

Ouachita Parish Police Jury

JOB OPPORTUNITY ANNOUNCEMENT

POSITION: Animal Control Officer	OPENING DATE: January 8, 2018
SALARY: \$11.19 per Hour	APPLICATION DATE: Until Filled

(Present Parish employees are given three (3) days priority in applying for the vacant position before outside applicants will be considered. Parish employees may still apply after the designated deadline, but priority will not be given.)

DUTIES

Under Parish supervision, this is public health work in enforcing laws relating to the impounding of stray dogs, cats and nuisance wildlife. The work is essentially routine and involves responsibility for the protection of the community from stray and diseased animals, particularly animals suffering from rabies. Special assignments are available to this position based on ability to be self-motivated and individually pursuing community animal control needs. Employees will be subject to harsh comments from irate citizens. Work may be stressful at times.

EXAMPLES OF WORK

Enforces ordinances and issues citations for violations of state statutes. Answers reports about stray dogs, animals that have bitten persons or are suspected of having rabies; delivers traps as necessary; picks up dogs and cats and brings them to the shelter; assists in feeding and caring of impounded animals; observes animals that are kept under quarantine and keeps records required by the Ouachita Parish Police Jury. Cleans and maintains shelter and equipment used. Makes routine periodic reports of activities. Answers emergency calls after hours, as required. Ability to work with Health Department inhumane education efforts to improve animal control image, public awareness, and understanding of animal control efforts.

Officer will have the ability to take control of a situation as necessary in field conditions.

Performs any other duties as deemed necessary by the Ouachita Parish Police Jury. Knowledge of state statutes, as they apply to the Animal Control Department. General knowledge of parish geography. Ability to communicate and maintain a good working relationship with the public and fellow employees. Knowledge of the symptoms of rabies and other common illnesses. Ability to understand oral and written instructions as well as being able to prepare extensive written reports. Desire to pursue opportunities and information on animal control issues to advance necessary skills and knowledge vital to improve animal control services. Ability to convey both orally and in written form of professional information pertaining to the animal control field.

MINIMUM QUALIFICATIONS

High school graduate or equivalent and at least one (1) year of experience in a position involving public contact. Minimum of two (2) years experience using animal control or humane society skills and of specialized animal control training, including Certified Animal Euthanasia Technician (CAET) status defined by Louisiana R.S. 40:1045, and attendance at the Humane Society of the United States (HSUS) Animal Control courses or at the Louisiana State University (LSU) Veterinary School Animal Control Seminar or equivalent. Possession of a valid Louisiana Driver's License.

BENEFITS:

The Parish offers liberal benefits, including an excellent retirement system, vacations, sick leave and health and life insurance. Employee may advance to higher positions, based on his/her abilities and interests, and on the needs of the Parish.

HOW TO APPLY:

Applications must be submitted on the OFFICIAL FORM that is available from and may be returned to:

**Ouachita Parish Police Jury
Personnel Office
Ouachita Parish Courthouse
300 St. John Street, 2nd Floor
Telephone: 318-327-1340**

Equal Employment Opportunity Employer