

Ouachita Parish Fire Department

1000 New Natchitoches Road
West Monroe, LA 71292
(318) 325-1621

Anyone seeking employment with the Ouachita Parish Fire Department must be at least 18 years of age, have a valid drivers license, possess a high school diploma or equivalent (G. E. D.), and must not have been convicted of a felony crime.



See back page for Job Application/Hiring Process

Job Application/Hiring Process

*** Step One**

Apply to and pass a Civil Service Examination given by the State of Louisiana Civil Service Board. Test scores are valid for eighteen months. Information on when and where a specific test will be given may be found at: www.ose.state.la.us or call (225) 925-4400.

*** Step Two**

Obtain and complete a job application for the Ouachita Parish Fire Department. If the fire department is actively seeking prospective employees, the department will call for a Civil Service Examination specifically for that job opening. The call for examination will be posted in the local newspaper under “Public Notices”. Anyone who does not take the examination when the department sponsors it must search for the examination at another fire department in the state. Prospective employees would then be able to transfer this score to Ouachita Parish when completing their application. Applicants must maintain a valid test score until hired. You will be contacted by mail and phone when we begin our hiring process. If your contact information changes, you are responsible for informing us of this change.

*** Step Three**

Persons with a valid application and passing Civil Service Examination score may be invited to take a physical ability test. The test is a series of physical maneuvers designed to ensure the applicant possess the strength and endurance necessary to perform his or her expected duties on the fire scene.

*** Step Four**

Those applicants who successfully complete steps one through three may be invited to interview for the position of firefighter.

*** The Results**

The overall results of steps one through four will be scrutinized by the department’s hiring committee. All those offered jobs would be required to pass a physical examination given by a physician to determine if the applicant has any medical condition that would prevent him or her from performing the job of a firefighter. The examination includes laboratory tests to detect the presence of drugs or alcohol in the applicant’s system. Anyone deemed unfit medically, or those who test positive for drugs or alcohol, will not be hired.

*** You’re Hired**

Once hired, you will be required to attend the department’s Fire Academy. The Academy is twelve weeks of basic firefighter instruction, including four weeks class instruction applied toward Emergency Medical Technician—Basic. You will be required to pass all instructions during the Academy. Those not passing will be dismissed.