelma Drive Tire Removal

MR. SHANE SMILEY, DISTRICT E:

- 1) DISCUSSION/ACTION: Authorization to Request Continuance of U.S. Department of Justice – Family Justice Center Grant

MS. PAT MOORE, DISTRICT F:

- 1) DISCUSSION/ACTION: Huntington Park Subdivision Update
 2) DISCUSSION/ACTION: Vehicle Decals
 3) DISCUSSION/ACTION: State Capital Outlay Request

ADMINISTRATIVE REPORTS:

- A. FISCAL:** **Mr. Brad Cammack, Treasurer**
 Discussion/Action:
- Approval of Change Order to Telephone System Agreement
 - Update on Next Autoworks Refunds
- B. LEGAL:** **Mr. Jay B. Mitchell, Assist. Dist. Attorney**
 Discussion/Action:
- Sewer Billing Contract between WOSD # 16 and Greater Ouachita Water Co.

C. PUBLIC WORKS: Mr. John Tom Murray, Director
Discussion/Action:

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BEER AND WHISKEY APPLICATIONS:

OTHER BUSINESS:
DISCUSSION/ACTION:

A D J O U R N !